Bay Laurel Center
Community Development District

Agenda

February 19, 2019

AGENDA

Bay Laurel Center
Community Development District

135 W. Central Blvd., Suite 320, Orlando, Florida 32801
Phone: 407-841-5524 – Fax: 407-839-1526

February 11, 2019

Board of Supervisors
Bay Laurel Center Community
Development District

The Board of Supervisors of the Bay Laurel Center Community Development District will meet on **Tuesday, February 19, 2019 at 9:00 a.m., or as shortly thereafter as reasonably possible, at Circle Square Commons, Cultural Center, 8395 SW 80th Street, Ocala, Florida.** Following is the advance agenda for the meeting:

I. Roll Call
II. Public Comment Period
III. Notice of Meeting
IV. Approval of Minutes of the November 20, 2018 Meeting
V. Acceptance of Utility Systems
    A. Indigo East South Phases II & III
    B. Candler Hills West Sanctuary Phase II
    C. Arbor Club Conference Center Expansion
VI. Public Hearing
    A. Consideration of Resolution 2019-04 Adopting Amendments to the Uniform Extension Policy, Uniform Service Policy and Backflow & Cross Connection Control Program
VII. Consideration of Renewal Agreement with GAI Consultants, Inc. for Annual Engineering Services
VIII. Ratification of Proposals/Agreements
    A. Agreement with Richard Barkley Lawn Care & Tree
    B. Agreement with Hydro Solutions, LLC to Provide Consultation Services for the Water Use Permit Renewal with Modification
    C. Purchase Order from Thompson Pump & Mfg. Co., Inc. for Pump & Supplies
    D. Proposals (3) from Robert Chadziutko to Provide Software Service Updates & Installations
    E. Task Assignment #23 from Jones Edmunds & Associates, Inc. to Provide 2019 Quarterly Groundwater Monitoring and Reporting
IX. Staff Reports
    A. Attorney
    B. Engineer
    C. Utility Status Report
        - PSAR
        - Irrigation Controller 2017
    D. District Manager's Report
        1. Approval of Check Register
        2. Balance Sheet and Income Statement
X. Other Business
XI. Supervisor's Requests

XII. Adjournment

The second order of business is the Public Comment Period where the public has an opportunity to be heard on propositions coming before the Board as reflected on the agenda, and any other items.

Enclosed under the third order of business are the affidavits of publication associated with the public notices for this meeting.

The fourth order of business is the approval of the minutes of the November 20, 2018 meeting. The minutes are enclosed for your review.

The fifth order of business is the acceptance of the utility systems. Copies of the documents for Indigo East South Phases II & III, Candler Hills West Sanctuary Phase II and the Arbor Club Conference Center Expansion are enclosed for your review.

The sixth order of business opens the Rule Hearing. Section A is the consideration of Resolution 2019-04 adopting amendments to the District's Uniform Extension Policy, Uniform Service Policy and Backflow & Cross Connection Control Program. A copy of the Resolution and proposed policies are enclosed for your review.

The seventh order of business is the consideration of renewal agreement with GAI Consultants, Inc. to provide annual Engineering Services. A copy of the agreement will be provided under separate cover.

The eighth order of business is the ratification of proposals/agreements. The referenced proposals/agreements are enclosed under Sections A - E for your review.

The ninth order of business is Staff Reports. Section C is the Utility Status Report. Both items are open discussion items and no back-up material is available. Section D is the District Manager's Report. Section 1 includes the check register for approval and Section 2 includes the balance sheet and income statement for your review.

The balance of the agenda will be discussed at the meeting. In the meantime, if you have any questions, please contact me.

Sincerely,

George S. Flint
District Manager

Cc: Gerald Colen, District Counsel
Guy Woolbright, On Top of the World
Lynette Vermillion, On Top of the World
Patty Soriano, On Top of the World
Crystal House, Bay Laurel Center CDD
Bryan Schmalz, Bay Laurel Center CDD
Darrin Mossing, GMS

SECTION III

AFFIDAVIT OF PUBLICATION

Star-Banner
Published – Daily
Ocala, Marion County, Florida

STATE OF FLORIDA
COUNTY OF MARION

Before the undersigned, a Notary Public of Said County and State, who on oath says that they are an authorized employee of the Star-Banner, a daily newspaper published at Ocala, in Marion County, Florida; that the attached copy of advertisement, being a notice in the matter of

NOTICE OF MEETING DATES BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT The Board of Supervisors of the Bay Laurel Center Community Development District will hold their regularly scheduled public meetings for the Fiscal Year 2019 at 9:00 AM at the Circ

was published in said newspaper in the issues of:

9/16 1x

Affiant further says that the said STAR-BANNER is a daily newspaper published at Ocala, in said Marion County, Florida, and that the said newspaper has heretofore been continuously published in said Marion County, Florida, daily, and has been entered as second class mail matter at the post office in Ocala in said Marion County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the person of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 17 day of September A.D., 2018

Harmony Stalter
Notary Public

HARMONY STALTER
(Print, Type or Stamp Name of Notary Public)

HARMONY STALTER
Notary Public - State of Florida
Commission # FF 956448
My Comm. Expires Feb 2, 2020

Ad #: A000940835

NOTICE OF MEETING DATES
BAY LAUREL CENTER
COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the Bay Laurel Center Community Development District will hold their regularly scheduled public meetings for the Fiscal Year 2019 at 9:00 AM at the Circle Square Commons, Cultural Center, 8395 SW 80th Street, Ocala, FL 34481 as follows:

November 20, 2018
February 19, 2019
May 21, 2019
August 20, 2019

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for a particular meeting may be obtained from the District Manager, at 135 W. Central Blvd., Suite 320, Orlando, FL 32801.

A meeting may be continued to a date, time, and place to be specified on the record at that meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at these meetings because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint
Governmental Management Services – Central Florida, LLC
District Manager

September 16, 2018
#A000940835

AFFIDAVIT OF PUBLICATION

Star-Banner
Published – Daily
Ocala, Marion County, Florida

STATE OF FLORIDA
COUNTY OF MARION

Before the undersigned, a Notary Public of Said County and State, who on oath says that they are an authorized employee of the Star-Banner, a daily newspaper published at Ocala, in Marion County, Florida; that the attached copy of advertisement, being a notice in the matter of

NOTICE OF PUBLIC HEARING TO CONSIDER THE AMENDMENTS TO THE RULES OF PROCEDURE FOR THE BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT The Bay Laurel Center Community Development District District will hold a Public Hearing on February 19, 2019 at 9:00

was published in said newspaper in the issues of:

1/22 1x

Affiant further says that the said STAR-BANNER is a daily newspaper published at Ocala, in said Marion County, Florida, and that the said newspaper has heretofore been continuously published in said Marion County, Florida, daily, and has been entered as second class mail matter at the post office in Ocala in said Marion County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the person of securing this advertisement for publication in the said newspaper.

NOTICE OF PUBLIC HEARING TO CONSIDER THE AMENDMENTS TO THE RULES OF PROCEDURE FOR THE BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT

The Bay Laurel Center Community Development District ("District") will hold a Public Hearing on February 19, 2019 at 9:00 AM, or shortly thereafter as reasonably possible, at the Circle Square Commons, Cultural Center, 8395 S.W. 80th Street, Ocala, Florida 34481, for the review, consideration and adoption of revisions to the District's Rules of Procedure, including, but not limited to, the Uniform Extension Policies, Uniform Service Policies, and Backflow & Cross Connection Control Program relating to policies, procedures, rules and regulations for the District's Water, Wastewater, Water Distribution, Wastewater Collection and Irrigation Quality Water Systems.

The reason for the amendments of the above policies is to provide for efficient and effective operations of the District's water, wastewater and irrigation utility system.

The public hearing is open to the public and will be conducted in accordance with the provisions of Florida law. A copy of the Proposed Rules ("Rules") and the agenda for the hearing may be obtained at the offices of the District Manager, located at 135 W. Central Boulevard, Suite 320, Orlando, Florida, during normal business hours. Please direct all questions regarding the Rules to the Bay Laurel Center CDD at (352) 414-5454. The public hearing may be continued to a date, time, and place to be specified on the record at the hearing. There may be occasions when staff or Board members may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at 407-841-5524 at least forty-eight hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Services 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be made.

George S. Flint
Governmental Management Services – Central Florida, LLC
District Manager

January 22, 2019
#A000946958

Sworn to and subscribed before me this 22 day of January, A.D., 20 19

Harmony Stalter
Notary Public

HARMONY STALTER
(Print, Type or Stamp Name of Notary Public)

HARMONY STALTER
Notary Public - State of Florida
Commission # FF 956448
My Comm. Expires Feb 2, 2020

Ad #: A000946958

RECEIVED
JAN 28 2019
BY:_____

AFFIDAVIT OF PUBLICATION

Star-Banner
Published – Daily
Ocala, Marion County, Florida

STATE OF FLORIDA
COUNTY OF MARION

Before the undersigned, a Notary Public of Said County and State, who on oath says that they are an authorized employee of the Star-Banner, a daily newspaper published at Ocala, in Marion County, Florida; that the attached copy of advertisement, being a notice in the matter of

NOTICE OF RULE AMENDMENT BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT In accordance with Chapter 190, F.S. and Chapter 120 F.S., the Bay Laurel Center Community Development District District hereby gives notice of its intention to consider revision

was published in said newspaper in the issues of:

1/21 1x

Affiant further says that the said STAR-BANNER is a daily newspaper published at Ocala, in said Marion County, Florida, and that the said newspaper has heretofore been continuously published in said Marion County, Florida, daily, and has been entered as second class mail matter at the post office in Ocala in said Marion County, Florida, for a period of one year next preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the person of securing this advertisement for publication in the said newspaper.

Sworn to and subscribed before me this 21 day of January, A.D., 20 19

Harmony Stalter
Notary Public

HARMONY STALTER
(Print, Type or Stamp Name of Notary Public)

HARMONY STALTER
Notary Public - State of Florida
Commission # FF 956448
My Comm. Expires Feb 2, 2020

Ad #: A000946957

NOTICE OF RULE AMENDMENT
BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT

In accordance with Chapter 190, F.S. and Chapter 120 F.S., the Bay Laurel Center Community Development District ("District") hereby gives notice of its intention to consider revisions to the District's Rules of Procedure, including, but not limited to, the Uniform Extension Policy, Uniform Service Policy, and Backflow & Cross Connection Control Program related to policies, procedures, rules and regulations for the District's Water, Wastewater, Water Distribution, Wastewater Collection and Irrigation Quality Water Systems. Among others, the purpose and effect of the amendments is to provide for efficient and effective operations of the District's water, wastewater and irrigation utility system. Specific legal authority for the rule amendments includes Section 190.035, 190.011(5) and 120.54, Florida Statutes. A public hearing will be conducted by the Board of Supervisors of the Bay Laurel Center Community Development District on February 19, 2019 at 9:00 AM, or as shortly thereafter as reasonably possible, at the Circle Square Commons, Cultural Center, 8395 S.W. 80th Street, Ocala, Florida 34481.

George S. Flint
Governmental Management Services – Central Florida, LLC
District Manager

January 21, 2019
#A000946957

RECEIVED
JAN 24 2019
BY:_____

MINUTES

MINUTES OF MEETING
BAY LAUREL CENTER
COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Bay Laurel Center Community Development District was held on Tuesday, November 20, 2018 at 9:00 a.m. at Circle Square Commons Cultural Center, 8395 SW 80th Street, Ocala, Florida.

Present and constituting a quorum were:

Kenneth D. Colen	Chairman
Richard Belz	Vice Chairman
Paul Brunner	Assistant Secretary
William J. McLeod, Jr.	Assistant Secretary
Jo Salyers	Assistant Secretary

Also, present were:

George Flint	District Manager
Gerald Colen	District Counsel
Rachel Wagoner	District Counsel
Crystal House	BLCCDD
Bryan Schmalz	BLCCDD
Patty Soriano	OTOW
Robert Stepp	OTOW

FIRST ORDER OF BUSINESS **Roll Call**

Mr. Flint called the roll. All five Members of the Board are present and there is a quorum.

SECOND ORDER OF BUSINESS **Public Comment Period**

Mr. Kenneth Colen: Do we have any comments from the public? Does anyone wish to address this Bay Laurel CDD Board? Come forward and use the microphone. Hearing none, we will move onto the next item.

THIRD ORDER OF BUSINESS **Notice of Meeting**

Mr. Kenneth Colen: May we have notice of the meeting, please?

Mr. Flint: It's included in your agenda. It was published in the Ocala Star Banner. You'll see the affidavit of publication there.

FOURTH ORDER OF BUSINESS **Organizational Matters**

A. Administration of Oaths of Office to Newly Elected Board Members

Mr. Flint being a Notary Public of the State of Florida administered the Oath of Office to Mr. Kenneth Colen, Mr. Brunner and Mr. McLeod.

B. Consideration of Resolution 2019-01 Canvassing and Certifying the Results of the Landowners' Election

Mr.: Flint: Yes, Mr. Chairman the Board of Supervisors sits as the canvassing Board to certify the results of the Landowner Election that occurred just prior to this meeting. At the Landowners' Election held prior to this meeting Mr. Colen received 10 votes, Mr. Brunner 10 votes, and Mr. McLeod 9 votes. Those names and votes would be inserted into this resolution. Any questions on the resolution?

> On MOTION by Mr. Belz, seconded by Ms. Salyers, with all in favor, the Resolution 2019-01 Canvassing and Certifying the Results of the Landowners' Election was approved

C. Election of Officers

Mr. Flint: Items C and D are related to each other. After each election the Board is required to consider an election of officers. Currently Mr. Colen is Chairman, Mr. Belz is Vice Chairman, and the other three Board Members are Assistant Secretaries. Jo Salyers is also an Assistant Treasurer. I am the Secretary and Ariel Lovera is the Treasurer. We can consider each seat individually or if there is a motion to elect a slate of officers you can handle it that way as well.

Mr. Kenneth Colen: I move that we elect the slate of officers as currently serving and presented.

D. Consideration of the Resolution 2019-02 Electing Officers

> On MOTION by Mr. Colen, seconded by Mr. Brunner, with all in favor, Resolution 2019-02 Electing the slate of Officers as stated above was approved.

FIFTH ORDER OF BUSINESS **Approval of Minutes of the August 21, 2018 Meeting**

Mr. Kenneth Colen: Have you had the opportunity to review them and so we have any corrections or comments?

Mr. Belz: Page 8, on the 11th line from the bottom beginning with the word potential non-compliance, it should say we are pumping form the Southwest Water Management District, not South.

Mr. Colen: Any other corrections to the minutes?

> On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the Minutes from the August 21, 2018 Meeting as Amended, were approved, as amended.

SIXTH ORDER OF BUSINESS **Acceptance of Utility Systems**

A. Candler Hills West - Larkhill

Mr. Kenneth Colen: Paperwork is in order here. You have the bill of sale.

> On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the Utility Systems in Candler Hills West- Larkhill, was approved.

B. Cultural Center Entrance Modifications

Mr. Kenneth Colen asked for a motion to approve.

> On MOTION by Mr. Belz, seconded by Ms. Salyers, with all in favor, Cultural Center Entrance Modifications, was approved.

SEVENTH ORDER OF BUSINESS **Consideration of Proposed Amendments to District's Uniform Extension Policy, Uniform Service Policy & Backflow Cross Connection Control Program and Setting a Public Hearing**

Mr. Kenneth Colen: Mr. Schmalz, will you please come up and walk us through this?

Mr. Schmalz: As requested by a recent study, our consultant requested that we review the District policies including the Uniform Extension Policy and Uniform Service Policy to determine conformity with the most recent rate study and include the recommended sections pertaining to the new and updated miscellaneous charges. During the process the policies we updated provided for clarification, ease of implementation, and were reformatted to match other District documents. Provided in your agenda packet are the redline versions showing the recommended changes. I also provided today, in the envelopes, all of the changes accepted so that you had more of a cleaner document to review. I know the redline version was very small.

There were changes and a lot of cleanup. It seems like there was a lot of items deleted but it was just relocated to another portion of the document. There was a lot of shifting around so that way the document flowed much easier.

Mr. Kenneth Colen: Yes, I was impressed with how you were able to keep track of things and where you moved them. It is definitely an improved flow and it's easy to find things. So, do we have any questions for Mr. Schmalz?

Mr. Belz: Well, we have 3 rules that will have to be adopted at a rule making hearing. Thank you for the pagination of the clean copy, that was one of the things I was going to suggest. Let's start with the Backflow and Cross Connection Control Program. Page 20, in the clean copy, it appears that this is a new rule and not changed. Is that correct?

Mr. Schmalz: The policy itself is an existing policy. That was amended to match the American Water Works Association Manual, which sets the guidelines in our industry for backflow prevention and cross connection. This originally, at one time, was a separate document and then it was included into our service policy. Which muddled up the service policy and made it very long and lengthy. So, we recommend to pull that back out as a separate document so that way when we are dealing with backflow cross connections specifically, we're dealing with that and the service policy now references the backflow and cross connecting control program.

Mr. Belz: So, this is a brand-new rule basically? The content is the same but it's going to be a new rule by itself.

Mr. Schmalz: Yes, Sir.

Mr. Belz: Back to page 20 item 6 Appendix. The magic words; forms are guidelines and are subject to revision from time to time. If the form says that the golden copy goes here, and the pink copy goes there I don't care, but if you're going to change the requirements for somebody on the outside that becomes a change. We have to readopt a new rule with that change. We cannot just say "oh by the way" were going to change stuff once in a while and it's your job to figure out what we just did. We have to change the rule. If you're just changing internal policies, no problem. But, the instant you change how someone on the outside is affected, that's a rule change.

Mr. Schmalz: Yes, Sir.

Mr. Belz: I don't know the terms of what that sentence means. Are we changing internal handling or external requirements?

Mr. Schmalz: With this specifically, there's actually only one form within this document. This one form is the backflow and we used to have a lot more form in the original.

Mr. Belz: But if it's just our forms for our folks to fill out, no problem.

Mr. Schmalz: Correct, that's exactly what it is. Specific to the form which is listed as page 21, that is the backflow. Basically, it's the backflow test and maintenance report form that the licensed technician has to fill out and submit to the District for us to know that they have been certified as meeting all the requirements of the District with this policy.

Mr. Belz: Ok, no problem then.

Mr. Gerald Colen: I think that if Mr. Belz asked those questions, then the rule there is not clear and I think it needs to be very clear.

Mr. Kenneth Colen: May I suggest that we append 6 to read "Forms are guidelines and are subject to revision from time to time and become effective upon adoption by the District."

Mr. Belz: No, it has to be adopted at a "rule making" by the District. I mean internal forms for our own use you can change them anytime you want.

Mr. Gerald Colen: I'm just concerned that if Mr. Belz was questioning it and my partner Rachel Wagoner is concerned also, then it needs to be clarified.

Mr. Kenneth Colen: So, we will make that notation to amend it subject to Counsel's input. It will say, "will be effective upon rule making and adoption by the District."

Mr. Belz: On the original redlined copy of the uniform extension policy, it would have been what was called section 2. I don't know where that is in the new "clean" copy. It's the page beginning at the top it says section 2 Construction of Water Distribution. Do you see at the bottom there's a paragraph labeled enforcement? We are adopting the Marion County Land Development Code from time to time as amended. The guy whose building this has to get a permit from Marion County anyway, it doesn't matter if we incorporate it or not. So, you can leave it in or not I don't care but it really is redundant because they have to follow it no matter what, as it exists on the day they pull the permit. Ok back up now to section 2, is that still in the revised clean copy?

Mr. Schmalz: Yes sir, I couldn't tell you where.

Mr. Belz: I couldn't find it.

Mr. Schmalz: It is in there.

Mr. Belz: Up at the top, the District has adopted the Marion County Land Development Code minimum requirements as amended from time to time. Then it says "the District has also adopted waste water pump station specifications." Where is that?

Mr. Schmalz: It is on our website, under public records. This is a document that was adopted back in 2012 that the District created our own set of waste water pumping station specifications.

Mr. Belz: It is an existing rule?

Mr. Schmalz: Yes sir.

Mr. Belz: Great. Then further down "in addition to the Marion County Land Development Code, we have adopted the Florida Friendly Landscaping practices and my ears twitched at this point. Where are those? "And when they are changed from time to time" that's the problem because you cannot incorporate by reference future changes. We can only incorporate by reference that policy as it exists right now. And if it changes, we have to go to rule making again and readopt the rule with the revised policy that we are incorporating. Trust me because our dear friends at the Florida Department of State who adopt rules for how you make rules and in rule 1-1.01.3 says a rule may incorporate material by reference but only in the form that the material exists on the date that the rule is adopted. Any substantive amendments to material incorporated by reference must be prorogated under the rule making provisions under section 120.54. So, you can't do it.

Mr. Schmalz: So, we can reference specific revisions of that policy?

Mr. Belz: Yes.

Mr. Schmalz: And this is good because this was actually a part of the original document, it wasn't added. "From time to time" was part of the original policy itself. We can remove that and reference the specific revision of that document.

Mr. Belz: It might also be nice if you point out how to find it. This is not like the standard plumbing code which everybody knows where to find. Where would the average citizen find a copy of this thing?

Mr. Schmalz: Okay, and just to clarify this document itself typically is not for residents themselves. It is available for residents to look at but this is more directed towards developers who are constructing new developments and commercial properties. But we will put a revision and reference the document itself that we are referencing currently today. As well as the location

in which we can find that and if we have to, we'll take and maintain a copy onsite and we can reference this document may be found at the District.

Mr. Belz: Marion County has not adopted this in their ordinances, have they?

Mr. Flint: I believe they have. Marion County has adopted the Florida Friendly Landscaping.

Mr. Belz: If they have adopted it by ordinance, no problem. We don't have to worry about because then anybody pulling a permit has to follow the ordinances. We don't need to talk about it if that's so, but I don't know if they did or not.

Ms. Soriano: Yesterday I received a call from land development asking where we reference, Marion County asking the question, where do we reference and what do our residents see as far as the Florida Friendly Landscaping Document. So, I did some research we have it on the web. We have it on Bay Laurel's website. We reference in on On Top of The World's website and all the owners realize that we do follow that. So, Marion County is requiring it now.

Mr. Belz: Okay.

Mr. Flint: And On Top Of the World does have plant reference material list on their website as well where residents can go through and find the specific names of the plants.

Mr. Belz: Has that been adopted as a rule? You know that's my hot button. Administrative agencies can only deal with rules and orders.

Mr. Flint: We will confirm the Marion County adoption, and if so we will maintain the document.

Mr. Kenneth Colen: Any other concerns or questions regarding any of these three documents? So, what action is required here, do we need to set a public hearing? Does this require a motion to set a public hearing for adoption?

Mr. Flint: Yes, yes it does.

Mr. Kenneth Colen: May I have a motion setting the public hearing for consideration and adoption of the proposed amendments to the Uniform Extension Policy, Uniform Service Policy, and Backflow Cross Connection Control Program, as well.

Mr. Belz: I believe the next CDD meeting would be Tuesday February 19, 2019 at 9:00 a.m.

Mr. Kenneth Colen: That's correct.

On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the Proposed Amendments to District's Uniform Extension Policy, Uniform Service Policy & Backflow Cross Connection Control Program, and Setting February 19, 2019 at 9:00 a.m. at the Circle Square Commons, Cultural Center as the Public Hearing was approved.

EIGHTH ORDER OF BUSINESS **Review of RFP for Annual Engineering Services and Authorization to Issue RFP**

Mr. Kenneth Colen: Have you had an opportunity to review that and are there any questions? Crystal House will explain further.

Ms. House: The District is seeking proposals from qualified consultants to conduct the annual engineer services for a term of not less than 3 years. The intent of these engineering services is to confirm that the requirements are set out in section 11.17 and section 6.01 are met with the District.

Mr. Belz: Alright thank you.

Mr. Colen: Are there any questions or corrections to the RFP. This is not a question but just an observation. On page 4 and 5 it outlines what the District actually is and what's responsible for and I think the management team is just awesome. They take care of everything that's there.

Mr. Flint: Thank you.

On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the RFP for Annual Engineering Services and Authorization to Issue RFP was approved.

NINTH ORDER OF BUSINESS **Consideration of Resolution 2019-03 Amending the Renewal and Replacement Fund Budget**

Mr. Kenneth Colen: We have Resolution 2019-03 for the renewal and replacement funds budget for Fiscal Year 2017 and 2018 providing an effective date.

On MOTION by Mr. Belz, seconded by Ms. Salyers, with all in favor, accepting Resolution 2019-03 Amending the Renewal and Replacement Fund Budget, was approved.

TENTH ORDER OF BUSINESS **Ratification of Proposals/Agreements**

A. Proposal from Aqua-Aerobic Systems, Inc. for purchase of Equipment/Supplies

Mr. Kenneth Colen: This was for the filter sock that goes on the filter at the waste water plant. Do we need to do these individually or together?

Mr. Flint: I think you can do them together of your comfortable with that.

B. Proposal from Ring Power for purchase of 750 Gallon Fuel Trailer

Mr. Kenneth Colen presented the proposal.

C. Proposal from Ring Power for Installation of Weather Proof Enclosure for Generators

Mr. Kenneth Colen presented the proposal.

D. Proposal from Sunstate Meter & Supply, Inc. for Purchase of Enhanced Encoders for Complex Meters

Mr. Kenneth Colen: This is for 740 water meters. So, may I have a motion ratifying these proposals and agreements as presented?

> On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the Proposal from Aqua-Aerobic Systems, Inc. for Purchase of Equipment/Supplies, the Proposal from Ring Power for Purchase of 750 Gallon Fuel Trailer, the Proposal from Ring Power for Installation of Weather Proof Enclosure for Generators, and the Proposal from Sunstate Meter & Supply, Inc. for Purchase of Enhanced Encoders for Complex Meters, were ratified.

ELEVENTH ORDER OF BUSINESS **Consideration of Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2018**

Mr. Kenneth Colen: Mr. Flint do you have any comments on this?

Mr. Flint: No, you previously bid these services out and selected Grau. The fees were provided when they were selected, it's for a not to exceed of $8,900. This is to audit Fiscal Year 2018.

> On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the Agreement with Grau & Associates to Provide Auditing Services for the Fiscal Year 2018 was approved.

TWELTH ORDER OF BUSINESS **Consideration of Agreement with LLS Tax Solutions to Provide Arbitrage and Rebate Calculation Services**

Mr. Colen presented the agreement to the Board.

> On MOTION by Mr. Belz, seconded by Mr. McLeod, with all in favor, the Agreement with LLS Tax Solution to Provide Arbitrage and Rebate Calculation Services was approved.

THIRTEENTH ORDER OF BUSINESS Staff Reports

A. Attorney

There being none, the next item followed.

B. Engineer

There being none, the next item followed.

C. Utility Status Reports

Mr. Schmalz: Currently the District is producing 3.09 million gallons per day of drinking water. That's up a little bit from the last time we met by almost 100,000 gallons per day. We can attribute that to the decrease in rain events and the elevated construction within our area. All the new homes require to be irrigated almost daily. So, that does drive our demands up. Our last 12 months we produced 1.127 billion gallons of water. So, we are elevating. As you know were still working for the re-permitting process to go for a 20-year permit with the Board of the Southwest Water Management District. We've employed Hydro Solutions Consultant to work us through that project and we're in the process of gathering all the information providing it to them, so they may make application to the Water Management District. Waste water flows, they're actually down. We're actually 643,000 gallons per day on an annual average basis. That's 235 million gallons of waste water treated over the past 12 months. 86% of that has went out to public access reuse system which is 203 million gallons of water. We provide that to the Candler Hills Golf Course, the North Golf Course, Candler Hills East and West Common areas, Boulevards. So, it's helping in our overall reduction in water use in our area. As far as our agreement that we currently have with the Southwest Florida Water Management District, we have met our quota as far as applicants that have qualified for the 300 irrigation controllers. We have well over 400 applicants that actually applied. We're seeing about 350 of them that actually would qualify. So, we've quit taking applications at this time. We're in the process of trying to get them all installed before the end of this calendar year.

Mr. Kenneth Colen: Any questions?

Mr. Belz: We did not apply again for another grant cycle through SWFWMD for the same program. So, if we start again we've got a gap of about a year and a half before we can do this all over again. What are we going to do about that?

Mr. Schmalz: There will be a gap. They are currently in the process of trying to speed that process up so we don't have that one-year gap in between the cycles. We did want to take a pause and make sure that we are seeing the actual savings in water at these homes that they are being installed on. So, as soon as this calendar year ends we will begin the project of reviewing over the 2016 data and the 2018 data. We excluded 2017 because that was the year in which the controllers were being installed. We also had one of the biggest droughts in history as well as one of the heaviest rain periods directly after with hurricane Irma. It was good that we were excluding that year from the actual report to show what the true savings is at that location. So, if we do see that we are saving water by installation of these units then we will go back to the District and look at doing another program, maybe even stepping it up to possibly the Hydrawise System. Which is a step further far more advanced than they Hunter Solar Sync Unit is.

Mr. Belz: Would it be worthwhile to change out the Solar Sync to the Hydro?

Mr. Schmalz: Possibly, there is a lot of research being done. On Top of the World has been installing them now a little over a year and half. They've had great results in those. They are actually connected to your home through Wi-Fi and you can have an app on your phone. You can be out of town and shut your irrigation system off and actually control your settings. It will turn off your system based on wind and actual rain percentage forecast. I think On Top of the World typically uses 80% so that if it is higher than 80% chance of rain it will go ahead and shut it off ahead of the rain. There are some good benefits we are seeing and On Top of the World has done a lot of investigation and those have shown the savings are there.

Mr. Belz: Okay, thank you.

D. District Manager's Report

1. Approval of Check Register Report

Mr. Flint: I have the check register from August 1st through October 31st totaling $2,900,794.

Mr. Kenneth Colen: Any questions on any of the funds flowing through the check register? It's quite a bit to review.

On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the Check Register for August 1st through October 31st, was approved.

2. Balance Sheet and Income Statement

Mr. Kenneth Colen: You have the unaudited financial report. It's there for your information. Any questions on that, since you've had the opportunity to review it?

3. Presentation of Arbitrage Rebate Calculation Report

Mr. Kenneth Colen: And then we have behind tab C, The Bay Laurel Community Development District Sewer Revenue Bonds LLS Tax Solution Report.

Mr. Flint: This is the Arbitrage Rebate Calculation Report that we're required to have done. It indicates a negative rebate requirement of $448,614. So there's no arbitrage issue if you have any questions, I'll try to answer those for you but otherwise I would just ask for a motion to accept the report.

Mr. Belz: Does that number carry forward to future years or is each year a stand alone?

Mr. Flint: Well each year its recalculated.

On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, report as presented, was approved.

FOURTEENTH ORDER OF BUSINESS **Other Business**

There being none, the next item followed.

FIFTEENTH ORDER OF BUSINESS **Supervisor Requests**

There being none, the next item followed.

SIXTEENTH ORDER OF BUSINESS **Adjournment**

On MOTION by Mr. Belz, seconded by Mr. Brunner, with all in favor, the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

SECTION V

SECTION A

Bay Laurel Center CDD

8470 SW 79th Street Rd.
Ocala Florida 34481
(352) 414-5454

November 13, 2018

Mr. Kenneth D. Colen
On Top of the World Communities, Inc.
8445 SW 80th St.
Ocala, FL 34481
KDColen266@otowfl.com

RE: Indigo East South Phases II & III
Acceptance of Utility System

Dear Mr. Colen:

The District is in receipt of the certification package for Indigo East South Phases II & III submitted by your engineer of record on November 13, 2018. All required documents noted in the Developer's Agreement have been reviewed and are complete.

This letter serves as notification that the improvements of the potable water and sanitary sewer system components Indigo East South Phases II & III, contained in the UAP package submittals referenced above, will be presented to the Bay Laurel Center Community Development District Board for final acceptance at its next meeting.

Print Name and Title Jo Salyers

BLCCDD/lal

Cc: George Flint, District Manager
Gerald Colen, District Counsel

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS that **On Top of the World Communities, Inc.** (hereinafter referred to as the "Grantor"), for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable considerations to it paid by Bay Laurel Center Community Development District, (hereinafter referred to as "District"), the receipt of which is hereby acknowledged, has granted, bargained, sold, transferred, set over and delivered, and by these presents does grant, bargain, sell, transfer, set over and deliver unto District, its successors and assigns, all those certain goods and chattels described as follows:

Potable water lines and/or sanitary wastewater collection lines and/or lift stations and/or water production facilities and/or irrigation quality water lines and related facilities constructed within the right-of-way and/or property of Grantor and/or properly dedicated easement to the District, which system is more completely described in Exhibit "1 A" and/or "1 B", for **"Indigo East South Phase II & III"** with a total constructed value of **$196,320.35.**

TO HAVE AND TO HOLD the same unto District, its successors and assigns forever.

And the GRANTOR, for itself and its successors, hereby covenants to and with District, its successors and assigns, that it is the lawful owner of the said goods and chattels, that they are free from all liens and encumbrances, that it has good right to sell the same as aforesaid, and that it will warrant and defend the same against the lawful claims and demands of all persons whomsoever.

In addition, the GRANTOR hereby warrants said potable water systems and/or sanitary wastewater collection systems and/or lift stations and/or water production facilities and related facilities to be free from defects due to installation and/or materials for a period of twelve (12) months from the date of execution of this document and GRANTOR further agrees to reimburse District in full for reasonable and necessary repairs (as determined by District), due to said defects during the twelve (12) month period; cost of same shall be set out on an invoice from the person performing the repairs.

GRANTOR:

ON TOP OF THE WORLD COMMUNITIES, INC.

By: _____

Print Name/Title

STATE OF FLORIDA)
) SS:
COUNTY OF MARION)

The foregoing instrument was acknowledged before me this 14th day of November, 2018, by Kenneth D. Colen, the President of On Top of the World Communities, Inc., who is personally known to me.

NOTARY STAMP

SANDRA MALAVE
State of Florida-Notary Public
Commission # GG 165426
My Commission Expires
December 05, 2021

NOTARY PUBLIC

Sandra Malave
Notary Signature

HAMLET
CONSTRUCTION COMPANY
4260 N.E. 35TH STREET OCALA, FLORIDA 34479 PHONE (352) 236-3355 FAX (352) 236-0038
EMAIL: MAILBOX@HAMLETCONST.COM

ATTN: Boe Stepp
OTOW - On Top of The World
9860 SW 84th Court
Suite A
Ocala, FL 34481

November 14, 2018

EMAIL: robert_stepp@otowfl.com

RE: OTOW - INDIGO EAST SOUTH - PHASES 2 AND 3

WE PROPOSE THE FOLLOWING FINAL QUANTITIES:

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
SEWER				
6" PVC Pipe SDR 26	798	LF	14.00	11,172.00
8" PVC Pipe SDR 26 (6' -8')	161	LF	17.00	2,737.00
8" PVC Pipe SDR 26 (8' -10')	524	LF	19.00	9,956.00
8" PVC Pipe SDR 26 (10' -12')	635	LF	20.00	12,700.00
8" x 8" x 6" PVC Wye	22	EA	105.00	2,310.00
6" PVC 45° Bend	22	EA	40.00	880.00
4' Dia. Sanitary Manhole (0'-6')	1	EA	2350.00	2,350.00
4' Dia. Sanitary Manhole (6'-8')	2	EA	2675.00	5,350.00
4' Dia. Sanitary Manhole (8'-10')	1	EA	3025.00	3,025.00
4' Dia. Sanitary Manhole (10'-12')	2	EA	3375.00	6,750.00
Single Sanitary Sewer Service	9	EA	160.00	1,440.00
Double Sanitary Sewer Service	16	EA	240.00	3,840.00
Low Pressure Test (Gravity)	1	LS	500.00	500.00
Pipe Cleaning - 8" Main	1323	LF	2.20	2,910.60
Connect New 8" Main to Existing Manhole	2	EA	500.00	1,000.00
			Total	**66,920.60**
WATER				
1" PE Tubing Service Line	1364	LF	4.75	6,479.00
6" PVC Water Main - DR18	588	LF	11.25	6,615.00
8" PVC Water Main - DR18	2797	LF	15.75	44,052.75
6" x 45° M.J.D.I. Bend	2	EA	155.00	310.00
8" M.J.D.I. Sleeve	4	EA	240.00	960.00
8" x 11.25° M.J.D.I. Bend	2	EA	185.00	370.00
8" x 22.5° M.J.D.I. Bend	9	EA	190.00	1,710.00
8" x 45° M.J.D.I. Bend	1	EA	195.00	195.00
8" x 8" x 6" M.J.D.I. Tee	2	EA	285.00	570.00
6" Gate Valve and Valve Box	2	EA	885.00	1,770.00
8" Gate Valve and Valve Box	2	EA	1200.00	2,400.00
6" Mega Lug Fitting Restraint	20	EA	65.00	1,300.00
8" Mega Lug Fitting Restraint	48	EA	85.00	4,080.00
6" Pipe Joint Restraint	8	EA	85.00	680.00
8" Pipe Joint Restraint	32	EA	115.00	3,680.00
Fire Hydrant Assembly	5	EA	3510.00	17,550.00

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
6" x 6" x 6" M.J.D.I. Hydrant Tee	1	EA	265.00	265.00
8" x 8" x 6" M.J.D.I. Hydrant Tee	4	EA	310.00	1,240.00
2" PVC Sleeve - Water Service	936	LF	4.25	3,978.00
3/4" Single Water Service	29	EA	330.00	9,570.00
3/4" Double Water Service	33	EA	450.00	14,850.00
Connect New 8" Main To Existing 8" Main	4	EA	350.00	1,400.00
Bacteriological & Disinfection	1	LS	800.00	800.00
Hydrostatic Pressure Testing	1	LS	1175.00	1,175.00
Temporary Jumper Connection	2	EA	1700.00	3,400.00
			Total	**129,399.75**

TOTAL PROPOSAL:	**$196,320.35**

Sincerely,

Charles D. Bell, P.E.
Vice President

SECTION B

Bay Laurel Center CDD

8470 SW 79th Street Rd.
Ocala Florida 34481
(352) 414-5454

November 13, 2018

Mr. Kenneth D. Colen
On Top of the World Communities, Inc.
8445 SW 80th St.
Ocala, FL 34481
KDColen266@otowfl.com

RE: Candler Hills West – Sanctuary Ph II
Acceptance of Utility System

Dear Mr. Colen:

The District is in receipt of the certification package for Candler Hills West – Sanctuary Ph II submitted by your engineer of record on November 13, 2018. All required documents noted in the Developer's Agreement have been reviewed and are complete.

This letter serves as notification that the improvements of the potable water and sanitary sewer system components Candler Hills West – Sanctuary Ph II contained in the UAP package submittals referenced above, will be presented to the Bay Laurel Center Community Development District Board for final acceptance at its next meeting.

Print Name and Title Jo Salyers

BLCCDD/lal

Cc: George Flint, District Manager
Gerald Colen, District Counsel

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS that **On Top of the World Communities, Inc.** (hereinafter referred to as the "Grantor"), for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable considerations to it paid by Bay Laurel Center Community Development District, (hereinafter referred to as "District"), the receipt of which is hereby acknowledged, has granted, bargained, sold, transferred, set over and delivered, and by these presents does grant, bargain, sell, transfer, set over and deliver unto District, its successors and assigns, all those certain goods and chattels described as follows:

Potable water lines and/or sanitary wastewater collection lines and/or lift stations and/or water production facilities and/or irrigation quality water lines and related facilities constructed within the right-of-way and/or property of Grantor and/or properly dedicated easement to the District, which system is more completely described in Exhibit "1 A" and/or "1 B", for "**Candler Hills West – Sanctuary Ph II**" with a total constructed value of **$274,671.50.**

TO HAVE AND TO HOLD the same unto District, its successors and assigns forever.

And the GRANTOR, for itself and its successors, hereby covenants to and with District, its successors and assigns, that it is the lawful owner of the said goods and chattels, that they are free from all liens and encumbrances, that it has good right to sell the same as aforesaid, and that it will warrant and defend the same against the lawful claims and demands of all persons whomsoever.

In addition, the GRANTOR hereby warrants said potable water systems and/or sanitary wastewater collection systems and/or lift stations and/or water production facilities and related facilities to be free from defects due to installation and/or materials for a period of twelve (12) months from the date of execution of this document and GRANTOR further agrees to reimburse District in full for reasonable and necessary repairs (as determined by District), due to said defects during the twelve (12) month period; cost of same shall be set out on an invoice from the person performing the repairs.

GRANTOR:

ON TOP OF THE WORLD COMMUNITIES, INC.

By: _____

Print Name/Title

STATE OF FLORIDA)
) SS:
COUNTY OF MARION)

The foregoing instrument was acknowledged before me this 14th day of November, 2018, by Kenneth D. Colen, the President of On Top of the World Communities, Inc., who is personally known to me.

NOTARY STAMP

SANDRA MALAVE
State of Florida-Notary Public
Commission # GG 165426
My Commission Expires
December 05, 2021

NOTARY PUBLIC

Sandra Malave
Notary Signature

HAMLET
CONSTRUCTION COMPANY
4260 N.E. 35TH STREET OCALA, FLORIDA 34479 PHONE (352) 236-3355 FAX (352) 236-0038
EMAIL: MAILBOX@HAMLETCONST.COM

ATTN: Boe Stepp
OTOW - On Top of The World
9860 SW 84th Court
Suite A
Ocala, FL 34481

November 9, 2018

EMAIL: robert_stepp@otowfl.com

RE: OTOW - THE SANCTUARY AT STONEBRIDGE PHASE II

WE PROPOSE THE FOLLOWING FINAL QUANTITES:

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
SEWER				
6" PVC Pipe SDR 26	977	LF	14.00	13,678.00
8" PVC Pipe SDR 26 (0' -6')	1849	LF	16.00	29,584.00
8" PVC Pipe SDR 26 (6' -8')	266	LF	17.00	4,522.00
8" x 8" x 6" PVC Wye	22	EA	105.00	2,310.00
6" PVC 45° Bend	22	EA	40.00	880.00
4' Dia. Sanitary Manhole (0'-6')	7	EA	2250.00	15,750.00
4' Dia. Sanitary Manhole (6'-8')	2	EA	2575.00	5,150.00
Adjust Sanitary Manhole Rim Elevation	2	EA	970.00	1,940.00
Single Sanitary Sewer Service	6	EA	160.00	960.00
Double Sanitary Sewer Service	22	EA	240.00	5,280.00
Low Pressure Test (Gravity)	1	LS	665.00	665.00
Pipe Cleaning - 8" Main	2115	LF	2.20	4,653.00
Connect New 8" Main to Existing Manhole	2	EA	1375.00	2,750.00
			Total	**88,122.00**
WATER				
1" PE Tubing Service Line	1053	LF	4.75	5,001.75
6" PVC Water Main - DR18	12	LF	10.25	123.00
8" PVC Water Main - DR18	2461	LF	15.75	38,760.75
8" x 45° M.J.D.I. Bend	7	EA	195.00	1,365.00
8" x 8" x 8" M.J.D.I. Tee	1	EA	320.00	320.00
12" x 8" M.J.D.I. Reducer	2	EA	245.00	490.00
8" Gate Valve and Valve Box	2	EA	1200.00	2,400.00
6" Mega Lug Fitting Restraint	8	EA	65.00	520.00
8" Mega Lug Fitting Restraint	34	EA	85.00	2,890.00
12" Mega Lug Fitting Restraint	2	EA	130.00	260.00
8" Pipe Joint Restraint	23	EA	115.00	2,645.00
Fire Hydrant Assembly	4	EA	3510.00	14,040.00
8" x 8" x 6" M.J.D.I. Hydrant Tee	4	EA	310.00	1,240.00
2" PVC Sleeve - Water Service	612	LF	4.25	2,601.00

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
1" Single Water Service	21	EA	320.00	6,720.00
1" Double Water Service	15	EA	450.00	6,750.00
8" x 12" Tapping Saddle w/Valve & Box	1	EA	4350.00	4,350.00
Connect New 8" Main To Existing 12" Main	2	EA	825.00	1,650.00
Bacteriological & Disinfection	1	LS	650.00	650.00
Hydrostatic Pressure Testing	1	LS	950.00	950.00
Temporary Jumper Connection	1	EA	1700.00	1,700.00
			Total	**95,426.50**
IRRIGATION				
16" PVC Irrigation Main - DR18	777	LF	49.00	38,073.00
16" M.J.D.I. Sleeve	2	EA	685.00	1,370.00
16" x 22.5° M.J.D.I. Bend	8	EA	660.00	5,280.00
16" x 2" M.J.D.I. Tapped Cap	4	EA	435.00	1,740.00
16" x 14" M.J.D.I. Reducer	2	EA	565.00	1,130.00
14" Mega Lug Fitting Restraint	2	EA	220.00	440.00
16" Mega Lug Fitting Restraint	26	EA	295.00	7,670.00
16" Pipe Joint Restraint	36	EA	455.00	16,380.00
14" Pipe Joint Restraint on Existing Main	2	EA	660.00	1,320.00
16" Pipe Joint Restraint on Existing Main	2	EA	700.00	1,400.00
Temporary Blow-off Assembly - 16" Main	2	EA	635.00	1,270.00
Connect New 16" Main To Existing 14" Main	2	EA	1450.00	2,900.00
Connect New 16" Main To Existing 16" Main	2	EA	1725.00	3,450.00
Hydrostatic Pressure Testing	1	LS	1500.00	1,500.00
Remove and Dispose of 14" PVC Irrigation Main	360	LF	10.00	3,600.00
Remove and Dispose of 16" PVC Irrigation Main	360	LF	10.00	3,600.00
			Total	**91,123.00**
TOTAL PROPOSAL:				**$274,671.50**

Sincerely,

Charles D. Bell, P.E.
Vice President

SECTION C

Bay Laurel Center CDD

8470 SW 79th Street Rd.
Ocala Florida 34481
(352) 414-5454

January 21, 2019

Mr. Kenneth D. Colen
On Top of the World Communities, Inc.
8445 SW 80th St.
Ocala, FL 34481
KDColen266@otowfl.com

RE: **Arbor Club Conference Center Expansion**
Acceptance of Utility System

Dear Mr. Colen:

The District is in receipt of the certification package for **Arbor Club Conference Center Expansion** submitted by your engineer of record on January 17, 2019. All required documents noted in the Developer's Agreement have been reviewed and are complete.

This letter serves as notification that the improvements of the potable water and sanitary sewer system components **Arbor Club Conference Center Expansion**, contained in the UAP package submittals referenced above, will be presented to the Bay Laurel Center Community Development District Board for final acceptance at its next meeting.

Print Name and Title JoSalyers, Assistant Secretary
BLCCDD/lal

Cc: George Flint, District Manager
Gerald Colen, District Counsel

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS that **On Top of the World Communities, Inc.** (hereinafter referred to as the "Grantor"), for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable considerations to it paid by Bay Laurel Center Community Development District, (hereinafter referred to as "District"), the receipt of which is hereby acknowledged, has granted, bargained, sold, transferred, set over and delivered, and by these presents does grant, bargain, sell, transfer, set over and deliver unto District, its successors and assigns, all those certain goods and chattels described as follows:

Potable water lines and/or sanitary wastewater collection lines and/or lift stations and/or water production facilities and/or irrigation quality water lines and related facilities constructed within the right-of-way and/or property of Grantor and/or properly dedicated easement to the District, which system is more completely described in Exhibit "1 A" and/or "1 B", for **"Arbor Club Conference Center Expansion"** with a total constructed value of **$31,233.50.**

TO HAVE AND TO HOLD the same unto District, its successors and assigns forever.

And the GRANTOR, for itself and its successors, hereby covenants to and with District, its successors and assigns, that it is the lawful owner of the said goods and chattels, that they are free from all liens and encumbrances, that it has good right to sell the same as aforesaid, and that it will warrant and defend the same against the lawful claims and demands of all persons whomsoever.

In addition, the GRANTOR hereby warrants said potable water systems and/or sanitary wastewater collection systems and/or lift stations and/or water production facilities and related facilities to be free from defects due to installation and/or materials for a period of twelve (12) months from the date of execution of this document and GRANTOR further agrees to reimburse District in full for reasonable and necessary repairs (as determined by District), due to said defects during the twelve (12) month period; cost of same shall be set out on an invoice from the person performing the repairs.

GRANTOR:

ON TOP OF THE WORLD COMMUNITIES, INC.

By: _____

Kenneth D Colen, President

Print Name/Title

STATE OF FLORIDA)
) SS:
COUNTY OF MARION)

The foregoing instrument was acknowledged before me this 9th day of January, 2019, by Kenneth D. Colen, the President of On Top of the World Communities, Inc., who is personally known to me.

NOTARY STAMP

PATRICIA A. SORIANO
Notary Public - State of Florida
Commission # FF 241784
My Comm. Expires Oct 11, 2019

NOTARY PUBLIC

_____
Notary Signature

HAMLET
CONSTRUCTION COMPANY
4260 N.E. 35TH STREET OCALA, FLORIDA 34479 PHONE (352) 236-3355 FAX (352) 236-0038
EMAIL: MAILBOX@HAMLETCONST.COM

ATTN: Boe Stepp
OTOW - On Top of The World
9860 SW 84th Court
Suite A
Ocala, FL 34481

January 9, 2019

EMAIL: robert_stepp@otowfl.com

RE: OTOW - ARBOR CLUB CONFERENCE CENTER EXPANSION

WE PROPOSE THE FOLLOWING FINAL QUANTITIES:

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
SEWER				
6" PVC Pipe SDR 26	94	LF	15.00	1,410.00
6" x 6" x 6" PVC Wye	1	EA	85.00	85.00
6" PVC 45° Bend	1	EA	35.00	35.00
6" PVC Plug	1	EA	20.00	20.00
6" Cleanout Assembly - Non-traffic	1	EA	190.00	190.00
Low Pressure Test (Gravity)	1	LS	200.00	200.00
Connect New 6" Main to Existing Manhole	1	EA	1550.00	1,550.00
			Total	**3,490.00**
WATER				
1" PE Tubing Service Line	10	LF	4.75	47.50
2" PVC Water Main - SDR 21	181	LF	5.50	995.50
6" PVC Water Main - DR18	73	LF	11.50	839.50
8" PVC Water Main - DR18	344	LF	16.50	5,676.00
2" x 90° P.V.C. Bend - SCH 40	2	EA	10.00	20.00
2" PVC Building Stub-up Assembly	1	EA	135.00	135.00
8" x 22.5° M.J.D.I. Bend	1	EA	190.00	190.00
8" x 45° M.J.D.I. Bend	2	EA	195.00	390.00
8" x 2" M.J.D.I. Tapped Cap	1	EA	145.00	145.00
2" Gate Valve and Valve Box	1	EA	540.00	540.00
6" Gate Valve and Valve Box	1	EA	880.00	880.00
8" Gate Valve and Valve Box	1	EA	1195.00	1,195.00
6" Mega Lug Fitting Restraint	6	EA	65.00	390.00
8" Mega Lug Fitting Restraint	13	EA	85.00	1,105.00
Fire Hydrant Assembly w/ Flow Test and Paint	2	EA	3560.00	7,120.00
8" x 8" x 6" M.J.D.I. Hydrant Tee	2	EA	310.00	620.00
1" Single Water Service	1	EA	310.00	310.00
2" Single Water Service	1	EA	1460.00	1,460.00
2" Backflow Preventer Assy. Above Ground	1	EA	1860.00	1,860.00
Temporary Blow-off Assembly - 8" Main	1	EA	650.00	650.00

DESCRIPTION	QUANTITY	UNITS	UNIT PRICE	TOTAL
Connect New 8" Main To Existing 8" Main	1	EA	825.00	825.00
Bacteriological & Disinfection	1	LS	325.00	325.00
Hydrostatic Pressure Testing	1	LS	400.00	400.00
Temporary Jumper Connection	1	EA	1625.00	1,625.00
			Total	**27,743.50**

TOTAL PROPOSAL:	**$31,233.50**

Sincerely,

Charles D. Bell, P.E.
Vice President

SECTION VI

RESOLUTION 2019-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT ADOPTING AMENDMENTS TO THE WATER AND SEWER SYSTEM AND REUSE WATER SYSTEM UNIFORM EXTENSION POLICY, UNIFORM SERVICE POLICY AND BACKFLOW & CROSS CONNECTION CONTROL PROGRAM AS RULE AMENDMENTS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the District Manager published Notice of Proposed Rule Amendments on January 21, 2019 and January 22, 2019, a copy of which Notices are attached to this Resolution; and

WHEREAS, after hearing comments from the public to the proposed Rule Amendments at a public hearing, and having determined that the Rule Amendments are in the public interest;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT:

1. The District hereby adopts the amendments to the Uniform Extension Policy as set forth in Attachment 1 to this Resolution, the amendments to the Uniform Service Policy as set forth in Attachment 2 to this Resolution, and the amendments to the Backflow & Cross Connection Control Program as set forth in Attachment 3 to this Resolution.

2. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 19TH DAY OF FEBRUARY, 2019.

ATTEST:

BOARD OF SUPERVISORS OF THE BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT

_____
Secretary

By:_____

Its:_____

ATTACHMENT 1

BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT

UNIFORM EXTENSION POLICY

Policies, Procedures, Standard Details and Specifications
for
Water Distribution, Wastewater Collection
and Irrigation Quality Water Systems

Revised: August 18, 2015

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SECTION I
POLICY & PROCEDURES

ACCEPTANCE OF WATER, WASTEWATER AND IRRIGATION QUALITY WATER SYSTEMS

Declaration of Policy

This policy shall be known as the uniform extension policy ("UEP"). The Bay Laurel Center Community Development District (the "District") operates and maintains water production, treatment, storage and distribution, wastewater collection, treatment, and disposal, and irrigation quality water production, treatment and distribution systems which serve customers within and without the District. New or existing development may require the extension of mains to provide service. The District specifically reserves the right to fix and determine rates, charges and contributions required for the provisions, consumption, operation, maintenance, extension and expansion of its utility services as provided herein and as authorized by law, and to amend the same from time to time. Each customer is hereby notified that the District, in the exercise of its governmental responsibility to provide for the health, safety and welfare of all consumers of its utility services, has the authority and responsibility to unilaterally, at any time, amend this Policy and the District's schedules of rates, charges and contributions from time to time to ensure the perpetuation of service (the "District Police Power"), and that this District Police Power is automatically incorporated into every oral or written representation and every contract with the District. This UEP provides the procedures, rules and regulations for the extension of water, wastewater and irrigation quality water service to new customers (as against the Uniform Service Policy ("USP") which provides the procedures, rules and regulations for the provision of water, wastewater and irrigation quality water service to existing customers of the District). Definitions set forth in the USP shall apply to this UEP, except where the context indicates otherwise.

Development Agreements

The following provisions set forth the general procedures for an owner of property that seeks water, wastewater and/or irrigation quality water from the District ("Developer") to connect to the District's systems and facilities in order to facilitate water, wastewater and/or irrigation quality water service to the Developer's property, the conditions of approval for such connection, and the manner in which the Developer may receive and pay for such connection and service to customers within the property. Prior to water, wastewater and irrigation quality water plan approval by the District and execution of water, wastewater and irrigation quality water main extension applications to state agencies by the District, the Developer shall be required to obtain a Development Agreement from the District, in the form as determined by the District from time to time. The Development Agreement shall be binding on the Developer, its successors, assigns and any other subsequent owner or user of the property, and incorporate the provisions of this chapter governing Developer and District responsibility pertaining to the reservation of capacity; the installation of service facilities; the connection of customer's installation with the facilities of the District; the manner and method of payment of contributions, fees, and charges; standards of construction or specifications; regulations, policies, practices and procedures of the District; prohibitions against improper use of District's facilities; and other matters normally associated with the provision of utility service. Development Agreements shall only apply to specific parcels of property and are not assignable or transferable in any manner to any other parcel of property. The acceptance of the Development Agreement and execution by Developer shall act to supersede all previous agreements or representations, either written or oral, between Developer and District with respect to the subject matter of the Development Agreement, which shall merge with the provisions of the Development Agreement. The Development Agreement shall constitute the full agreement between the Developer and District. The District Manager or his designee shall be authorized to issue Development Agreements in compliance with this chapter, but may not deviate from the provision of the chapter without the approval by motion of the District. No Developer may rely upon a deviation from the provisions of

this Policy without a formal approval by motion of the District. Developers may not rely upon oral or written statements from the District, District staff, consultants or utility operations staff that deviate from the provisions of this Policy. Notwithstanding any oral or written representation by the District in the Development Agreement or otherwise, the District shall not be liable for any damages, whether direct, indirect, consequential, incidental, special or otherwise, arising out of, relating to or resulting from the failure of the District to provide utility service in whole or in part to Developer or by delay in providing utility service beyond the development timetable or expectations of the Developer.

Water, Wastewater, Potable Water Irrigation and Irrigation Quality Water Facility Installation

The District requires the installation of water distribution, wastewater collection and irrigation quality water distribution and storage facilities by a Developer, with title to such facilities being transferred to the District when the installation has been completed and accepted by the District. These facilities may be within the Developer's property boundaries ("On-Site") or outside of the Developer's property boundaries ("Off-Site"). As utilization of reclaimed water is an integral component of the District's wastewater disposal system, it shall be the Developer/future customer's obligation to accept reclaimed water from the District in amounts up to the amount of wastewater flow generated by such Developer/future customers located within Developer's Property, at such times, including wet weather, and in such flows as determined by the District from time to time, provided this policy does not commit or obligate the District to provide any or a specific amount of reclaimed water to the Developer's Property.

On-Site Facilities

Each Developer shall be responsible for the design, installation, inspection, testing and cost of the complete On-Site water distribution, wastewater collection and irrigation quality water distribution systems located in the streets adjoining or within the boundaries of the Developer's property. The term "complete On-Site water distribution, wastewater collection and irrigation quality water distribution systems" shall include all component parts of a water distribution system, including water mains, valves, fittings, services, hydrants, and all appurtenances as shown upon the District approved design of such water distribution system, all the component parts of the wastewater collection system including all collection mains, laterals to the point of cleanout within right-of-way or easement, force mains, lift or pumping stations including the site for same and all other appurtenances as shown on the approved design for the installation of such wastewater collection systems, all industrial wastewater pretreatment facilities, as applicable, and all irrigation quality water distribution systems component parts, including, but not limited to, distribution mains, valves, fittings, services, on-site storage and pumping facilities. To assure the proper conservation of water and compliance with Water Management District permit requirements, as a condition of receiving and maintaining utility service to the Developer's property, the Developer shall agree that no individual irrigation wells shall be permitted on Developer's property, without the prior written consent of the District. In recognition that irrigation quality water may not be available to fully serve a Developer's property until build-out and full occupancy of the property, the Developer may request authorization from the District to install temporary irrigation wells for the property's landscape and amenities irrigation, provided such temporary irrigation wells shall be discontinued at such time as adequate irrigation quality water is made available as determined by the District. To insure the ability of the utility to provide efficient and effective utility service to the development, a Developer shall be required to extend On-site Facilities along the full length of the road frontage and boundaries of the Developer's property, unless otherwise agreed to by the District. In the event of an inconsistency between this UEP and a Development Agreement, the provisions of this UEP shall control, unless otherwise expressly agreed to in the Development Agreement.

Off-Site Facilities

If the District's existing facilities are not already abutting a Developer's property (or, if abutting, are not sufficiently sized or located or do not have sufficient available capacity to accommodate Developer's proposed development), the Developer may be required to construct or improve, at its sole expense, certain Off-Site water, wastewater or irrigation quality water facilities, or all, if necessary, of a sufficient size and magnitude as necessary to accommodate Developer's proposed development, in order to connect Developer's On-Site facilities to the terminus of District's existing facilities. All provisions pertaining to On-Site specifications, plans, permits, transfers, approvals and warranties shall also be applicable to all Off-Site water, wastewater and irrigation quality water facilities construction. Alternatively, a Developer may wait until the District has constructed, if and when determined by the District in its sole discretion, sufficient facilities to accommodate Developer's proposed development, in which case the Developer would be required only to tap into the District's facilities in accordance with the tap-in requirements in this UEP.

The minimum standard sizes for all Off-Site facilities shall be six inch (6") potable water mains, six inch (6") reclaimed water mains, four inch (4") force mains and eight inch (8") wastewater gravity mains ("Minimum Size"), even if these sizes may exceed the Developer's own Property development requirements. The District may require that Off-Site facilities to be constructed by the Developer be sized in excess of the Minimum Sizes ("Oversized Facilities") to facilitate and enable safe and reliable service throughout the District service area. In such event, the Developer may elect to defer the development of the property until such time as the District elects, in its discretion, to construct sufficient Off-Site facilities to accommodate development of the Property, or the Developer can voluntarily elect to construct the Oversized Facilities.

If the Developer elects to construct Oversized Facilities, the District shall provide the Developer a credit for the Oversized Facilities that may be used by the Developer to offset any other District charges for customers within the Developer's Property to connect to the utility system (e.g., meter installation charges). The District shall prepare the Oversized Facilities credit based upon the estimated difference in the cost of construction of the Oversized Facilities and the Minimum Size facilities which the Developer would otherwise have required for its own use. The District does not represent to the Developer and Developer may not rely on the assumption that sufficient other District charges to connect to the utility system will be available to fully offset the Oversized Facilities credit, and any Oversized Facilities credit will lapse and be extinguished without refund or reimbursement upon build-out of the Developer's property. The amount of the Oversized Facilities credit shall be determined by the District based upon the actual construction cost of the Oversized Facilities that are verified by the Property Owner's engineer and estimated costs of the Minimum Size facilities as of the completion of construction as determined by the District. The District will make every effort to properly evaluate the cost difference estimate for over sizing, but in the event of a disagreement that cannot be resolved, the decision of the District Manager will be final. Oversized Facilities credits shall not accrue interest.

To the extent the District has reimbursed a third party for Off-Site Facilities sized in excess of the third party's requirements under a previous version of the UEP or under a previous contract entered into prior to the adoption of this version of the UEP, and such Off-Site Facilities benefit a Developer requesting service from the District, the District may require the Developer as part of its Off-Site Facilities requirement to reimburse the District of the Developer's pro-rata share of the District's Off-Site Facilities reimbursement cost to the extent the Developer's Property is benefited.

System Design

The District shall require the Developer to provide for the design of water, wastewater and irrigation quality water facilities to be prepared by a professional engineer registered in the State of Florida regularly engaged in the field of civil or environmental engineering (the Developer's Engineer-of-Record or "EOR"), covering the design of the Developer's On-Site and Off-Site water distribution, wastewater collection and irrigation quality water system.

Each such design shall be fully subject to the review and approval of the District and shall conform in all respects to District criteria set forth in this Policy or otherwise as approved by the District. The EOR shall make such adjustments to the design as may be required by the District to meet the District criteria.

CAPACITY RESERVATION PROCESS

Pre-Reservation of Capacity Procedures

Prior to a Developer reserving utility system capacity for a project, a Developer shall request a utility system status letter ("status letter"). The District shall require the Developer's conceptual development plan, preliminary plat(s) and proposed site plan(s) for utility service implementation purposes ("conceptual review"). The Developer shall be required to pay a Plan Review Fee for a status letter or for a conceptual review and each subsequent additional status letter or revised conceptual review (note: Plan Review Fees include an initial fixed payment together with periodic invoices to the Developer of the actual cost incurred by the District for all planning level services requested by the Developer). Such status letter or conceptual review shall not constitute a reservation of capacity, nor a representation to the Developer or otherwise bind or require the District to provide service to a Developer's project. A status letter will set forth the available capacity of the District's utility system and the general availability of utility lines within the area of proposed development. A conceptual review will provide feedback on proposed development plans, preliminary plat(s) and site plan(s) and general/conceptual input on On-Site and Off-Site facilities and easements that might be required from the Developer. All outstanding periodic Plan Review Fee invoices must be paid in full by Developer prior to delivery of a status letter or finalization of a conceptual review by the District.

General/Procedures to Reserve Capacity

The following procedures will be utilized by the District when a Developer desires to apply for a capacity reservation in the District's utility system.

1. The Developer desiring a reservation of capacity shall submit to District:

   A. The completed property questionnaire.

   B. If the property will include commercial or industrial sources or processes subject to the Industrial Waste provisions of the Uniform Service Policy, a completed Industrial User permit application.

   C. A legal survey of the subject property (8 ½" x 11" in size). Individual single family residences may provide a copy of their deed that has a legible legal description of the property.

   D. A copy of the proposed site plan (24" x 36" in size) indicating building locations, proposed construction, etc.

   E. A letter from the fee-simple title holder of the property authorizing the District to provide a Development Agreement to the inquiring party if the inquiring party is not the fee-simple title holder.

   F. Payment of all fees and charges required to be paid at the time of application.

   G. Estimated potable water, irrigation quality water, and wastewater demand.

   No action will be taken unless each of these items have been received and approved by the District Manager or its designee.

2. A Development Agreement shall be required if any one of the following conditions exists:

   A. Construction of On-Site or Off-Site water and/or wastewater improvements requires the issuance of County/State regulatory permits (e.g., Florida Department of Environmental Protection utility line permit).

   B. The District requires ingress/egress to the property. Typically, this will be the case if On-Site water/wastewater facilities are to be dedicated to the District, or if the Developer's property provides the only reasonable access to the District's facilities.

   C. The Developer requires Final Plat approval or Letter of Non-Objection from the District for utility easements, and utility installation and maintenance.

3. The District Manager or his designee, will respond to the Developer indicating whether a Development Agreement is needed.

4. If a Development Agreement is necessary, Developer shall pay the prevailing Administrative Fee to District to prepare the Development Agreement. The Developer's On-Site and Off-Site engineering plan review process will not be initiated until a Development Agreement is executed. District will begin the plan review process upon receipt of a Plan Review Fee (in addition to any Plan Review Fee submitted for a status letter or conceptual review, if applicable). District will not release plans for permitting by other agencies until all then outstanding periodic Plan Review Fee invoices have been paid in full and plan review comments have been satisfied.

5. District will draw up its standard Development Agreement, and other appropriate documents and forward to Developer for signature. The District shall execute the Development Agreement after all outstanding periodic Administrative Fee invoices have been paid in full.

6. To begin the District's On-Site and Off-Site engineering plan review process, the EOR shall submit to District project site plan(s), preliminary plat(s), PUD Master Plan(s), project phasing plan, preliminary On-Site and Off-Site facilities drawings, plans and specifications, FDEP, County and HRS permit applications, etc. for review in accordance with the District's Construction Standards and Specifications. In addition, EOR shall submit final project development approval documents (e.g., final plats) to District for review and approval. The EOR shall make such corrections/additions to all document submittals and submit revised documents for further review and approval until District's requirements have been satisfied. Developer shall be subject to periodic Plan Review Fee invoices throughout the District's review process. District shall not execute or issue final development review documents until all then outstanding periodic Plan Review Fee invoices have been paid in full.

7. After completion of the plan review process in subsection 6 above, the EOR shall make a final submittal, which will include signed and sealed engineering drawings, applications for regulatory agency approvals, and such other document submittals as required by District pursuant to PLAN SUBMITTALS AND APPROVALS below. The District shall execute the regulatory agency applications upon payment in full of all then outstanding periodic Plan Review Fee invoices.

8. In the event the Developer or the EOR make revisions to any of the District approved document submittals (e.g., revision to On-Site Facilities drawings), the Developer or the EOR shall resubmit such revisions to District for re-review and approval pursuant to the procedures set forth in subsections 6 and 7 above.

9. Prior to scheduling a preconstruction meeting for the project, the contractor shall submit to District, through the EOR for his approval, those documents specified in the District's prevailing Construction Standards and Specifications. (See Preconstruction Meeting Checklist). A Construction Review Fee shall be required for all District construction activities related to Developer's project. The District shall provide Developer periodic Construction Review Fee invoices. The District may suspend its construction review activities if Developer is delinquent in payment of Construction Review Fee invoices.

10. Developer/EOR shall then set up a preconstruction meeting with the EOR, utility contractor, appropriate District inspectors, District Consulting Engineer, and all other utilities involved in the project at District's offices. No construction of potable water, irrigation quality water and/or wastewater facilities is allowed prior to the pre-construction meeting.

11. After the Developer receives District approval to commence construction, the Developer's Contractor shall notify District and District inspectors a minimum of forty-eight (48) hours prior to commencement of construction of any potable water, irrigation quality water and/or wastewater facilities. All construction activities shall comply with District's prevailing Construction Standards and Specifications. The Developer shall make such corrections to the construction not in compliance as indicated by the District.

12. Upon completion of construction and prior to the installation of the first water meter and wastewater lateral tie-ins, the EOR and/or Developer shall have submitted the documents pursuant to the PERMANENT WATER METER CHECKLIST, below, as appropriate, to District, in District standard format (see samples below), and any other documents required by the District.

13. Once all required documents are received and are in order pursuant to ACCEPTANCE OF UTILITY SYSTEMS, below, and the Developer has paid all outstanding Construction Review Fee invoices, the Contractor may apply to District for water meters and inspections of wastewater lateral tie-ins. The balance of charges due under the Development Agreement (e.g. meter installation charge) shall be paid at this time in accordance with the District's then current Rate Schedule. No permanent meters will be set until all outstanding District requirements have been completed.

14. Upon occupancy of completed project, the District may field verify size and type of unit/business based on the Development Agreement. If changes have been made which indicate that additional charges should be assessed, the District will invoice the Developer for payment of said fees.

SAMPLE FORM

DEVELOPMENT AGREEMENT QUESTIONNAIRE

ANY OMISSION OF APPLICABLE INFORMATION WILL CAUSE THIS APPLICATION TO BE RETURNED.

All items listed below are required or specific information cannot be provided.

A. Completed property questionnaire
B. An 8 1/2" X 11" Survey
C. An authorization letter from the fee-simple title holder, if the permitting party is not the fee simple title holder

(Attach an additional sheet if necessary)

Date: _____

Applicant: _____

Address: _____

Telephone: _____

1. Project Name (if known at this time) _____

2. To your knowledge has any project ever been planned for this property before? If so, what was its name? _

_____.

3 Project Location (Use street names or distances from nearest major roadways)

Section:_____ Township:_____ Range:_____

4. Current owner of property and business identity: _____

Address:_____

Telephone: _____

5. Relationship of applicant to property owner -- please check where appropriate.

Title Holder_____ Representative of Owner_____.
Realtor, preparing property for sale_____.
Developer,_____.
Mortgagee, if applicable___(Other, Specify)_____

6. Project Engineer, and phone number if known: _____

7. Complete the following section carefully as it will serve as the basis for On-Site and Off-Site facility sizing and fee calculations. If information provided is incorrect, facility sizing and fees quoted will be incorrect.

8. Type of Development planned (if mixed use, indicate all uses).

A. Single Family Residence (# of Units)_____. Size of Lots _____ acres.

B. Multi-Family Residence (# of Units)-Master Meter _____.
(# of Units)-Individual Meter _____.

C. Restaurant -
Ordinary (# of Seats)_____.
Bar & Cocktail Lounge (# of Seats)_____.
Drive In/Carry Out (Gross Square Feet)_____.

D. Doctor's Office _____ Number of Doctors: _____

E. Dentist Office _____. Number of Dentists: _____

F. Shopping Centers/Stores without food or laundry (Gross Square Feet): _____

G. Schools: (# Students)_____ (# of Faculty)
Showers (Yes) (No) Cafeteria (Yes) (No)

H. Office Building (Gross Square Feet)_____.

I. Service Station (# Water Closets) _____.

J. Car Washes: (# of Bays)_____ (% of Reclaim) _____

K. Barber/Beauty Shops (# of Chairs)_____.

L. Hospital/Nursing Home (# of Beds)_____.
Dining Facilities (# of Seats)_____.

M. Churches (# of Seats)_____.

N. Laundromat (# of Machines)_____.

O. Hotel/Motel
Regular (# of Rooms)_____.
Restaurant Facilities (# of Seats)_____.
Laundry Facilities (Circle One) (Yes) (No) # of machines_____

P. Air Conditioning Water Cooling Towers (rating in tons anticipated water usage and wastewater discharge)
_____

Q. Warehouse: # of employees/8 hour shift_____
# of bays_____
# of self storage units_____

R. Other (Please specify)_____.

II. Number of Acres_____.

III. Total water and wastewater demand in gallons per day (must comply with HRS Rule 64E-6.008(1), F.A.C., as amended from time to time_____.

IV. Estimated cost to construct water, wastewater, and reuse improvements: _____

IV. General Information:

A. Describe current plans for phasing, if any

B. Provide beginning and ending dates for each phase

C. Give the name, address and phone number of the Developer and name and title of one representative/officer of Developer (if applicable) who will be signing the Development Agreement _____
_____
_____

D. Entity for which Development Agreement will be issued. _____

E. Give name, address and phone number of individual to whom all correspondence, etc., concerning this project can be sent _____
_____

After the above information is reviewed, you will be contacted if further discussion is needed.

I have read the attached information sheet and understand it fully. I further hereby affirm that I am the authorized agent of the property owner and that the information provided herein is true and correct to the best of my knowledge and belief.

Applicant's Signature _____.

Print Name _____ Number _____

PLAN SUBMITTALS AND APPROVALS

The District will retain two (2) sets of all submittals. It is the Developer's responsibility to provide sufficient copies to allow for further processing of documents after they have been returned by the District.

All engineering drawings shall be submitted on 24" x 36" size sheets and in CADD format on CD and shall include the following at a minimum:

1. Location map, include section, Township, and range.
2. Title block with Engineering Firm name, signature and seal of EOR, scale, date of drawing, and revision block including the date of the original and each subsequent revision of the drawing.
3. North arrow.
4. General statement on all plan sheets - "CONSTRUCTION AND MATERIALS SHALL BE IN ACCORDANCE WITH THE DISTRICT MINIMUM DESIGN AND CONSTRUCTION STANDARDS."
5. Scale of 1" = 30' minimum.
6. Project Phasing, if applicable.
7. Project survey perimeter boundary with street address of lots and buildings to be served showing the distances from the building to the property lines. Lots and blocks shall be provided as well as the name, official record book number, and page of the plat.
8. Rights-of-way adjacent to project shall be dimensioned and defined. Street names shall be indicated. The exact location of the proposed utility mains shall be shown within the right-of-way or easement. Distances from right-of-way lines and property lines to the proposed utility mains are required on all drawings.
9. Benchmark references shall be provided.
10. Size and type of material shall be shown for each water and wastewater main and service line. All dimensions shall be in linear feet.
11. All line deflection points shall be indicated, including both horizontal and vertical and method of deflection.
12. Profiles are required for gravity wastewater mains and all utility pipe crossings only and must have the following minimum information: Invert and rim elevations, pipe slope, profile grade, elevation over pipe, continuous station measurements, continuous numbering of manholes, other crossing utilities including drainage indicating top and bottom of pipe elevations, and pipe types.
13. Location and size of water meters.
14. Pump/lift station design* shall be in accordance with the District's standards unless the station will remain private. Private pump stations must be approved by the District.
15. Standard Water and Wastewater Details shall be included with each submittal.

* Pump/lift station designs, including emergency generator, will require supporting calculations. Submit three signed and sealed copies along with the plan submittal outlined above. These calculations shall include flow and head determinations, establishment of the pump curve indicating pumping efficiencies, and model numbers and ratings of all pumps. Wastewater pump stations shall meet the requirements of the District's Wastewater Pump Station Specifications.

ERC CALCULATIONS

In order to determine the capacity to be reserved by Developer, the number of Equivalent Residential Connections (ERCs) associated with the project shall first be determined. An ERC is defined as a standard of measurement used to establish equivalent charges for all categories of utility system customers. The District reserves the right to amend the definition of ERC at any time.

An ERC is based upon the average demand placed on the system by a single family customer which is a customer classification that includes all residential dwelling units that do not share a common wall with another unit and all dwelling units that are common walled and are individually metered. A single-family customer with a five-eighths inch (5/8") meter capacity demand is deemed as one (1) ERC. A single-family customer with a one inch (1") meter capacity demand is deemed to equal two and a half (2.5) ERCs; one and one-half inch (1 ½") capacity demand is deemed to equal five (5) ERCs; and a two inch (2") meter capacity demand is deemed to equal eight (8) ERCs. An ERC shall be three hundred fifty (350) gallons per day for water and two hundred fifty (250) gallons per day for sewer.

Capacity demand for single-family lots with a total area of greater than one-half (1/2) acre, such customers shall submit site and landscape plans to the District to determine the number of ERCs for such customer in accordance with the following formula: Annual irrigation consumption will be based on applying one inch (1") of water per week over the pervious area of the lot less an annual allowance of twenty inches (20") per year of rainfall over the pervious area of the lot. Potable or domestic consumption will be calculated on the basis of one hundred (100) gallons per day for each bathroom that contains a water closet, lavatory, and shower/tub. The impervious area shall include the "footprint" of any buildings, and driveways, pools, porches, patios, walkways, etc. In the event the EOR provides demand calculations for the irrigation systems, the District may utilize for determination of ERC's in place of the above mentioned formula.

The multi-family customer class consists of all master-metered connections for apartments, condominiums, cooperatives, quadraplexes, triplexes, duplexes, manufactured homes, recreational vehicles and mobile homes where designed, arranged, used or capable of use as multiple dwelling units. Multi-family capacity demand will be calculated based upon the number of units behind the master meter together with the capacity demand of non-residential uses served through the master meter.

Capacity demand for commercial, non-residential, industrial, mixed-use master meter, irrigation and governmental classifications shall be determined based upon unit flows calculated under Florida Administrative Code, Rule 64E-6.008 System Size Determinations, as amended from time to time, converted to ERCs. These unit flows are to be multiplied by the average number of days in a month (thirty and four-tenths (30.4) days/month) to determine an average monthly demand. This average monthly demand is converted to an equivalent number of ERCs, as defined above, to determine the Development Agreement capacity reservation. Customers shall submit site and landscape plans to the District to determine the number of ERCs for such customer in accordance with the following formula: Annual irrigation consumption will be based on applying one inch (1") of water per week over the pervious area of the lot less an annual allowance of twenty inches (20") per year of rainfall over the pervious area of the development. The impervious area shall include the "footprint" of any buildings, and driveways, pools, porches, patios, walkways, etc. In the event the EOR provides demand calculations for the irrigation systems, the District may utilize for determination of ERC's in place of the above mentioned formula.

CONSTRUCTION, PERMITS & INSPECTIONS

Preconstruction Meeting

Prior to the commencement of construction, a preconstruction meeting shall be held between the EOR, the Developer's contractor, appropriate District inspectors, District Consulting Engineer, and all other appropriate personnel. The items listed on the Preconstruction Meeting Checklist, as applicable, shall be on file with the District prior to scheduling the preconstruction meeting.

Preconstruction Meeting Checklist

1. Development Agreement Executed By Both Parties

2. As Applicable, Letters Permitting Construction From:
   Marion County Public Health Unit
   Florida Department of Environmental Protection
   South West Florida Water Management District
   Marion County

3. Submit three (3) sets of Shop Drawings signed and stamped by both the EOR and the Licensed Underground Contractor with the understanding that the District will retain two (2) sets.

4. Submit three (3) sets of Pump/Lift Station and Emergency Generator Drawings, signed and stamped by the EOR and the Licensed Underground Contractor with the understanding that the District will retain two (2) sets.

5. Submit three (3) water & wastewater Products List Sets signed and stamped by both the EOR and the Licensed Underground Contractor with the understanding that the District will retain two (2) sets.

6. The Underground Contractor MUST furnish copies of his/her license, Marion County Occupational License, Certificate of Competency, Certificate of Insurance, Liability Insurance proof of Workers Compensation and State Registration or Certification as an Engineering Contractor.

7. A copy of the executed agreement between the Developer or General Contractor and the Underground Utility Contractor indicating the cost of construction.

Permits

Prior to the issuance of an approval to commence construction by the District, the contractor and EOR must have attended a preconstruction meeting in accordance with the District's requirements. After the preconstruction meeting, an approval to commence construction may by issued by the District for the utility construction as documented on the approved engineering drawings on file with the District.

As a condition of issuance of an approval to commence construction, the contractor shall furnish the District a Sunshine State One Call Ticket Number.

All water, wastewater and irrigation quality water facilities that will become a part of the District's utility system shall be inspected by the District's inspector and tested by the Developer or contractor and witnessed by the District's inspector. This requirement does not release or substitute for the Developer providing adequate full time inspection and supervision of the construction. The District inspectors will not supervise contractor's operations or provide any certifications.

The District inspectors may inspect all construction and materials and may also inspect preparation, fabrication or manufacture of components, materials and supplies. The District inspector is not authorized to revoke, alter or waive any requirements of the approved plans or specifications unless approved by the District. The District Inspector is authorized but not obligated to call to the attention of the EOR or Contractor any failure of work or materials to conform to the plans or specifications. The District inspector shall have the authority to reject materials or suspend the work until questions of issue can be referred to and decided upon by the District. The District inspector shall in no case act as foreman or perform other duties for the EOR and/or Contractor nor interfere with the management or means and methods of the work. Input which the District's inspector may give,

shall in no way be construed as releasing the Developer, the EOR or Contractor from performing according to the intent of the plans, specifications, the District's Minimum Design and Construction Standards, and applicable permit and legal requirements. The District inspectors shall be permitted to enter upon any property without prior notification for the purposes of inspection, observation, measurement, sampling, testing, review and/or photocopying of records, or investigation as maybe necessary for enforcement of the UEP, regulatory permits or the Development Agreement.

Inspections will be scheduled for regular working hours only, except for nights when service interruptions are involved. Work will not be scheduled for weekends or holidays unless approved in advance by the District. Overtime pay will apply for each inspection outside of regular working hours at the overtime rate in the Rate Schedule (minimum three hundred dollars ($300) for up to three (3) hours and one hundred dollars ($100) per estimated hour for longer inspection, paid in advance). The District should be provided with at least two (2) full working days notice for scheduled inspections, and a minimum seven (7) days notice is required for construction with service interruptions. District inspectors may make routine passes on call to inspect such items as thrust blocks, material on site and clearances between conflicting lines. Scheduled inspections are required for jack and bores and pipe slippage through same, filling and flushing of potable water mains, pressure testing (private and utility owned mains), flow testing of hydrants if performed by contractor, application of coatings to manholes and wet wells, setting of wet wells, installation of lift station grounding rods, installation of base elbow anchors, prior to pouring any concrete, field welding/fusion of HDPE pipe and fittings, gravity sewer main lamping (private and utility owned), lift station start-ups (private and utility owned), and tie-ins to District facilities. Density test results shall be submitted to the District inspector prior to pressure testing or lamping. The contractor shall keep a copy of the current approved plans on the project site at all times. Approved work schedules are required prior to the beginning of construction for main shutdowns or for modifications to operating pipe systems. It shall be the EOR's responsibility to schedule inspections and their qualified representative shall be present when required by the District. A scheduled inspection will be canceled if said representative is not present. The EOR shall be present during the entire length of the inspection. The EOR shall pre-test pressure tests and lampings to minimize inspection failures. A reinspection fee will be assessed for failure of a water pressure test or wastewater lamping. The EOR shall prepare accurate record drawings and same shall be submitted to the District for review and approval before a lamping or pressure test is scheduled. In any case, approved record drawings must be submitted prior to request of a conditional final/final inspection or service being provided to any phase of a project.

Prior to the final inspection/walk through record drawings as described herein showing the location of all water and wastewater utilities must be submitted and approved. The final inspection/walk through must be conducted and all punch list items must be completed and approved prior to the District's acceptance of the system.

Developer and/or Developer's contractor shall correct all construction and materials which are rejected by District's Inspector or which do not conform to the intent of the District approved plans and specifications, the Districts Minimum Design and Construction Standards, and applicable regulatory permit and other legal requirements.

Temporary Water Meters

1. A temporary water meter for construction purposes may be issued if necessary, providing a standard water service line is connected to an existing (bacteriologically cleared and operational) water main. Hydrant meters are also permitted.

2. The contractor or Developer should request a temporary meter from the District. The application will require information regarding, but not limited to, project name, location, and meter size.

3. The contractor is required to provide proper fittings and a **backflow preventer**, if applicable, for installation with the temporary meter.

4. Unauthorized water use fines (per job site) shall be established by Rule in the adopted Rate Schedule for the District.

5. If the requested temporary meter is to be installed on existing lines in service, the temporary meter will generally be approved for installation. If the meter is to be set on a newly installed water main, the Utility must be in possession of bacteriological clearance from an approved State certified laboratory and regulatory sign-off for the water mains before approval for the temporary meter can be issued. If bacteriological samples are not on file, temporary meters will not be set until bacteriological clearance is received.

6. These meters must be made available to the District, upon demand from the District, for purposes of reading or maintenance. Failure by the customer to produce a temporary meter upon request by the District may result in immediate forfeiture of any security deposit held by the District for the meter. It is the customer's responsibility to ensure that the meter assembly is not damaged; any damage may result in the forfeiture of a portion or all of any security deposit held by the District for the meter. It is the customer's responsibility to ensure that these meters are used only for the purpose approved by the District, and in a manner which is consistent with District policies regarding temporary meters; failure to do so may result in fines and/or forfeiture of the security deposit held by the District for the meter, as well as immediate removal of the meter by the District.

7. The contractor or the Developer must notify the District to remove temporary meter(s) prior to issuance of the final permanent water meter for the project. The final permanent water meter will not be released until all the temporary meter(s) are removed from the site. Contractors shall not tamper with, remove and return meters. Removal must be done by the District.

INDIVIDUAL TAPS

Potable Water, Wastewater and Irrigation Quality Systems

The following procedure shall be utilized in order to establish an individual connection to the District water distribution system, wastewater collection system and/or irrigation quality water system. This procedure will be used for individuals desiring a connection to the District's utility system where no On-Site or Off-Site facilities are required to provide service.

1. Contact the Utility to obtain record locations of the existing utility mains fronting the property.

2. Submit three (3) signed and sealed drawings by a registered professional engineer in the State of Florida showing the proposed location of the tap and water meter. The plans must also include a copy of the standard District detail for a typical water and/or wastewater service.

3. Hire a licensed underground utility contractor to perform the work. The contractor must apply for a permit(s) with the appropriate governmental jurisdiction.

4. At least forty-eight (48) hours prior to the contractor conducting the tap, contact the appropriate District Inspector to schedule the inspection of the tap. No taps can occur without the presence of the District's Inspector.

5. Once the tap has been performed, the contractor must install the service line and prepare the location for the meter installation. The District will supply the meter and the meter box, once the location for the meter has been prepared.

6. Before a meter will be set, the Owner or the Developer must contact the District to establish a new account and pay the appropriate water/wastewater fees and charges.

7. If the tap does not occur on a main located in the public right-of-way, adequate legal authority for use of the property where the main is located must be secured and submitted to the District.

8. If the tap will occur in the public right-of-way outside or in FDOT or Marion County right-of-way, the customer may be required to obtain additional permits.

Potable Water Irrigation System

The following procedure shall be utilized in order to establish a residential/multi-family/commercial potable water irrigation connection to the District water distribution system. This procedure will be used for individuals with existing potable water service desiring a potable water irrigation connection to the District's utility system where no mains are required to be extended.

1. Contact the District to request connection to the District's utility system.

2. Pay the cost of installing the potable water irrigation meter, meter box, backflow preventer, and associated piping and restoration costs to the District. For meters over five-eighths inches (5/8"), the District will provide an estimate of the cost in installation for the customer's consent and approval to go forward with the installation. In the event that the existing water meter is encased in a concrete driveway or sidewalk or some other physical obstacle to the convenient installation of a meter box and associated piping is present, then the District will provide the customer an estimate of the actual cost of installation for the customer's consent and approval to go forward with the installation.

3. The customer will be responsible for extending piping from the potable water irrigation meter to the customer's irrigation system.

4. If the meter installation does not occur on property located in the public right-of-way, adequate legal authority for use of the property where the meter is located must be secured and submitted to the District prior to installation.

5. If the meter installation will occur in the public right-of-way or in FDOT or Marion County right-of-way, the customer may be required to obtain additional permits.

ACCEPTANCE OF UTILITY SYSTEMS

General/Procedures

Upon completion of the utility construction, the Permanent Water Meter Checklist (below) will be completed by the EOR and all items will be submitted as a Utility Acceptance Package ("UAP") to the District for approval. The UAP will be reviewed, and if deemed sufficient, approved by the District. The EOR shall make such corrections to the UAP as required by the District. When deemed sufficient, a Notice of Intent of Acceptance ("NOI") will be issued by the District to the Developer. This NOI will serve as contingent approval and release by the District for the Developer to request District approved permanent water meter(s). In no instance will any meter be installed without submittal of a UAP and issuance of an NOI by the District. After issuance of the NOI

but before final acceptance of the UAP, the UAP will be presented to the District Board for final approval, and once approved by the District Board a final Notice of Acceptance will be issued to the Developer. The Developer shall make such corrections to the UAP as may be required by the District Board as a condition to approval of the UAP. The District may suspend permanent water meter sets until the Developer complies with District Board UAP approval conditions.

PERMANENT WATER METER CHECK LIST

THE FOLLOWING ITEMS MUST BE ON FILE IN THE UTILITY PRIOR TO THE INSTALLATION OF THE FIRST PERMANENT WATER METER:

1. All outstanding District fees must be paid to date.
2. Letter of acceptance from Marion County.
3. Letter of clearance from FDEP Water.
4. Letter of clearance from FDEP Wastewater.
5. Letter of clearance from FDEP Irrigation Quality Water.
6. Copies of Bacteriological Reports, Gravity Sewer, Force Main, Water and Irrigation Quality Water Main testing results.
7. Signed and sealed certification of utility mains by the EOR
8. Letter from the Developer certifying the actual cost of utility construction
9. Affidavit from the developer stating all contractors, subcontractors, vendors and materialmen have been paid and that no liens have been filed relating to the installation of utilities.
10. Bill of Sale Absolute, executed on District's standard form, including a legal description. .
11. An 8 ½" x 11", signed and sealed, reduced copy of the as-built print(s) showing the water, wastewater and irrigation quality water system facilities being turned over to the District, and an electronic version of the as-built print(s).
12. Grant of Utility Easement, executed on District's standard form, including: title insurance according to the District's standards (see attached); an 8 ½" x 11" legal description of the property; a signed and sealed survey or sketch of easements. NOTE: Pursuant to the terms of the Sublease, the District may require Developer to execute the Grant of Utility Easement in favor of OTOW and/or SCA instead of the District.
13. For residential projects, three (3) copies of a listing of lots, blocks, and addresses (if available) of the entire development (residential).
14. For commercial projects, a listing of all bays and addresses, for the purpose of setting meters.
15. If the development is to be phased, the phases must be clearly delineated on these plans. All water meter requests must include the phase in which the unit is located.

16. Water, wastewater and irrigation quality water system as-built/record drawings to be approved PRIOR to issuance of first permanent water meter.

17. Two (2) sets of as-built/record drawing prints, using the approved design drawings, signed and sealed by the EOR and a land surveyor registered in the state of Florida.

18. Electronic media of as-built/record drawings in CADD format on CD.

19. Final inspection and approval of the water, wastewater and irrigation quality water system by the District inspector.

20. Letter from the Developer/contractor requesting that any temporary water meters be pulled at the time a permanent meter is set, or when an agreed upon percentage of permanent meters are issued for a residential project.

NOTE: We suggest that all of the items listed above be submitted in one package by the **EOR** approximately 10 working days before your water meter is needed in order for us to efficiently process your request for permanent water meter installation in a timely manner.

EASEMENTS & TITLE INSURANCE

Under the terms of an executed Development Agreement, easements are required to be dedicated to the District for land where water, wastewater and irrigation quality water utility mains, pump/lift stations and storage tanks are installed that will be turned over to the District for operation and maintenance. The Standard Easement Form found in this package is the only form the District will accept. Additionally, a surveyed sketch and description must be provided on 8-1/2" x 11" paper. The sketch is to reflect the description and shall carry such additional information necessary to clarify its location. The District reserves the right to approve the description and sketch.

Title Insurance is required for all easements dedicated to the District. The following is provided as guidance for the requirements of title insurance:

1. The following shall apply to all title insurance commitments and policies:

2. Title commitments and policies must be issued on American Land Title Association ("ALTA") forms.

3. The insured amount should be as designated by the District and not less than One Hundred Thousand Dollars ($100,000.00) per easement.

4. The effective date of the commitment should be modified to be the date of recording of the easement.

5. The proposed insured shall be the "Bay Laurel Center Community Development District, its successors and/or assigns".

6. All of the Schedule B - 1 requirements should be marked as satisfied.

7. Easements must be identified as to purpose, location and the manner in which the subject property is affected.

8. Any exception for Chapter 159, Florida Statutes, liens must be deleted.

9. All standard exceptions must be deleted.

10. The "gap" standard exception must be deleted from the commitment upon recording of the easement. The title insurer must insure the gap.

11. The commitment must not contain any exceptions for a notice of commencement.

12. No mortgages or liens should be listed as title exceptions.

13. No mineral reservations or other exploratory or excavation type exceptions should be listed as title exceptions.

14. No easements with exclusive use language should be listed as exceptions if such easements affect the District's easement property.

15. Such other requirements as may be specified by the District or its attorney.

Title Company Responsibility:

1. Forward the original signed title commitment and legible copies of all listed exceptions to the District.

2. Any exceptions listed on Schedule B which cannot be removed must be joined and consented to on a form acceptable to the District, and recorded together with the easement. Do not record the easement until all properly executed joinder and consents are in hand.

3. Coordinate execution and recording of the easement.

4. The original final policy must be delivered to the District not later than thirty (30) days after recording of the easement.

5. The final policy must show the official record book and page number of the easement.

SAMPLE FORM

UTILITY EASEMENT

THIS UTILITY EASEMENT is made and executed this _____ day of _____, 20___, by _____ (type of partnership or corporation existing and organized under the laws of _____ State), whose mailing address is (hereinafter referred to as the "Grantor") to _____, (hereinafter referred to as the "Grantee"):

(Wherever used herein the terms "Grantor" and "Grantee" include all the parties to this instrument and the heirs, legal representatives and assigns of individuals, and the successors and assigns of corporations, partnerships (including joint ventures), public bodies and quasi-public bodies.)

W I T N E S S E T H:

WHEREAS, Grantor is lawfully seized in fee simple and is in possession of that certain property situated in Marion County, Florida, as more particularly described on Exhibit "A" by metes and bounds and by sketch of the easement which is attached to and by this reference made a part of this document (hereinafter referred to as the "Easement Land").

NOW, THEREFORE, in consideration of the sum of Ten and no/100 Dollars ($10.00) and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, Grantor hereby states as follows:

1. Grantor does hereby grant unto the Grantee, a perpetual utility easement in, on, over, under, through, and across the Easement Land, with the full and free right of ingress and egress for the purposes of the construction, installation, reconstruction, rebuilding, replacement, repairing, operation, distribution, and maintenance of lift stations, force mains, water lines, gravity wastewater mains, well production facilities, irrigation quality water lines, telecommunications systems, data, information and telephony systems, hybrid fiber and coaxial cable systems and all appurtenances relative to these facilities or systems serving the development area.

2. Grantee shall have the right and privilege from time to time to alter, improve, enlarge, add to, change the nature or physical characteristics or replace, remove or relocate such facilities or systems in, upon, over, under, through, and across the Easement Land along with all rights and privileges necessary or convenient for the full benefit and the use thereof for purposes described in this instrument, including, but not limited to, the right to clear obstructions within the Easement area that might interfere with the purposes for which such facilities or systems which is or might be constructed, along with the right of ingress and egress for personnel and equipment of Grantee, its contractors, agents, successors or assigns, over the adjoining lands of the Grantor, its successors and assigns, including successors in title, for the purpose of maintaining the above facilities and systems which are located in the Easement area.

3. The Easement granted shall be binding upon the Grantor and its successors and assigns. This Easement shall not be released or amended in any manner without the written consent of all entities having facilities or systems located within the Easement Land, and which consent must be evidenced by an instrument executed with the same formalities as this document.

4. Grantor warrants that Grantor has good and indefeasible fee simple title to and possession of the Easement Land and that it has good and lawful right to grant this Easement, and that the Grantee, its successors and assigns shall have all of the rights to the Easement Land as stated herein.

5. All provisions of this Easement, including the benefits and burdens, run with the land and are binding upon and inure to the heirs, assigns, successors, tenants and personal representatives of the parties hereto.

6. Grantor warrants that to the best of Grantor's knowledge and belief, the Easement Land is free and clear of soil and ground water contamination. For and in consideration of Ten and No/Dollars ($10.00), receipt of which is acknowledged, Grantor shall indemnify and hold Grantee harmless for all claims and damages resulting from any such contamination.

ACKNOWLEDGEMENT OF INDIVIDUAL OR PARTNERSHIP

IN WITNESS WHEREOF, the Grantor has caused this Utility Easement to be executed in Grantor's name, and official seal by the proper officer(s) or representative(s) duly authorized, as of the day and year first above written.

WITNESSES:

_____
Name of Partnership, Grantor

_____
Print Name:_____

By:_____
_____, General Partner

_____
Print Name:_____

State of_____

County of_____

On _____(date), _____, General Partner for _____(Grantor), who is authorized to execute the foregoing on behalf of the Grantor, personally appeared before me and executed this instrument and is:

_____ is personally known to me or _____ produced _____ as identification; and who _____ did take an oath or _____ did not take an oath.

_____
Notary Public
Print Name:_____

My Commission Expires:

ACKNOWLEDGEMENT FOR CORPORATION

IN WITNESS WHEREOF, the Grantor has caused this Utility Easement to be executed in its name, and its corporate seal is to be hereunto affixed, by its proper officers or representatives hereunto duly authorized, as of the day and year first above written.

WITNESSES:

_____
Name of Grantor

_____
Print Name:_____

By:_____

Title:_____

_____
Print Name:_____

Attest:_____
Corporate Secretary

(CORPORATE SEAL)

On _____(date), _____, whose title is _____, and who is authorized to sign the foregoing on behalf of _____, personally appeared before me and executed this instrument and :____ is personally known to me or _____ produced _____ as identification; and who_____ did take an oath or _____ did not take an oath.

_____
Notary Public
Print Name:_____

My Commission Expires:

JOINDER AND CONSENT OF MORTGAGEE

_____, being the holder of that certain mortgage dated the _____ day of _____,20__, and recorded the _____ day of _____, 20__, in Official Record Book _____, at Page _____, of the Public Records of Marion County, Florida, hereby consents and subordinates its mortgage to the foregoing Utility Easement.

WITNESSES:

_____
Mortgage Holder

_____
Print Name:_____

By:_____

Title:_____

_____
Print Name:_____

On _____(date), _____, whose title is _____, and who is authorized to sign the foregoing Joinder and Consent of Mortgage for _____ (mortgage holder), personally appeared before me and executed this instrument and is:

_____ is personally known to me or
_____ produced _____ as identification;

and who

_____ did take an oath or
_____ did not take an oath.

_____
Notary Public
Print Name:_____

My Commission Expires:

BILL OF SALE INSTRUCTIONS

Prior to the acceptance of the system, a proper bill of sale absolute granting ownership rights to the District, or its designee, must be provided by the Developer on the approved format. See sample form below. This document will provide title and interest in and to all of the water, wastewater and irrigation quality water lines, mains, connections, pipes, valves, meters, and equipment installed within the granted easements and rights-of-way as provided for in the plans and specifications to be prepared pursuant to the District's requirements.

Along with the Bill of Sale Absolute, the Developer must provide to the District an affidavit that all persons, firms, or corporations who furnished labor or material used directly or indirectly in the prosecution of the work required to be performed by the Developer pursuant to the Development Agreement have been paid and that there are no liens associated with the construction of the utilities for this project.

In addition to the Bill of Sale, the Developer must provide the District a detailed listing of materials and component parts and equipment transferred to the District, together with quantities and unit prices for such items. The summed total value of these materials and component parts and equipment must equal the stated value on the Bill of Sale. The format for such submittal is set forth below:

COMPONENT WATER	SIZE (")	QUANTITY	UNIT	UNIT COST	TOTAL COST
Gate Valve			Each	$	$
Water Main			Lineal Feet	$	$
Single Service			Each	$	$
Double Service			Each	$	$
Fire Hydrant			Each	$	$
Backflow Preventers			Each	$	$
				Total Water	$
WASTEWATER					
Gate Valve			Each	$	$
Force Main			Lineal Feet	$	$
Gravity Wastewater Mains			Lineal Feet	$	$
Single Service			Each	$	$
Double Service			Each	$	$
Manholes			Each	$	$
Lift Stations			Each	$	$
				Total Wastewater	$
IRRIGATION					
Gate Valve			Each	$	$
Main			Lineal Feet	$	$
Other				$	$
				Total Irrigation	$
				System Total	$

SAMPLE FORM

BILL OF SALE

KNOW ALL MEN BY THESE PRESENTS that _____ (hereinafter referred to as the "Grantor"), for and in consideration of the sum of Ten Dollars ($10.00) and other good and valuable considerations to it paid _____, (hereinafter referred to as "Grantee"), the receipt of which is hereby acknowledged, has granted, bargained, sold, transferred, set over and delivered, and by these presents does grant, bargain, sell, transfer, set over and deliver unto Grantee, its successors and assigns, all those certain goods and chattels described as follows:

Potable water lines and/or sanitary wastewater collection lines and/or lift stations and/or water production facilities and/or irrigation quality water lines and related facilities constructed within the right-of-way and/or property of Grantor and/or properly dedicated easement to the Grantee, which system is more completely described in Exhibit "1 A" and/or "1 B", with a total constructed value of $_____.

TO HAVE AND TO HOLD the same unto Grantee, its successors and assigns forever.

And the GRANTOR, for itself and its successors, hereby covenants to and with Grantee, its successors and assigns, that it is the lawful owner of the said goods and chattels, that they are free from all liens and encumbrances, that it has good right to sell the same as aforesaid, and that it will warrant and defend the same against the lawful claims and demands of all persons whomsoever.

In addition, the GRANTOR hereby warrants said potable water systems and/or sanitary wastewater collection systems and/or lift stations and/or water production facilities and related facilities to be free from defects due to installation and/or materials for a period of twelve (12) months from the date of execution of this document and GRANTOR further agrees to reimburse Grantee in full for reasonable and necessary repairs (as determined by Grantee), due to said defects during the twelve (12) month period; cost of same shall be set out on an invoice from the person performing the repairs.

GRANTOR:

By:_____

_____

Print Name

STATE OF FLORIDA)
) SS:
COUNTY OF MARION)

The foregoing instrument was acknowledged before me this ___ day of _____, 20__, by _____ and _____, the _____President and _____Secretary of _____, who are both personally known to me OR who have produced _____ as identification and who did_____ take an oath.

_____
Notary Signature

_____
Print Notary Name

NOTARY PUBLIC
State of Florida at Large: _____
Commission No. _____
My Commission Expires: _____

Record Drawings

At the completion of the construction of water and wastewater systems, record plans are to be prepared and submitted by the EOR to the District for review. These drawings are to include all of the following information and are to represent actual field construction of the utilities. These drawings are to be signed and sealed along with the certification language by both a professional land surveyor and the EOR.

Provide two (2) sets of signed and sealed 24" x 36" drawings, including hard copy, electronic media, in CADD format on CD, with the following minimum requirements:

1. Address of building & lot / block of each unit.

2. Location sketch and north arrow. Specify section, township, and range.

3. Applicable scales: plans, profiles, details.

4. "Record Drawing" in large bold letters.

5. Provide accompanying surveyor sketch and legal description to verify easement locations on record drawings. Ensure utilities are covered by easements and include all fire hydrants, back-flow preventers, water meters and services to water meters. Easement dimensions must be clearly noted.

6. Identify right-of-way lines. Clearly show property boundary lines.

7. Location of water, wastewater and irrigation/reclaimed water installations within dedicated right-of-way or within the easements to be dedicated.

8. Location of easements and the location of the installations within the easements.

9. Distances from R/W lines to utilities.

10. Vertical Locations:

    Sanitary Services: Top of pipe elevation at end of lateral.

    Sanitary Manholes: Final rim and invert elevations of all pipes entering manhole.

    Water, Wastewater, Irrigation/Reclaimed Water Mains: Top of pipe elevations on approximately one hundred foot (100') intervals.

    Water, Wastewater, Irrigation/Reclaimed Water Fittings: Top of pipe elevations on all fittings and at all values.

11. Horizontal Locations:

    Sanitary Service - station along the wastewater main, using the downstream manhole on each run as 0700, for each W9E and a separate station for the end of the lateral including an offset distance from the main measured at ninety degrees (90°) to the main.

    Sanitary Manholes - distance between each manhole, measured along connecting wastewater main.

Water, Wastewater, Irrigation/Reclaimed Water Mains - location relative to a permanent surface feature at approximately two hundred foot (200') intervals.

Water, Wastewater, Reuse Fittings - location of each buried fitting or value referenced to two (2) permanent surface features no more than one hundred feet (100') from the value or fitting.

12. Type of pipe - size and material.

13. Identify private systems not maintained by the District. (Lift stations, gravity lines, force mains, and/or water lines and irrigation quality water lines.)

14. Identify abandoned sections and lines that have been removed, if applicable.

15. All final planned installations shall be shown on the drawings including the buildings, storm drainage, other utilities, landscaping, trees, asphalt roadways, tile, pavers, etc.

16. Names of streets and public rights-of-way, widths of streets and public rights-of-way, width of easements, limit lines for all easements.

17. Location and elevation of bench marks and source.

18. Meter size and location.

19. Name, address and telephone number of Certifying Engineer.

20. Name, address and telephone number of Certifying Professional Land Surveyor.

21. Signed, sealed, and dated by Engineer **AND** Professional Land Surveyor.

22. Owner/Developer's name, address and phone number.

23. Verify that installations are identical to approved design drawings. Any changes made during construction must be called out on the record drawings.

24. Location of building lines.

26. Section lines/reference points.

27. Pump/lift station record drawings, including profile, details, electrical schematics, pump details, emergency generator details, and O&M manuals.

Both of the following statements shall appear on all As-Built submittals:

Surveyor's Certification:
I HEREBY CERTIFY THAT THE AS-BUILT MEASUREMENTS SHOWN HEREON ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF AS SURVEYED IN THE FIELD UNDER MY DIRECTION ON _____, 20__.

_____

_____, P.L.S. #

"Record Drawing"

THE INFORMATION SHOWN ON THIS RECORD DRAWING WAS SUPPLIED BY _____ REGISTERED LAND SURVEYOR #_____ THE STATE OF FLORIDA. THE ENGINEER'S SIGNATURE AND SEAL AFFIXED TO THIS DRAWING IS ONLY TO BE INTERPRETED TO CONFIRM THAT THE INFORMATION PROVIDED HAS BEEN REVIEWED FOR CONFORMANCE WITH ALL APPLICABLE ENGINEERING DESIGN STANDARDS.

SECTION II
CONSTRUCTION OF WATER DISTRIBUTION, WASTEWATER COLLECTION AND IRRIGATION QUALITY WATER DISTRIBUTION SYSTEMS

GENERAL

Applicability of Standards

The District has adopted the Marion County Land Development Code minimum requirements, as amended from time to time, as the District's Guide for the Design and Construction of Water, Wastewater and Irrigation Quality Water Systems. The District has also adopted Wastewater Pump Station Specifications. Note, the more stringent of the standards shall take precedence. All systems which will be transferred to and accepted by the District as a part of the District's systems must be designed and constructed in accordance with these specifications. Any requests for deviations from these specifications may be requested in writing to the District. Authorization for the deviation, if approved, shall be in writing from the District. Verbal communications shall not constitute a valid request and only written approvals or authorizations to proceed with the changes will be recognized.

Additional Requirements for Design of Landscaping and Construction and Operation of Irrigation Systems

In addition to the Marion County Land Development Code Utility minimum requirements, the District has adopted the Florida Friendly Landscaping practices, as amended from time to time, for all customers utilizing the District's potable water and irrigation quality water systems for irrigation purposes. All customer's landscaping and irrigation systems must be designed, constructed, and operated in accordance with these specifications. Any requests for deviations from these specifications may be requested in writing to the District. Authorization for the deviation, if approved, shall be in writing from the District. Verbal communications shall not constitute a valid request and only written approvals or authorizations to proceed with the changes will be recognized.

All Irrigation

Each customer installing a new irrigation system or retrofitting or replacing an existing irrigation system shall utilize the design criteria set forth in this UEP and the Florida Friendly Design Standards pursuant to Section 373.228, Florida Statutes, as amended from time to time.

1. The source of irrigation quality water shall be District supplied reclaimed water or other designated sources of water as determined by the District for irrigation.

2. All uses of reclaimed water shall be in accordance with applicable rules of the FDEP and other regulatory bodies having jurisdiction.

3. Each customer shall be solely responsible for maintaining the customer's irrigation system in good working condition. The customer shall pay the cost of all such maintenance required.

4. The District shall require meters for all irrigation quality water connections. It is the intent of the District to maximize the use of irrigation quality water. However, at times it may be necessary to limit a customer's use of irrigation quality water based on supply availability.

Residential Irrigation Additional Requirements

The following additional requirements shall apply to all District customers installing new landscaping, installing new irrigation systems or, retrofitting or replacing an existing irrigation system.

1. Sod irrigation zones shall be separate from shrub irrigation zones, and no irrigation zone shall include both sod and shrub irrigation.

2. Irrigation for all shrub beds shall be point source drip irrigation not exceeding two (2) gph for shrubs three (3) gallon and larger, shrubs one (1) gallon and smaller shall be irrigated with low volume emitters. Spray type emitters shall not exceed fifty-three hundredths (0.53) gpm. All irrigation zones shall not exceed twelve (12) gpm. Due to pressure fluctuations in the water distribution system a zone may test at thirteen (13) gpm, which will be allowed;

3. Irrigation installations shall use pressure regulated irrigation heads as approved by the District.

4. Irrigation systems shall be hydro-zoned and matched precipitation rates to achieve maximum efficiency.

5. On sides of homes where coverage is limited due to proximity of adjacent homes, the use of End Strip/Side Strip nozzles shall be required.

6. Large sod zones shall be irrigated using rotors or similar device to achieve maximum irrigating efficiency.

7. All irrigation zones shall have matched precipitation rates for best coverage.

8. Rain sensors shall be installed on all irrigation zones, and shall be Hunter Solar Sync Evapotranspiration Sensor, or equal sensor based technology that automatically adjust watering schedule and flow according to atmospheric or soil condition or equal "smart irrigation technology" approved by the Irrigation Association and the Bay Laurel Center Community Development District.

9. All irrigation installations will include a Pressure Vacuum Breaker Back Flow device per Florida Building Code.

10. Rain sensor and related wire shall be installed per manufacturer specifications and shall meet manufacturer's wire gauge specifications.

11. Customers will be allowed a thirty (30) day grow in period upon installation of landscape material and sod; after thirty (30) days customers shall be responsible for adhering to irrigation restrictions.

12. All additional or more stringent landscape/irrigation requirements imposed by the Water Management District, and/or Marion County Land Development Code from time to time, are incorporated into and made a part of this Policy and shall control over less stringent requirements of this Policy.

Commercial Irrigation Additional Requirements

The following additional requirements shall apply to all customers installing new landscaping, installing new irrigation systems, or retrofitting or replacing an existing irrigation system.

1. Sod irrigation zones shall be separate from shrub irrigation zones, and no irrigation zone shall include both sod and shrub irrigation.

2. Irrigation for all shrub beds shall be point source drip irrigation not exceeding two (2) gph for shrubs three (3) gallon and larger, shrubs one (1) gallon and smaller shall be irrigated with low volume emitters

3. Irrigation systems shall be hydro-zoned and matched precipitation rates to achieve maximum efficiency.

4. All irrigation systems two inches (2") and greater shall be installed with a "normally closed" Master Valve assembly and flow monitoring controller.

5. Irrigation installations shall use pressure regulated irrigation heads as approved by the District.

6. Where coverage is limited due to proximity of adjacent structures, the use of End Strip/Side Strip nozzles shall be required.

7. Large sod zones shall be irrigated using rotors or similar device to achieve maximum irrigating efficiency.

8. All irrigation zones shall have matched precipitation rates for best coverage.

9. Rain sensors shall be installed on all irrigation zones, and shall be Hunter Solar Sync Evapotranspiration Sensor, or other smart irrigation technology sensor approved by the Irrigation Association and the District.

10. All irrigation installations will include Back Flow device per Marion County Code.

11. Rain sensor and related wire shall be installed per manufacturer specifications and shall meet manufacturer's wire gauge specifications.

12. Customers will be allowed a thirty (30) day grow in period upon installation of landscape material and sod; after thirty (30) days customers will be responsible for adhering to irrigation restrictions

13. All landscape and irrigation construction drawings shall be reviewed and approved by the District prior to submittal to Marion County.

14. All additional or more stringent landscape/irrigation requirements imposed by the Water Management District, and/or Marion County Land Development Code from time to time, are incorporated into and made a part of this Policy and shall control over less stringent requirements in this Policy.

Enforcement

Irrigation system installation shall comply with standards set forth herein and shall be subject to inspection and approval by the District prior to use of irrigation quality water or other designated water source as determined by the District. Water service and/or irrigation quality water service to customers whose irrigation systems are not installed or operated in compliance with this Policy may be shut off until such systems come into compliance with this Policy. In general, five (5) business days notification of proposed shut off of water service will be provided to allow the customer adequate time to respond and bring the irrigation system into compliance, unless more immediate action is justified in the interest of public health, safety or welfare. In addition, the District may assess penalties for violations of this Policy for each day that an irrigation system is not in compliance with the requirements of the Policy.

Shutdown of Existing Utilities

Continuous operation of the District's existing utility facilities is of critical importance. The contractor at no time shall close off any lines or turn any valves or take any action which would affect the operation of the existing facilities. The contractor shall request approval two (2) working days in advance of the time the interruption of the existing system is required. An approved notice must be distributed to the affected customers no less than two (2) working days prior to shutdown and must include the following information:

1. Start time and date and approximate duration of planning interruption.

2. Location of work.

3. Telephone number and contact name of contractor performing work.

4. Telephone number and contact name of District representative overseeing work.

All interruptions must be coordinated with the District.

Storage of Materials

Materials shall be stored as to ensure the preservation of their quality and fitness for the project. When necessary, wood platforms or other hard, clean surfaces may be used for placement.

Underground and Above Ground Structures

Necessary precautions must be taken to prevent damage to existing structures whether on the surface, above ground, or underground.

All above ground installations shall be braced with supports or protected with guard posts.

For location of existing underground facilities, contact the Sunshine State One Call underground notification center at 1-800-432-4770.

Land Monuments

The contractor shall notify the EOR and the District of any existing Federal, State, County, or private land monuments encountered.

Private monuments shall be preserved or replaced by a licensed land surveyor at the Developer's or Contractor's expense. When government monuments are encountered, the Contractor shall notify the EOR in order to allow for proper notification to the authority having jurisdiction for later replacement by a registered land surveyor in the State of Florida.

Safety

All permitted work must be done in strict accordance with the provisions of the Occupational Safety and Health Administration Regulations (OSHA), the Trench Safety Act, and all other applicable codes.

Dust Prevention

All unpaved streets, roads, detours, or haul-roads used in the construction area must utilize approved dust-preventive treatment or periodically apply water to prevent dust. Applicable environmental regulations for dust prevention shall be strictly enforced.

Traffic Maintenance and Safety

The contractor shall comply with all rules and regulations of the State, County, municipal and other applicable governmental authorities regarding the closing or restricting the use of public streets or highways. No public or private road shall be closed except by express permission of the proper authority. The contractor shall conduct the work so as to assure the least possible obstruction to traffic and normal commercial pursuits. The contractor shall protect all obstructions within traveled roadways by installed approved signs, barricades, and lights where necessary for the safety of the public. The convenience of the general public and residents adjacent to the project and the protection of persons and property are of prime importance and shall be provided for in an adequate and satisfactory manner.

Where traffic will pass over trenches after they are backfilled and before they are paved, the top of the trench shall be maintained in a condition that will allow normal vehicular traffic to pass over. Temporary access driveways must be provided where required. Cleanup operations shall follow immediately behind backfilling and the work site shall be kept in an orderly condition at all times. A Maintenance of Traffic (M.O.T.) Plan in conformance with FDOT requirements must be approved by the Utility prior to implementation.

Proper notification will be required to the Police and Fire Departments of the jurisdiction in which the work is performed prior to the closing of any street or portion thereof. No closing shall be made without the approval of the proper authority. Notify said departments when the streets are again passable for emergency vehicles. Emergency contact numbers of the contractor shall be provided to the Police Department of the jurisdiction in which the work is performed so that contact may be made easily at all times in case of barricade or flare troubles or other emergencies.

Finishing of Site, Borrow, and Storage Areas

Upon completion of the project, all areas used by the Contractor shall be properly cleared of all temporary structures, rubbish, and waste materials and properly graded and sodded, if applicable, to drain and blend in with the abutting property. Areas used for the deposit of waste materials shall be finished to properly drain and blend with the surrounding terrain.

Miscellaneous

1. All materials shall be new and unused.

2. All permits shall be issued prior to construction.

3. For the purpose of standardization, materials should be as much as possible of a like kind in order to achieve conformity & meeting AWWA/ANSI Standards.

4. The contractor shall at all times maintain on the site a current set of approved construction plans and permits.

5. The contractor shall field verify the locations of all existing utilities shown on the approved plans. Approval of the development plans by the District in no way implies verification of the accuracy of those plans or features depicted thereon. The EOR shall bring to the attention of the District any discrepancy in, or variation from, the approved plans.

6. The contractor shall be responsible for obtaining locations of all utilities and modifications from Sunshine State One Call of Florida at 1-800-432-4770, seventy-two (72) hours in advance of construction.

7. The contractor shall be responsible for the scheduling of, and payment for, such tests as may be deemed necessary by the EOR or the District, and as called for in the plans and specifications.

8. The EOR shall make sufficient inspections of the work to enable him to certify the installation as being in conformance with the applicable standards and specifications.

9. No deviations from the approved plans will be permitted without the consent of the District.

SECTION III
CONSTRUCTION DETAILS

SHOP DRAWING SUBMITTALS & APPROVED UTILITY PRODUCTS:

The procedure for the submittal of shop drawings to the District is as follows:

1. The Contractor shall submit three (3) sets of standard shop drawings or manufacturer's catalogs with the model number or type of the item encircled or otherwise designated. The submittals shall bear the approval of the Underground Utility Contractor and the EOR.

2. Three (3) sets of complete detailed shop drawings for all sanitary manholes, wet wells, other castings, and pumps shall be submitted and shall bear the stamped approval of the Underground Utility Contractor and the EOR on each sheet.

3. Engineering data covering all equipment and fabricated materials, which will become a permanent part of the work under this development, shall be submitted to the District, for review. This data shall include drawings and descriptive information in sufficient detail to show the kind, size, arrangement, and operation of component materials and devices; the external connections, anchorages, and supports requires; performance characteristics; and dimensions needed for installation and correlations with other materials and equipment.

4. All submittals, regardless of origin, shall be stamped with the approval of Contractor and identified with the name and number of this development, Contractor's name, and references to applicable specification paragraphs. Each submittal shall indicate the intended use of the item in the work. When catalog pages are submitted, applicable items shall be clearly identified. The current revision, issue number, and date shall be indicated on all drawings and other descriptive data.

5. Contractor's stamp of approval is a representation to the District that Contractor accepts full responsibility for determining and verifying all quantities, dimensions, field construction criteria,

materials, catalog numbers, and similar data, and that the Contractor has reviewed or coordinated each submittal with the requirements of the work and the specifications.

6. All deviations from the specifications shall be identified on each submittal and shall be tabulated in Contractor's letter of transmittal. Such submittals shall, as pertinent to the deviation, indicate essential details of all changes proposed by Contractor (including modifications to other facilities that may be a result of the deviation) and all required piping and wiring diagrams.

7. Contactor shall accept full responsibility for the completeness of each submission, and, in the case of a resubmission, shall verify that all exceptions previously noted by the District have been taken into account. In the event that more than one resubmission is required due to failure of contractor to account for exceptions previously noted, Contractor shall reimburse the District for charges for review of the additional resubmissions.

8. Resubmittals shall be made within 21 days of the date of the letter returning the material to be modified or corrected, unless within 21 days the Contractor submits an acceptable request for an extension of the stipulated time period, listing the reasons the resubmittal cannot be completed within that time.

9. Contractor's letter of resubmittal shall list the date of his original submittal letter, the date of the Districts letter returning the submittal, and the dates of submission and return of any previous resubmittals. In addition the Contractor shall reimburse the District for any time spent on reviewing the resubmittal and each of any subsequent resubmittals as defined in the Adopted Rate Schedule.

10. The Districts review of drawings and data submitted by Contractor will cover only general conformity to the drawings and specifications, external connections, and dimensions which affect the layout. The Districts review does not indicate a thorough review of all dimensions, quantities, and details of the material, equipment, device or item shown. The Districts review of submittals shall not relieve Contractor from responsibility for errors, omissions, or deviations, or responsibility for compliance with the specifications.

11. Three copies of each submittal shall be submitted to the District, plus additional copies as deemed necessary by the Contractor for vendors and sub-contractors. The District will not accept submittals from anyone but the Developer or Developers engineering firm. Submittals shall be consecutively numbered in direct sequence of submittal and without division by subcontracts or trades. Resubmittals shall bear the number of the first submittal followed by a letter (A, B, etc.), to indicate the sequence of the resubmittal. The Contractor will receive one copy of the reviewed submittals from the District. The District will retain the remaining submittals for file.

12. When the drawings and data are returned marked Not Acceptable or Returned For Correction, the corrections shall be made as noted thereon and as instructed by the District and three corrected copies resubmitted.

13. When corrected copies are resubmitted, Contractor shall in writing direct specific attention to all revisions and shall list separately any revisions made other than those called for by the District in previous submissions.

14. When the drawings and data are returned marked No Exceptions Noted, Make Corrections Noted, or Record Copy, no additional copies need to be furnished.

15. The end result of the above procedure is a complete submittal to the District of all materials and products to be used in the construction and installation of the underground water and wastewater system. Further, all submittals shall be made in one (1) package (list of items, shop drawings, catalogs, and other required drawings). Please note that submittals must be accompanied by a cover letter of transmittal stating what the package contains.

16. No approvals for water, wastewater and irrigation quality water construction will be issued by the District until the shop drawings and products list for all items have been approved by the Utility.

ATTACHMENT 2

BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT

UNIFORM SERVICE POLICY

Policies, Procedures, Rules and Regulations
for
Water, Wastewater and Irrigation Quality Water Systems

Revised: August 18, 2015

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TECHNICAL TERMS AND ABBREVIATIONS

The following definition of terms and abbreviations shall apply to the Uniform Service Policy, The Uniform Extension Policy, and other policies and procedures adopted by the Bay Laurel Center Community Development District.

Air Gap - The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water or waste to a tank, plumbing fixture, receptor, or other assembly and the flood level rim of the receptacle. These vertical, physical separations must be at least twice the inside diameter of the water supply outlet, never less than one inch (1") or twenty-five millimeters (25 mm) above the receiving vessel flood rim.

Applicant – Means the owner of real property or the person or legal entity which has the legal right to utilize real property by means of any form of ownership which real property the applicant desires to be served by water or wastewater service. The terms "applicant", "developer", and "property owner" are synonymous and may be used interchangeably herein.

Application – A written request from an applicant requesting that, pursuant to a utility agreement, specific water service and/or wastewater service be provided to and for certain real property..

Approved - Accepted by the District as meeting an applicable stated specification or citation or as suitable for the proposed use.

Assembly – An assemblance of one or more approved body components and including approved shutoff valves.

Atmospheric Pressure – The pressure exerted by the atmosphere at any point. Such pressure decreases as the elevation of the point above sea level increases. One atmosphere is equivalent to 14.7 psi (101.4 kPa) 29.92 in. (760 mm) of mercury, or 33.9 ft (10.1 m) of water column at average sea level.

Atmospheric Vacuum Breaker (AVB) Backflow Preventer - The AVB consists of a float check, a check seat, and an air inlet port. A shutoff valve immediately upstream may or may not be an integral part of the device. The AVB is designed to allow air to enter the downstream water line to prevent backsiphonage. This unit may never be subjected to a backpressure condition or have a downstream shutoff valve, or be installed where it will be in continuous operation for more than 12 hours.

Auxiliary Water Supply - Any water supply on or available to the premises other than the District's approved public water supply. These auxiliary waters may include water from another purveyor's public potable water supply or any natural source(s), such as a well, spring, river, stream, harbor and so forth; used waters (including Reclaimed Water); or industrial fluids. These waters may be contaminated or polluted, or they may be objectionable and constitute an unacceptable water source over which the water purveyor does not have sanitary control.

AWG - American Gauge Wire

Backflow - The undesirable reversal of flow in the District's potable water distribution system as a result of a cross connection.

Backflow Preventer – An assembly, device, or method that prohibits the backflow of water into potable water supply systems.

Backpressure - A pressure, higher than the supply pressure, caused by a pump, elevated tank, boiler, or any other means that may cause backflow.

Backsiphonage - A type of backflow where the upstream pressure to a piping system is reduced to a subatmospheric pressure.

Base Facility Charge (BFC) – A charge reflecting recovery of a portion of the fixed and non-variable costs of providing utility service. See Rate Schedule.

Bank Draft - Direct payment of monthly water and/or wastewater bills electronically deducted from customer's bank account after completing and signing the Pre-Authorized Direct Bank Payment Plan form.

Board – means the Board of Supervisors for the District.

Business Hours – means Monday through Friday 7:00 a.m. to 3:30 p.m. as amended from time to time.

Certified Backflow Prevention Assembly Tester – A person who has demonstrated competence to test, repair, and maintain backflow prevention assemblies as evidenced by certification that is recognized by the approving authority.

Commercial - The commercial customer class which includes all non-residential (commercial, industrial, institutional and mixed residential/commercial, etc.) purposes and as distinguished from the Single-Family Residential and Multi-Family service classes.

Consumer - The person, firm, association, corporation, governmental agency or other entity or organization supplied with potable water, irrigation quality water, and/or wastewater service by the District.

Contamination - An impairment of a potable water supply by the introduction or admission of any foreign substance that degrades the quality and creates a health hazard.

County- Means located in Marion County, Florida.

Customer - The person, firm, association, corporation, government agency or other entity or organization who has entered into an agreement to receive potable water, irrigation quality water, and/or wastewater service from the District and who is liable for the payment of that potable water, irrigation quality water, and/or wastewater service and shall abide by all the District's Rules and Regulations.

Customer's Wastewater Installation - All pipes, fittings, fixtures and appliances or apparatus of every kind and nature used in connection with or forming a part of an installation for disposing sewage located on the customer's side of "Point of Collection" whether such installation is owned by customer, or used by consumer under lease or otherwise.

Customer's Potable Water / Irrigation Quality Water Installation - All pipes, fittings, valves, fixtures and appliances or apparatus of every kind and nature used in connection with or forming a part of an installation for utilizing water for any purpose ordinarily located on the customer's side of "Point of Delivery", whether such installation is owned by customer or used by consumer under lease or otherwise.

Cross-Connection - A connection or potential connection between any part of a potable water system and any other environment containing other substances in a manner that, under any circumstances would allow such substances to enter the potable water system. Other substances may be gases, liquids, or solids such as

chemicals, waste products, steam, water from other sources (potable or non-potable), or any matter that may change the color or add odor to the water.

District - Bay Laurel Center Community Development District.

Domestic Wastewater - Wastewater generated by dwellings, business buildings, institutions, and the like.

Double Check Detector Backflow Prevention Assembly (DCDA) – A specially designed backflow assembly composed of a line size approved double check valve assembly with a bypass containing a specific water meter and an approved double check valve assembly. The meter shall register accurately for only very low rates of flow up to 3 gpm and shall show a registration for all rates of flow. This assembly shall only be used to protect against a non-health hazard (i.e., a pollutant).

Double Check Valve Backflow Preventer - A complete assembly consists of two internally loaded, independently operating check valves, located between two (2) tightly closing resilient-seated shutoff valves with properly placed resilient-seated test cocks. This assembly shall only be used to protect against a non-health hazard (i.e., a pollutant).

Dwelling Unit – Means one or more rooms in a residential or commercial building which are used or intended for use as a living facility for no more than one family and generally including provisions for living, sleeping, eating, cooking, and sanitation.

Easement – Means an acquired legal right for the specific use of land owned by others.

Emitter - Small micro-irrigation dispensing device designed to dissipate pressure and discharge a small uniform flow or trickle of water at a constant discharge, which does not vary significantly because of minor differences in pressure head. Also called a "dripper" or "trickler".

Equivalent Residential Connection (ERC) – Means a factor used to convert a given average daily flow (ADF) to the equivalent number of residential connections. For this purpose the ADF of one ERC is deemed to be two hundred fifty (250) gallons per day (GPD) for wastewater service and three hundred fifty (350) GPD for water service. See Uniform Extension Policy.

Evapotranspiration - Combination of water transpired from vegetation and evaporated from the soil and plant surfaces.

FDEP – Florida Department of Environmental Protection.

Grease Trap / Oil Separators - A device for separation of grease, oil or similar deleterious substances from wastewater by flotation, so that it can be removed from the surface prior to discharge into a sanitary wastewater system.

GPD - Gallons per day

GPH - Gallons per hour

GPM - Gallons per minute

Hazard Degree Of - The term is derived from an evaluation of the potential risk to public health and the

adverse effect of the hazard upon the potable water system.

Hazard – Health - A cross connection or potential cross connection involving any substance that could, if introduced in the potable water supply, cause death, illness, spread disease or have a high probability of causing such effects.

Hazard – Plumbing - A plumbing-type cross connection in a customer's potable water system that has not been properly protected by an approved air gap or an approved backflow-prevention assembly.

Hazard - Non-Health - A cross connection or potential cross connection involving any substance that generally would not be a health hazard but would constitute a nuisance or be aesthetically objectionable, if introduced into the potable water supply.

Hazard – System - An actual or potential threat of severe damage to the physical properties of the District's public potable water system or the customer's potable water system or of a pollution or contamination that would have a protracted effect on the quality of the potable water in the system.

Hazardous Waste - Any substance, waste or product that is potentially damaging to environmental health because of toxicity, ignitability, corrosivity, chemical reactivity, radioactivity, infectious characteristics, or any other reason.

Hydro-Zoned - Grouping of plants with similar water requirements so that they can be irrigated with a common zone.

Industrial Fluids System - Any system containing a fluid or solution that may be chemically, biologically, or otherwise contaminated or polluted in a form of concentration, such as would constitute a health, system, pollution, or plumbing hazard, if introduced into an approved water supply, This may include, but not be limited to: polluted or contaminated waters; all types of process waters and used waters originating from the public potable water system that may have deteriorated in sanitary quality; chemicals in fluid form; plating acids and alkali's; circulating cooling waters connected to an open cool lug tower; and/or cooling towers that are chemically or biologically treated or stabilized with toxic substances; contaminated natural waters, such as wells, springs, streams, rivers, bays, harbors, seas, irrigation canals or systems, and so forth; oils, gases, glycerin, paraffin, caustic and acid solutions, and other liquid and gaseous fluids used in industrial or other purposes for fire-fighting purposes.

Industrial User - Any customer or other party discharging Industrial Wastewater into the District's wastewater system.

Industrial Wastewater - Wastewater generated by industrial or commercial sources or processes subject to Section 46, including reject water from reverse osmosis treatment units.

Irrigation Quality Water - Water from various sources of a quality sufficient for irrigation uses, including potable water, reclaimed water, and non-potable water.

Irrigation Quality Water Main - A pipe, conduit, or other facility installed to convey irrigation quality water service to individual service lines or to other mains.

Labor - Level of effort related to the assignment of man-hours, skill levels, supplies, and equipment required, on the average, for the completion of a particular activity/service. The standardized unit cost measurements

developed are utilized to estimate the aggregate costs associated with the provisions of certain miscellaneous charges as outlined on the adopted rate schedule.

Line Source - Emitters are placed internally in equally spaced holes or slits made along the line. Water applied from the close and equally spaced holes usually runs along the line and forms a continuous wetting pattern. This wetting pattern is suited for close row crops.

Master-Metered Irrigation - The customer class consisting of property owners' associations or the District providing potable water irrigation-only service to the property owners' associations' common areas and irrigation to each single-family and multi-family unit within the property owners' associations' jurisdiction, where each single-family and multi-family unit does not provide for irrigation of its own property. This method allows for the developer to allocate whether a single invoice be generated directly to the property owners' associations' or by an alternate method of utility cost allocation called RUBS (Ratio Utility Billing Systems) used to equally divide the utility costs by a number or occupants serviced by the master meter.

Match Precipitation Rates - System or zone in which all the heads have similar precipitation rates.

Meter - A device used to measure potable water or irrigation water delivered to a customer by the District.

MG/L – Milligrams per liter.

Micro-Irrigation - Describes a family of irrigation systems that apply water through small devices. These devices deliver water onto the soil surface very near the plant or below the soil surface directly into the plant root zone.

Moisture Sensor - Instrument which monitors soil water content. Device that monitors or measures soil water content of tension.

Month or Monthly- With respect to rates and charges means the billing cycle which approximates thirty (30) to thirty-one (31) days between meter readings.

Multi-Family Customer - The customer class consisting of all master-metered connections for apartments, condominiums, cooperatives, quadraplexes, triplexes, duplexes, manufactured homes and mobile homes where designed, arranged, used or capable of use as multiple dwelling units (i.e. multi-family), and as distinguished from the Commercial and Single-Family Residential customer classes.

Nozzle - Final orifice through which water passes from the sprinkler or emitter to the atmosphere.

OTOW (Central) Complex 7 - The customer class consisting of the residential community within On Top of the World (Central) known as Complex 7, as distinguished from the Single-Family Residential and Multi-Family customer classes.

PPM – Parts per million.

PSI - Pounds per square inch.

Point of Connection - The point where the District's pipes, mains or meters are connected with pipes of the customer. Typically, the "Point of Connection" to the District's water system is at the discharge side of the water meter; to the District's wastewater system is at the wastewater cleanout on the customer's property; and to the District's irrigation quality water system at the discharge side of the irrigation quality water meter.

Point of Delivery - The Point of Connection, unless otherwise designated by District.

Point Source - Emitters are attached external to the lateral pipe. The installer can select the desired location to suit the planting configuration or place them at equally spaced intervals. Water applied from the point source emitter usually forms a round deep wetting spot. The point source wetting pattern is suited for widely spaced plants in orchards, vineyards and for landscape trees or shrubs.

Pollution - (see HAZARD – NON Health)

Potable Water - Water that is safe for human consumption as described by the public health authority having jurisdiction.

Pressure Regulating Valve (PRV) or Pressure Regulator - Device which maintains constant downstream operating pressure (immediately downstream of the device) that is lower than the upstream pressure.

Pressure Vacuum Breaker (PVB) - An assembly consisting of an independently operating, internally loaded check valve, an independently operating, loaded air inlet valve located on the discharge side of the check valve, with properly located resilient-seated test cocks and tightly closing resilient seated shutoff valves attached at each end of the assembly designed to be operated under pressure for prolonged periods of time to prevent backsiphonage. The pressure vacuum breaker may not be subjected to any backpressure.

Rain Sensor - Device which prevents voltage from the controller from activating the valves or an irrigation system when a preset amount of rain falls.

Rate Schedule - The Rate Schedule adopted by the Board of Supervisors of the District establishing the rates, fees and charges for the District, as amended from time to time.

Reclaimed Water - Water that, as a result of treatment of wastewater , is suitable for a direct beneficial use or a controlled use that would not otherwise occur and is not safe for human consumption.

Reclaimed Water or Irrigation Quality Water Main - A pipe, conduit, or other facility installed to convey reclaimed or irrigation quality water to individual service lines or to other mains.

Reduced Pressure Principle Backflow Preventer – A complete assembly consisting of a mechanical, independently acting, hydraulically dependent relief valve, located between two independently operating, internally loaded check valves that are located between two tightly closing resilient seated shutoff valves with four properly placed resilient seated test cocks.

Reduced Pressure Principle Detector Backflow Prevention Assembly (RPDA) - A specially designed backflow assembly composed of a line size approved reduced pressure principal backflow prevention assembly with a bypass containing a specific water meter and an approved reduced pressure principal backflow prevention assembly. The meter shall register accurately for only very low rates of flow up to 3 gpm and shall show a registration for all rates of flow. This assembly shall only be used to protect against a non-health hazard (i.e., a pollutant) or a health hazard (i.e., contaminant). The RPDA is primarily used on fire sprinkler systems.

Rotor - Sprinkler that rotates, but may more specifically refer to a gear driven sprinkler.

Service Connection - A piping connection between the District's main and a customer's system.

Service Lines - The customers' pipes (service laterals) which are connected to the District's Wastewater Mains, Water Mains and Irrigation Quality Water Mains at the applicable "Point of Connection".

Service Policy - These Policies, Procedures, Rules and Regulations for Water, Wastewater and Irrigation Water Utilities, as amended from time to time.

Service Rates or Rates – Means the District's applicable schedules of rates and charges for water and wastewater services, including, by way of illustration and not limitation, connection fees, AFPI charges, meter installation charges, and any and all other fees or charges which may be in effect from time-to-time adopted by the District.

Single-Family Residential Customer - The customer class consisting of individually-metered dwelling units designed, arranged, used or capable of use for residential purposes, including condominiums, townhouses or other similar-situated dwelling units where individually-metered, and as distinguished from the Commercial and Multi-Family customer classes.

Spray Head - Sprinkler head that does not rotate.

Storm Water - The water which results from and occurs immediately following a rainfall event; water produced by unusually high tides and/or hurricane surges.

Uniform Extension Policy - The Uniform Extension Policy adopted by the District, as amended from time to time.

Utility Agreement – Means a written agreement between the District and a property owner which establishes the terms and conditions pursuant to which the District will provide water and/or wastewater service.

Wastewater – means liquid and water-carried industrial wastes and sewage from residential dwellings or commercial buildings, whether treated or untreated, which are contributed to the Wastewater Treatment Plant.

Wastewater AFPI Charge – Means a fee or charge paid to the District by an applicant for the purpose of obtaining wastewater service capacity. AFPI charges are utilized for the acquisition, improvements, expansion and construction of facilities deemed necessary by the District to furnish wastewater service capacity and related service to the property and to adequately fund capital improvements in the system.

Wastewater Treatment Facilities – Means those facilities used to treat sewage prior to effluent disposal.

Wastewater Main - A pipe, conduit, or other facility installed to convey sewage from individual service lines or other mains.

Water AFPI Charge – Means a fee or charge paid to the District by an applicant for the purpose of obtaining water service capacity. AFPI charges are utilized for the acquisition, improvements, expansion and construction of facilities deemed necessary by the District to furnish water service capacity and related service to the property and to adequately fund capital improvements in the system.

Water Service Capacity – Means the amount of potable water which can be pumped, treated, transmitted and distributed, on an average daily basis, where such amount is measured in gallons per day and include fire flows.

Water Main - A pipe, conduit, or other facility installed to convey water service to individual service lines or to other mains.

Water – Nonpotable - Water that is not safe for human consumption or that is of questionable quality.

Water Treatment Facilities – Means any treatment and production facilities, including wells, plants, pumps and necessary appurtenant equipment necessary to withdraw and treat raw water in order to produce potable water.

Water – Used - Any water supplied by the District's potable water system to a customer's water system after it has passed through the point of delivery and is no longer under the sanitary control of the District.

RULES AND REGULATIONS

1.0 **POLICY DISPUTE** - Any dispute between the District and the customer or prospective customer regarding the meaning or application of any provision of this Policy, upon written request by either party, will be resolved by the District Manager. Any party not satisfied by this decision, may, within ten (10) days thereof, appeal the decision to the District Board, absent which the District Manager's decision is final and binding. The decision of the District Board on appeal shall be final and binding.

2.0 **GENERAL INFORMATION** - In the event the District's Rules and Regulations are inconsistent with any Statute, Law or Court Order, the Stature, Law or Court Order shall prevail and the District's Rules and Regulations shall be null and void to the extent inconsistent. These Rules and Regulations apply to the rate schedules, applications and contracts of the District. In the absence of specific written agreement to the contrary, these Rules and Regulations apply without modification or change to each and every customer to whom the District renders water, wastewater or irrigation quality water service.

In the event that a portion of these Rules and Regulations is declared unconstitutional or void for any reason by any court of competent jurisdiction, such decision shall in no way affect the validity of the remaining portions of the Rules and Regulations for water, wastewater or irrigation quality water service unless such court order or decision shall so direct.

3.0 **SIGNED APPLICATION NECESSARY** - Utility service is furnished upon signed application accepted by the District and the conditions of such application are binding upon the customer. A copy of the application for utility service accepted by the District will be furnished to the applicant on request.

Residential applicants shall furnish to the District the correct name, street address, Driver's license, proof of ownership and legal description of property to which utility service is to be rendered.

If the service address is a rental property, a copy of the lease signed by the property owner/manager or appropriate documentation is required and the Owner Authorization for Rental Services application. If the rental property location is in non-pay terminate status, or changes to an originally submitted lease occur, the applicant is required to provide a notarized Lease Verification form. If the service address is owned by the customer requesting service appropriate ownership documentation will be required. Before utility service is initiated and a meter is installed, all meter installation fees, AFPI, deposits, administrative fees and all delinquent accounts of the customer and/or developer being due shall be paid. Installation of a meter shall not constitute a waiver by the District of any charges due but unpaid. In some circumstances, the District may negotiate with the customer by offering a payment plan for remittance of these fees (See Rule No. 26.2 Payment Plans).

4.0 **APPLICATIONS BY AGENTS** - Applications for utility service requested by firms, partnerships, associations, corporations, and others (principals), shall be tendered only by duly authorized parties (agents), with proof of authorization furnished to the District (e.g., Sunbiz printout or copy of current annual report filed with the Florida Divisions of Corporations). When utility service is provided under application(s) entered into between the District and an agent of the principal, the use of such utility service by the principal or agent shall constitute full and complete consent by the principal of the application(s) entered into between agent and the District and under which such utility service is rendered.

5.0 **WITHHOLDING SERVICE** - The District may withhold or discontinue utility service provided to any customer if all prior indebtedness to the District has not been settled in full. These costs may include delinquent billings, service charges, or any other applicable charges.

Service may also be discontinued for any violation by the customer or consumer of any Rule or Regulation set forth in this Uniform Service Policy. The District will provide written notice by mail or posting at customer's service location at least (5) days prior to discontinuance that service will cease unless the deficiency is corrected in compliance with the Utility's Procedures, resolved through mutual agreement or unsuccessfully disputed by the customer. When service is disconnected at the meter, a disconnection fee will be assessed as established according to the District's Adopted Rate Schedule. An additional reconnection charge will be assessed when service is reestablished.

6.0 **EXTENSIONS OF FACILITIES** - Extensions will be made to the District's facilities in compliance with the District's Uniform Extension Policy and adopted Rate Schedule, as amended from time to time.

7.0 LIMITATION OF USE -

Service shall be provided to a property and the customer shall have no ownership rights other than receipt of service for payment.

(a) Wastewater service purchased from the District shall be used by the customer only for the purposes specified in the application or agreement for wastewater service. Wastewater service furnished to the customer shall be for the customer's own use and sewage shall be received directly from the customer into the District's wastewater mains. In no case shall a customer, except with the written consent of the District, extend his lines across a street, alley, lane, court, property line, avenue, or other way, in order to furnish wastewater service for adjacent property, even though such adjacent property is owned by that customer. In case of such unauthorized extension, sale or disposition of service, customer's wastewater service is subject to discontinuance until full payment is made of bills for wastewater service, calculated on proper classifications and rate schedules and reimbursement in full made to the District for all extra expenses incurred for clerical work, testing and inspections.

(b) Water service purchased from the District shall be used by the customer only for the purposes specified in the application or agreement for water service. Water service furnished to the customer shall be rendered directly to the customer through District's individual meter and may not be re-metered by the customer for the purpose of selling or otherwise disposing of water service for a profit to association members, lessees, tenants, or others, and under no circumstances shall the customer or customer's agent or any other individual, association or corporation install meters for the purpose of re-metering said water service for the purpose of making a profit; however, this shall not prevent an association or landlord from sub-metering to recover the actual costs of providing service to association members or tenants or otherwise seeking reimbursement of such costs. In no case shall a customer, except with the written consent of the District, extend his lines across a street, alley, lane, court, property line, avenue, or other way, in order to furnish water service for adjacent property through one meter, even though such adjacent property is owned by that customer. In case of such unauthorized extension, re-metering, sale or disposition of service, customer's water service is subject to discontinuance until full payment is made of bills for water service, calculated on proper classification and rate schedules and reimbursement in full made to the District for all extra expenses incurred for clerical work, testing, and inspections.

Under no circumstances shall any source of water other than the District's be connected to the District's water supply system or any part thereof, be it on private or public property except with the written consent of the District. The District shall have the right of inspection at reasonable times during customer's installation to verify compliance with Rules and Regulations.

(c) Irrigation quality water service purchased from the District shall be used by the customer only for the purposes specified in the application or agreement for water service. Irrigation quality water service furnished to the customer shall be rendered directly to the customer through District's individual meter and may not be re-metered by the customer for the purpose of selling or otherwise disposing of irrigation water service for a profit to association members, lessees, tenants, or others and under no circumstances shall the customer or customer's agent or any other individual, association or corporation install meters for the purpose of so re-metering said irrigation quality water service for the purpose of making a profit; however, this shall not prevent an association or landlord from sub-metering to recover the actual costs of providing service to association members or tenants or otherwise seeking reimbursement of such costs. In no case shall a customer, except with the written consent of the District, extend his lines across a street, alley, lane, court, property line, avenue, or other way, in order to furnish irrigation water service for adjacent property through one meter, even though such adjacent property is owned by that customer. In case of such unauthorized extension, re-metering, sale or disposition of service, customer's irrigation water service is subject to discontinuance until full payment is made of bills for irrigation water service, calculated on proper classification and rate schedules and reimbursement in full made to the District for all extra expenses incurred for clerical work, testing, and inspections.

Under no circumstances shall any source of water other than the District's be connected to the District's irrigation quality water supply system or any part thereof, be it on private or public property except with the written consent of the District. The District shall have the right of inspection at reasonable times during customer's installation to verify compliance with Rules and Regulations.

In order to conserve water used for irrigation purposes and to meet the requirements of the Water Management District consumptive use permit, under no circumstances shall a customer install or utilize an individual potable water or irrigation water well on the customer's property ("On-site Well") without the prior written consent of the District. The customer's potable water service, irrigation quality water service, and wastewater service shall, at the sole and absolute discretion of the District, be subject to discontinuance if an On-Site Well is installed or operated, and said service shall remain discontinued until all On-Site Wells are plugged and abandoned to the satisfaction of the District. Customers with On-site Wells shall immediately come into compliance with this requirement to plug and abandon such On-site Wells. The District may grant temporary variances or exceptions to this On-site Well prohibition upon written application of a customer. A temporary variance or exception shall be based upon a demonstration of need not inconsistent with the District's conservation policy and the requirements of the Water Management District consumptive use permit.

8.0 **CONTINUITY OF SERVICE/WATER QUALITY** - The District intends to provide continuous utility service, but shall not be liable to the customer for failure, or interruption of continuous utility service or any damages arising out of, connected with or related to such failure or interruption of service. The District shall not be liable for any act or omission caused directly or indirectly by permitting issues, strikes, labor troubles, accidents, litigations, breakdowns, shutdowns for emergency repairs, or adjustments, acts of sabotage, enemies of the United States, Wars, United States, State, Municipal or other governmental interference, Acts of God or other causes beyond its control. If at any time the District shall intentionally interrupt or discontinue its service for any period greater than one hour, except for emergency repair as indicated, the District intends to provide all customers affected by said interruption or discontinuance with not less than twenty-four (24) hours' notice by publication, radio or television service announcement. The District

intends to provide water quality meeting or exceeding all applicable regulatory standards, but shall not be liable to the customer for failure to meet such regulatory standards or fluctuations in water quality from time to time or any damages arising out of, connected with or related to such failure or fluctuations.

9.0 **TYPE AND MAINTENANCE** - The customer's pipes, apparatus, and equipment shall be selected, installed, used and maintained by the customer in accordance with standard practices, conforming with the Rules and Regulations and Specifications of the District, subject to full compliance with all laws and governmental regulations applicable to same. The District shall not be responsible for the maintenance and operation of customer's pipes, apparatus, and equipment. The customer expressly agrees not to utilize any appliance, apparatus or equipment which is not properly constructed, controlled and protected, or which may adversely affect the water, wastewater or irrigation quality water service. The District reserves the right to discontinue or withhold utility service to such appliance, apparatus or equipment.

The District may inspect customer's water and/or wastewater systems connected to its systems. The District may require disconnection, repairs, measuring devices, or modifications when such customer's water and/or wastewater systems have been judged, at the sole discretion of the District, to be contributing excessive flows, grease, sand, grit, debris, or other materials that are regulated by the current ordinance; or when private systems, at the discretion of the District, pose a threat to public health, safety, or welfare.

10.0 **CHANGE OF CUSTOMER'S INSTALLATION** - No changes or increases in customer's installation, affect the proper operation of the pipes, mains or pumping stations of the District shall be made without written consent of the District. The customer will be liable for the costs incurred from any changes resulting from a violation of this rule.

11.0 **INSPECTION OF CUSTOMER'S INSTALLATION** - All customer's utility service installations and/or changes shall be inspected during installations by a licensed plumber and/or by a District representative to ensure that customer's piping, apparatus and equipment have been installed in accordance with accepted standard utility and plumbing practice, and the laws, rules, regulations and specifications of all applicable governmental entities. Where governmental inspection is required by local rules or ordinances, the District cannot render utility service until such inspection has been made and a formal notice of approval from the inspecting authority has been received by the District. Failure to have an inspection will result in the customer having to expose the service line for inspection at the customer's own costs.

The District reserves the right to inspect the customer's installation prior to rendering utility service and from time to time thereafter, but assumes no responsibility whatsoever for any portion thereof.

12.0 **PROTECTION OF DISTRICT'S PROPERTY** - The customer shall exercise reasonable diligence to protect the District's property on and adjacent to the customer's premises, and shall not knowingly permit anyone but the District's agents, or persons authorized by law, to have access to the District's pipes, apparatus and equipment.

In the event of any loss, or damage to District property located upon customer's property caused by or arising out of an intentional act, carelessness, negligence or misuse by the customer, the cost of making good such loss or repairing such damage, including attorneys' fees and court costs if enforcement proceedings are initiated, and full payment or reimbursement to the District shall be a condition imposed for the continuation of service and the responsibility of the customer.

13.0 **ACCESS TO PREMISES** – As a condition to granting of water and/or wastewater the user shall grant to the District or its authorized agents or employees access to the user's property during all reasonable hours and, in the event of an emergency, at any time, for the purposes of inspection of customer's installation to verify compliance with District's Rules and Regulations, installing, maintaining, and inspecting or removing District's property, and other purposes incident to performance under or termination of the District's agreement with the customer and in such performance shall not be liable for trespass.

14.0 **EASEMENTS ON CUSTOMER'S PROPERTY** - By accepting utility service from the District, the customer thereby grants the District, without cost, a perpetual right, easement, permit, license and privilege on, over, under, and through customer's property, for the purpose of rendering utility service both to the customer and to other customers of the District, including for the installation, construction, repair, maintenance, operation, and replacement of mains, lines, valves, meters, lift stations, pump stations, fire hydrants and the like, together with access for same (the "Easement Rights"). The Easement Rights granted to the District shall survive termination of utility service to the customer.

A customer shall provide ingress and egress, at no charge to the District, so as not to impede an employee or District representative for the purpose of accessing the utility system.

15.0 **BILLING PERIODS AND PAYMENT** - Bills for utility service will be rendered monthly at approximately the same period each month; however, in the case of a new service or a service transfer, a shorter or longer period may be used for billing. Bills are due when rendered and shall be considered as received by customer when delivered or mailed to utility service address or some other place mutually agreed upon.

Non-receipt of bills by customer shall not release or diminish obligation of customer with respect to payment thereof.

Billing Schedule: Bills are due when rendered – A due date is printed on the billing which is 21 days after the billing postmarked date. If the payment is not received in the District's office by the billing due date, the account is considered delinquent.

New Accounts: Billings for new accounts initiated less than (5) days prior to the normal reading date for billings, may be carried forward and included in the next monthly billing and will be billed on consumption, minimums and component rates.

Measurement and Evidence of Consumption: Water usage shall be measured for each point of delivery by one meter for service rendered; and the Utility's readings and records thereof shall be accepted as face value evidence of the quantity of the service used by the customer at that point of delivery.

When the Utility is unable to read a meter due to circumstances beyond the control of the Utility, such as inaccessibility of meters, weather related conditions, or malfunctioning equipment, the Utility may render an estimated bill. An estimated bill will be so designated on the billing rendered.

Final Bills: When a customer requests to close out their account, the District will exercise due diligence and attempt to have the meter read on the date requested. In the event that the closing changes for any reason, it is the customer's responsibility to notify the District of said date change. Final bills are then calculated deducting the deposits posted plus any accumulated interest, if applicable.

After discontinuance of service for non-payment, the District may issue a field inspection to be completed. - Consumer checks shall be processed electronically. By submitting a check for payment, customer authorizes the District to initiate an electronic debit from customer's bank or asset account. By processing checks

electronically, customer will not receive canceled check with bank account statement. Instead bank statement will reflect the check number and payment amount with the information of "Bay Laurel Center CDD" listed on the statement which will serve as valid proof of payment. Customer's requiring a copy of checks shall include such request in writing when check is submitted.

If the District cannot collect the funds electronically, we may issue a paper draft against customer's bank or asset account for the amount of the check.

16.0 **DELINQUENT BILLS** - Bills are due on the first day of each month, and shall be deemed delinquent if not paid on or before the last business day in the month. Utility service may be discontinued to any delinquent account after five (5) days' written notice. Delinquent bills shall accrue interest at the maximum rate permitted by law from the date of delinquency. Service shall be resumed only upon payment, in the form of a cashier's check, money order or credit card, of all past-due bills, accrued interest, and late payment charges, together with a violation service disconnection charge and reconnection of service charge. If service has been disconnected for any reason, the District shall only accept payment in the form of cashier's check, money order, credit card or cash to restore the utility service. There shall be no liability of any kind against the District by reason of discontinuance of service to the customer for failure of the customer to pay the bills on time.

No partial payment of any bill rendered will be accepted by the District, except by agreement with District.

17.0 **RETURNED CHECK CHARGE/BANK DRAFT** - It is the policy of the District to accept checks or bank drafts from the public for the payment of fees and other charges, drawn only on United States banks in U.S. currency. Checks shall include the drawer's name and address imprinted on the checks. Pre-Authorization is required for the establishment of direct bank payments. The customer shall complete the Pre-Authorized Bank Payment Plan Enrollment Form. It is the further policy of the District to invoke any and all available penalties, service fees, service charge or civil actions, including reasonable attorneys' fees, when checks or bank drafts are dishonored.

The District's receipt of a check or bank draft is considered to be a conditional payment until it is honored by the drawers' bank. If the check or bank draft fails to clear the bank for any reason, it is considered a non-payment. Payment of delinquent accounts by a check failing to clear will result in immediate discontinuance of service at the District's discretion. Upon District's receipt of dishonored check or bank draft notice will be sent to the drawer indicating that the drawer has 30 (thirty) days from receipt of notice to tender payment in cash of the full amount of the check or bank draft, and service charges and/or service fees authorized under Section 68.065, Florida Statutes, as amended from time to time. If payment is not received within thirty (30) days, the District reserves the right to pursue any criminal actions, pursuant to Section 832.07, Florida Statutes, as amended from time to time.

In order for the District to recover a portion of the cost for handling dishonored checks or bank drafts the District may charge the maker of a worthless check or bank draft a service fee that shall be assessed by the District, pursuant to Section 68.065, Florida Statutes, as amended from time to time.

18.0 **LATE CHARGE** – When a monthly utility bill is delinquent (See Rule No. 16 Delinquent Bills), the District shall impose a late charge on the delinquent amount as set forth on the adopted rate schedule. Accounts that have been properly closed and issued a final bill are not subject to late charges.

19.0 **PAYMENT OF UTILITY SERVICE BILLS CONCURRENTLY** - When more than one (1) utility service is provided by the District, payment of any utility service bill rendered shall not be accepted by the District without the simultaneous or concurrent payment of all utility service bills. If the charges for one (1)

utility service are not paid, the District may discontinue all utility services to all of the customer's premises for non-payment of the utility service charges. The District shall not reestablish or reconnect any of customer's utility services until such time as all utility service charges, accrued interest, late payment charges and all other expenses or charges established or provided for by these Rules and Regulations are paid.

20.0 **DISCONTINUANCE OF SERVICE** – Where a customer requests temporary discontinuance of service or when the District disconnects a customer for failure to pay delinquent utility service bills or other violations of these Rules and Regulations, the customer shall pay a service disconnect charge. During a discontinuance of service, District base facility charges shall continue to accrue to the customer and the premises. When service is to be restored at the same premises, the customer, or its successor or assign (including by foreclosure or other legal process), will pay to the District all outstanding utility service bills for the premises, including the accrued base facility charge for each billing period during which service was discontinued, together with a reconnection of service charge and other applicable penalties. All prior utility service charges and all other obligations owing to the District related to service to the premises shall be paid by the owner of the premises before service will be restored.

21.0 **EVIDENCE OF CONSUMPTION** - The initiation, continuation, or resumption of water service to the premises shall constitute evidence of the initiation, continuation, or resumption of wastewater service to the premises, regardless of occupancy.

22.0 **TAX CLAUSE** - Rates and/or charges may be increased or a surcharge added in the amount of the applicable proportionate part of any taxes and assessments imposed by any governmental authority which are assessed on the basis of meters or customers or the price of or revenues from utility service sold.

23.0 **CHANGE OF OCCUPANCY** - When change of occupancy takes place at any premises supplied by the District with utility service, the outgoing customer shall provide the District with **WRITTEN NOTICE** of the change not less than three (3) days prior to the date of change by the outgoing customer, who will be held responsible for all utility service used on such premises until the succeeding occupant applies for utility service and pays the District a new customer deposit for its account or until sufficient closing documentation can be provided showing that they no longer own the house in which the meter provides service to.

However, if such **WRITTEN NOTICE** has not been received, the application of a succeeding occupant for utility service will automatically terminate the prior account. A customer's deposit may be transferred from one service location to another, if both locations are supplied by the District and the customer has established a satisfactory payment history. A customer's deposit may **NOT** be transferred to a succeeding occupant or transferred from one name to another, except in the case of marriage, divorce, or death.

In the event that a property owner has leased a property to a tenant, it will be the property owner or agents' responsibility to see that the tenant has applied for service with the District. The owner will continue to be responsible for all service rendered until such change has occurred.

In the event, the house in which the meter is located is in foreclosure, until the bank completes forclosure, the service shall remain in the customer's name and the account will continue to be charged accordingly based on the adopted rate schedule.

Service Connection Charge: There shall be a charge for transferring service of District accounts from the name of one person to the name of another, which shall be shown on the first bill in accordance with the District's adopted rate schedule.

24.0 **UNAUTHORIZED CONNECTIONS - WASTEWATER** - Connections to the District's wastewater system for any purpose whatsoever are to be made only by employees of the District or under direct supervision of District's authorized employee. Unauthorized connections render the service subject to immediate discontinuance without notice and wastewater service will not be restored until such unauthorized connections have been removed and unless settlement is made in full and for all penalties, damages, and wastewater service estimated by the District to have been used by reason of such unauthorized connection.

25.0 **UNAUTHORIZED CONNECTIONS - WATER AND IRRIGATION QUALITY WATER** - Connections to the District's water or irrigation quality water system for any purpose whatsoever are to be made only by employees of the District or under direct supervision of District's authorized employee. Unauthorized connections render the service subject to immediate discontinuance without notice and service will not be restored until such unauthorized connections have been removed and unless settlement is made in full and for all penalties, damages, and service estimated by the District to have been used by reason of such unauthorized connection.

26.0 **ADJUSTMENT OF BILLS** - When a customer has been undercharged as a result of incorrect application of the rate schedule, ,incorrect reading of a water meter, or other similar reasons the amount may be credited or billed to the customer, for services rendered, not in excess of one year. The customer is responsible to carefully review each bill for any billing errors so that billing errors can be promptly corrected.

26.1 EXCESSIVE USAGE CREDIT (EUC) - To avoid the time and expense of an administrative hearing regarding a disputed abnormally high utility bill, an Excessive Usage Credit is provided by the District at the Customer's request for Customers meeting the following criteria:

(a) The abnormally high usage for any one monthly reading cycle where the actual meter reading is four times the average monthly usage for the past twelve (12) months for the Customer at the specific service location (or in the event the service location has less than twelve (12) months' usage history, the average District-wide usage for the same customer classification); and

(b) The total usage during the monthly reading cycle on the Customer's billing in question exceeds fifty thousand (50,000) gallons; and

(c) The abnormally high usage is not the result of an apparent or deliberate act of the Customer such as pool filling, new landscape irrigation, frequent use of sprinklers, or hoses left running; and

(d) The EUC is limited to one (1) time within a three (3) year period on a specific account; and

(e) The billing in question has occurred within the past six (6) months.

The EUC will be applied to all water commodity charges over the Customer's average usage. The Customer is responsible for paying the full cost of his average usage plus the lowest tiered rate for any additional gallons above his average use. The lowest tiered rate represents the minimum cost of treating Potable Water. In the event a Customer has a subsequent high bill within the same three (3) year period, at the District Manager's discretion, the initial EUC may be reversed and substituted with the subsequent EUC.

26.2 PAYMENT PLANS - The District Manager may provide the Customer the opportunity for a payment plan in extreme events where the Customer does not have a EUC available or an applied EUC still

leaves a significant balance due. The Customer's account must otherwise be in good standing, the payment plan may not exceed six (6) months, unless the District Manager determines good cause was shown for extending the payment plan. The failure to make payments in accordance with the payment plan will result in the balance being due in full.

26.3 ADMINISTRATIVE CREDITS - At the discretion of the District Manager, credits may be applied to accounts based on unusual and extenuating circumstances which shall be explained in the account comments.

27.0 **CUSTOMER DEPOSITS** - Before rendering service, the District shall require an applicant for service to satisfactory establish credit, but such establishment of credit shall not relieve the customer from complying with the District's rules for prompt payment. The amount of such deposit shall be calculated in accordance with the District's Rate Schedule. The District may waive deposits for different classes of customers, from time to time.

RESIDENTIAL DEPOSITS:

Based on the magnitude of a deposit, the District may determine to accept an alternative deposit method as shown below:

(a) The applicant pays cash deposit;

(b) The applicant for service furnishes an irrevocable letter of credit from a bank or a surety bond;

(c) The applicant for service furnishes a letter from another public utility stating applicant has two (2) years of good account history as defined below:

a.) No late charges;

b.) No uncollected items;

c.) No returned checks;

d.) No returned bank drafts; and

e.) No service disconnects for payment default

Refund of Deposit: Deposits held by the District shall not be refunded until a good account history is established or the account is terminated. If the account is terminated, any and all outstanding charges for water and wastewater service against the account for which it is deposited shall be paid. The deposits required under this section shall be applied against the final bill prepared for termination of the account. If the deposit exceeds the final bill, the balance of the deposit shall be refunded within forty-five days.

Customers who have established satisfactory payment history and have had continuous service with the District for a period of twenty-four (24) months, upon written request, the District shall refund the customer's deposit provided the customer has not, in the preceding twelve (12) months;

(a) made more than one late payment of the bill (after the expiration of twenty (20) days from the date of mailing or delivery by the District); or

(b) paid with a check refused by a bank; or

(c) been disconnected for non-payment; or

(d) tampered with the meter; or

(e) used service in a fraudulent or unauthorized manner; or

(f) is considered a temporary or rental customer to the property

No interest shall accrue on any customer deposits, unless required by law. If the District is required by law to provide interest on customer deposits, the District will accrue simple non-compounded interest on the customer's deposit at the rates earned by the District on the deposit and shall apply said interest to the customer's active account on an annual basis. If a customer terminates service the deposit (plus accrued non-compounded interest, if required) will be credited against the final account and the balance, if any shall be returned to the customer within forty-five (45) days of service discontinuance.

Additional Deposit: The District may require, upon reasonable written notice of not less than thirty (30) days, such request or notice being separate and apart from any bill for service, a new deposit, where previously waived or returned, or an additional deposit, in order to secure payment of current bills; provided, however, that the total amount of the required deposit shall not exceed an amount equal to the average actual charge for potable water, irrigation quality water, and/or wastewater service for two (2) monthly billing periods.

COMMERCIAL DEPOSITS:

Based on the magnitude of a deposit, the District may determine to accept an alternative deposit method as shown below:

(a) The applicant pays cash deposit;

(b) The applicant for service furnishes an irrevocable letter of credit from a bank or a surety bond;

Refund of Deposit:

Commercial accounts will receive a refund of their deposit if either of the following transpires:

a.) Deposits held by the District shall be refunded when the account is terminated. If the account is terminated, any and all outstanding charges for water and wastewater service against the account for which it is deposited shall be paid. The deposits required under this section shall be applied against the final bill prepared for termination of the account. If the deposit exceeds the final bill, the balance of the deposit shall be refunded within forty-five days.

b.) Based on an annual actual usage history, for the business, the District will reevaluate to ensure that Commercial deposit funds are in the guidelines of the District's adopted rate schedule. Any overage will be refunded to the Commercial establishment accordingly.

Additional Deposit: The District may require, upon reasonable written notice of not less than thirty (30) days, such request or notice being separate and apart from any bill for service, a new deposit, where previously waived or returned, or an additional deposit, in order to secure payment of current bills; provided, however, that the total amount of the required deposit shall not exceed an amount equal to the average actual charge for potable water, irrigation quality water, and/or wastewater service for two and one-half (2.5) monthly billing periods. In the event the customer has had service less than two and one-half (2.5) billing periods, then the District shall base its new or additional deposit upon the average actual monthly billing available.

No interest shall accrue on any customer deposits, unless required by law. If the District is required by law to provide interest on customer deposits, the District will accrue simple non-compounded interest on the customer's deposit at the rates earned by the District on the deposit and shall apply said interest to the customer's active account on an annual basis. If a customer terminates service the deposit (plus accrued non-compounded interest, if required) will be credited against the final account and the balance, if any shall be returned to the customer within forty-five (45) days of service discontinuance.

Governmental entities are exempt from the deposit requirement as are other utilities that provide service to the District which have reciprocating no deposit requirements. Governmental entities include:

(1) Federal, State and County Agencies.

(2) Municipalities.

(3) Special Taxing Districts.

(4) School Board.

(5) Entities lawfully empowered to levy and collect taxes.

27.1 **REFUND FOR REFUNDABLE CHECK DEPOSITS** - No refunds will be made for refundable utility deposits until at least fifteen (15) working days after the date of the collection of the check by the District.

28.0 **STORM WATER** - No storm water systems of any kind shall be connected to the District's wastewater system, including air conditioner cooling water and condensate lines which normally discharge to storm water drainage systems or drain fields. No storm water shall be diverted into the District's wastewater system through manholes, cleanouts, and the like. Failure to comply with this rule will cause discontinuance of water, wastewater and irrigation quality water service.

29.0 **INDUSTRIAL WASTEWATER** - The District will accept only domestic wastewater in its wastewater system subject to separate review and approval process as defined in Section 47. See also Sections 30, 31, 32 and 46 below.

30.0 **GREASE TRAPS, OIL SEPARATORS** - All commercial food preparation facilities and all other facilities generating wastewater with high grease and/or oil concentrations shall have a grease trap to intercept these wastes prior to discharge into the District's sanitary wastewater system. Location and type of grease trap used shall be approved, in writing, by District and all applicable regulatory agencies. Grease traps shall be properly maintained by customer or owner as further provided in Section 31.0. Design and maintenance of grease traps shall be in accordance with Health Department rules, regulations and codes, and shall conform to the specifications and requirements of the District. If grease and/or oil in excess of allowable amounts, in accordance with District's and regulatory agency requirements, is discharged, District shall inform operator and/or owner of premises to properly repair and maintain or replace, if necessary, said grease traps. Failure to cease discharging wastewater with high grease and/or oil concentrations shall be cause for discontinuance of water and wastewater service.

31.0 **GREASE TRAPS INSPECTION REQUIRED** - All grease traps within the Service Area shall be inspected by District employees, at intervals to be determined by the District, to ensure that such grease traps are not clogged or in need of cleaning. Should an establishment elect to contract with a licensed third party vendor for grease trap maintenance, proof in the form of an annual contract with such vendor must be supplied to District prior to thirty (30) days before the next inspection interval.

(a) If an inspector determines that a grease trap needs cleaning or repairing the establishment shall have ten (10) days to do the necessary cleaning or repair work. If the required cleaning or repair work is not completed within ten (10) days, the District may suspend utility service to the establishment until the required cleaning or repair work is completed. All required cleaning or repair work shall be done by third party vendors licensed for such work by the County health department.

(b) The District shall provide inspections, at intervals determined by the District, of each establishment's grease trap(s) to insure compliance with the requirements of this section. There shall be a periodic inspection fee for each grease trap as set forth in the Rate Schedule, which shall be billed to the establishment on the monthly billing statement.

32.0 **HAZARDOUS WASTES** - No hazardous wastes of any kind shall be discharged into District's wastewater system under any circumstances without prior written authorization from District. Failure to comply with this rule shall be cause for discontinuance of potable water, irrigation quality water, and wastewater service and violator(s) will be subject to criminal prosecution and payment of all expenses incurred by the District related to such discharge and criminal prosecution.

33.0 **INSPECTION FEE** – A charge levied to defray the cost of administering and monitoring a new connection to the distribution system before service is required and if a second inspection of an irrigation system is required due to non-conformance with Section 49.0.

34.0 **METERS** - All meters shall be furnished by and remains the property of the District and shall be accessible and subject to its control. The customer shall provide meter space to the District at a suitable and readily accessible location and, when the District considers it advisable, within the premises to be served. The customer shall also provide adequate and proper space for the installation of meter and other similar devices.

35.0 **ALL WATER AND IRRIGATION WATER THROUGH METER** - That portion of the customer's installation for water and irrigation water service shall be so arranged that all water and irrigation water service shall pass through the meters. No temporary pipes, nipples, or spacers are permitted and under no circumstances are connections allowed which may permit water or irrigation water to by-pass the meter or metering equipment.

36.0 **REQUEST FOR METER TEST BY CUSTOMER** - Should any customer request a bench test of their meter, such request shall be in writing to the District, and the District will require a deposit to defray cost of testing. Such deposit is not to exceed the schedule of fees set forth in the Rate Schedule. If the meter is found to register in excess of the accuracy limits prescribed under Rule No. 36.3 of this Policy, the deposit will be refunded. But if below such accuracy limit, the deposit will be retained by the District as a service charge for conducting the test.

37.0 **METER CHANGE OUT FEE** – A charge assessed to existing customers when a customer request changing the meter to a different size, but the utility has deemed the change unnecessary. In this instance, the labor, meter cost and the miscellaneous required materials for installation would be assessed to the customer at cost.

38.0 **ADJUSTMENT OF BILLS FOR METER ERROR** - In meter tests made by the District, the accuracy of registration of the meter and its performance in service shall be judged by its average error. The average meter error shall be considered to be the average of the errors at the test rate flows.

38.1 FAST METERS - Whenever a meter tested is found to register fast in excess of the tolerance provided in the Meter Accuracy Requirements provision herein, the District shall credit to the customer the amount billed in error since the date of the last test or ninety (90) days, whichever is less. The refund shall not include any part of any minimum charge.

38.2 SLOW METERS - The District may back bill in the event that a meter is found to be slow, non-registering or partially registering. The District may not back bill for any period greater than one (1) year from the date it notifies a customer that the meter is slow, non-registering or partially registering. In any event, the customer may extend the payments of the back bill pro rata over the same amount of time for which the District issued the back bill.

38.3 METER ACCURACY REQUIREMENTS - All meters used for measuring quantity of water delivered to a customer shall be in good mechanical condition and shall be adequate in size and design for the type of service which they measure. Before being installed for the use of any customer, every meter, whether new, repaired or removed from service for any cause, shall be adjusted to register within the accuracy limits set forth in the following table:

ACCURACY LIMITS IN PERCENT (%)

METER TYPE	MAXIMUM RATE	INTERMEDIATE RATE	NEW	REPAIRED
Displacement	98.5 - 101.5	98.5 - 101.5	95 - 101.5	90 - 101.5
Current	97 - 103	97 - 103	95 - 103	90 - 103
Compound*	97 - 103	97 - 103	95 - 103	90 - 103

* The minimum required accuracy for compound meters at any rate within the "changeover" range of flows shall be eighty-five percent (85%)

39.0 MISCELLANEOUS SERVICE CHARGES - The District shall charge the following miscellaneous service charges as set forth in the Rate Schedule in accordance with the terms also stated below.

39.1 INITIAL CONNECTION - This charge would be levied for service initiation at a location where service did not exist previously.

39.2 NORMAL DISCONNECTION - This charge would be levied when a service representative visits premises for the purpose of discontinuing service where a customer requests a temporary discontinuance of service.

39.3 NORMAL RECONNECTION - This charge would be levied for transfer of service to a new customer account at a previously served location, or reconnection of service subsequent to a customer requested a temporary discontinuance of service.

39.4 AFTER HOURS NORMAL RECONNECTION - This charge would be levied to existing customers for the transfer of service to a new customer account at a previously served location, or reconnection of a service subsequent to a customer requested disconnection that occurs after 3:30 p.m., After 10:00 pm the service will be restored the next day.

39.5 VIOLATION DISCONNECTION - This charge would be levied when a service representative visits premises for the purpose of discontinuing service where a customer has been delinquent on payments to the District.

39.6 VIOLATION RECONNECTION - This charge would be levied prior to reconnection of an existing customer after disconnection of service for cause, including a delinquency in bill payment.

39.7 AFTER HOURS VIOLATION RECONNECTION – This charge would be levied prior to reconnection of an existing customer after disconnection of service for cause, including a delinquency in bill payment that occurs after 3:30 p.m. through 10:00 p.m. After 10:00 p.m. service will be restored the following day. In situations where administrative offices are closed and payment is made, services will be turned on the following business day.

39.8 PREMISES VISIT CHARGE (IN LIEU OF DISCONNECTION) - This charge would be levied when a service representative visits a premises for the purpose of discontinuing service for non-payment of a due and collectible bill and does not discontinue service because the customer makes payment arrangements with the District, and the customer service representative verifies arrangements with - administrative personnel. Service personnel cannot accept payments in any form from customers.

39.9 ACCOUNT TRANSFER FEE – This charge implemented to all the Utility to recover costs of transferring customer information from one account to another. (See Rule 23.0-Change of Occupancy.)

40.0 PRIVATE FIRE SERVICE CONNECTIONS -

(a) A private fire service connection is to be used for fire suppression purposes only and is to have no cross-connection whatsoever with any service lines that may be used for other than fire suppression purposes and, because of the danger of contamination, shall have no connection with any other source of supply, unless a District approved tank or fire pump is installed for use with a secondary supply. There shall be a backflow preventer installed by the customer at his expense in each connection to prevent the water from these secondary supplies from flowing into the District's lines. All installations are subject to District inspection.

(b) The customer shall not draw any water whatsoever through this connection for any purpose except the suppression of fires, or for periodic tests of the fire system, which tests shall be made in the presence of a representative of the District. Any authorized representative of the District shall have free access to the building at any reasonable time for the purpose of inspecting any of the equipment.

(c) Violation by the customer of any of the regulations in this section shall justify the District to disconnect the private fire service connection or stop the flow of water through the pipe.

(d) The right is reserved by the District to shut off the private fire service water supply at any time in case of accident or to make alterations, extensions, connections or repairs and, if possible, the District agrees to give due and ample notice of such shutoff.

(e) When fire line valves or connections are used in case of fire or for any other reason whatsoever, the customer shall immediately notify the District and the District shall forthwith reseal the used valves or connections.

41.0 FIRE HYDRANT LOCATION - Fire Hydrant location shall be governed by Marion County Land Development Code standards, as may be amended from time to time.

42.0 FIRE FLOW - Minimum fire flow shall be governed by Marion County Land Development Code standards, as may be amended from time to time.

43.0 PRIVATE FIRE PROTECTION CHARGE – If a customer desires or is required to have on-site fire protection facilities for their property, in the form of a sprinkler system or other fire suppression system that will place an additional demand on the public water supply, this charge would apply.

44.0 VISIBILITY AND ACCESS TO FIRE HYDRANTS - No fire hydrant shall be obscured from the adjacent roadway by plantings, wall, fence or other form of visual screening. No visual screening shall be placed or allowed to spread to any point within eight (8) feet of the hydrant.

45.0 TERMINATION OR REFUSAL OF SERVICE -

(a) All utility service shall be pursuant to permit or application, which allows the District the opportunity to provide for orderly expansion of facilities and regulation thereof in a manner calculated to ensure continuous service to all customers. Inherent in this obligation is the governmental prerogative of necessity to terminate consumption which is adverse to the continuous, orderly and uninterrupted operation and maintenance of its utility service. Accordingly, the District reserves the right by unilateral act in its sole discretion to refuse service or to terminate service temporarily or to discontinue service in all instances when conditions exist which would constitute an emergency of public concern or when providing any service would constitute a threat to the safety, health or welfare of customers generally or a significant portion of the customer population. When discontinuance or termination of service can be remedied by an act of the customer, the District shall provide notice of remedial action to the customer in order that service may be continued uninterrupted. Acts considered to be remedial by the customer, and for which service may be temporarily terminated, discontinued or interrupted are the following:

(1) Failure to pay required deposits for service;

(2) Failure of the customer to meet provisions of the developer's agreement or other agreements with the District;

(3) Failure to correct deficiencies in piping or other components upon the customer's property after reasonable notice thereof by the District;

(4) Use of service for any other property or purpose than that described in the permit or application;

(5) When requested by the customer, in which case resumption of service shall be accomplished in accordance with District policy.

(b) The District reserves the right by unilateral act in its sole discretion to refuse service, terminate service temporarily or to discontinue service without notice including but not limited to the following circumstances:

(1) Causing or allowing to exist a hazardous condition with respect to the location, use of or access to any utility service or component:

(2) Alteration or modification of any transmission or metering component or device used in providing any utility service to the customer. Any such unauthorized use, if fraudulent, may result in criminal prosecution and may result in restitution of revenue lost to the District as a condition to restoration of service, including costs of repair or restoration of any meters or components to normal service condition, as shall be determined by the District;

(3) Total or partial destruction or abandonment of any structure, including any vacancy, for a duration which, in the District's opinion, may create a hazardous or unsafe condition or constitute a nuisance.

46.0 PROHIBITED DISCHARGES -

(a) No person shall discharge or cause to be discharged any stormwater, surface water, groundwater, roof runoff, subsurface drainage, cooling water, septic tank effluent or unpolluted industrial or commercial process water into the District's wastewater system.

(b) Except as hereinafter provided, no person shall discharge or cause to be discharged any of the following described wastes or waters to the District's wastewater system:

(1) Any liquid having a temperature higher than one hundred fifty (150) degrees Fahrenheit;

(2) Any water or waste containing more than one hundred (100) p.p.m. of, exceed a daily average of twenty-five (25) p.p.m. of, any grease or oil or any oily substance;

(3) Any gasoline, benzene, naphtha, fuel oil or other flammable or explosive liquid, solid or gas;

(4) Any waters or wastes containing a toxic or poisonous substance in sufficient quantity to injure or interfere with any sewage treatment process, (including discharge of water softeners), constitute a hazard to humans or animals, or create any hazard in the receiving waters of the sewage treatment plant;

(5) Any garbage that has not been properly shredded, which shall mean the wastes from the preparation, cooking and dispensing of food that have been shredded to such degree that all particles will be carried freely under the flow conditions normally prevailing in public sewers, with no particle size greater than one-half inch in any dimension;

(6) Any waters or wastes having a pH lower than 5.5 or higher than 9.5 or having any corrosive property capable of causing damage or hazard to structures, equipment or personnel of the sewage works;

(7) Any water or waste containing toxic substances in quantities in excess of the following limits and measured at the point of discharge into the sewer system:

POLLUTANT	MAX DAILY LIMIT	
BOD	1000	mg/L

COD	1000	mg/L
FATS, OILS AND GREASE	75	mg/L
HYDROGEN SULFIDE	10	mg/L
MINERAL OR PETROLEUM OIL	100	mg/L
TOTAL SUSPENDED SOLIDS	1000	mg/L
TOTAL SOLIDS	2000	mg/L
ARSENIC	0.34	mg/L
CADMIUM	0.12	mg/L
CHROMIUM	12.7	mg/L
COPPER	3.11	mg/L
CYANIDE	0.58	mg/L
LEAD	0.74	mg/L
MERCURY	0.06	mg/L
NICKEL	2.57	mg/L
SELENIUM	1.99	mg/L
SILVER	3.17	mg/L
ZINC	2.67	mg/L
pH	< 6.5 or > 7.5	mg/L

Or any substances that will pass through the wastewater treatment plant and exceed the state requirements for the receiving stream;

(8) Any water or waste containing phenols in excess of five thousandths (0.005) p.p.m.;

(9) Any water or waste containing suspended solids or color of such character and quantity that unusual attention or expense is required to handle such materials at the wastewater treatment plant, without a special permit;

(10) Any toxic radioactive isotopes, without a special permit;

(11) Any water or waste which, after treatment, would cause the District to violate any laws or regulations of the state or the United States of America.

46.1 PENALTIES AND ENFORCEMENT - The following escalating enforcement strategy may be used by the District when customers are out of compliance with Section 46. The various types of enforcement actions shall be used as determined by the District depending on the circumstances of the violation.

(a) The District may require the immediate halt of a discharge if it is deemed as an immediate threat to public health or the District's wastewater system.

(b) The Industrial User will review its self-monitoring data to determine whether a violation of Section 46 and/or of its permit limitations has occurred. If a violation has occurred, the Industrial User must provide to the District:

(1) 24-hour notification that a violation has occurred.

(2) Magnitude and nature of the violation.

(3) Details regarding analytical quality assurance.

Failure to comply with the twenty-four-hour notification requirement will result in administrative fines to be determined by the District.

(c) Upon the determination that a violation has occurred, the Industrial User must resample the final Discharge for the violated parameter. The re-sampling data must be submitted to the District within thirty (30) days of violation discovery. Failure to resample and report within thirty (30) days is a violation of this ordinance and Rule 62-625.600(6)(b), F.A.C. If the Industrial User fails to resample and submit the report within thirty (30) days, the District will issue a Notice of Violation (NOV). Failure to comply with the NOV will result in a single administrative fine to be determined by the District per violation. Continued failure to comply within sixty (60) days from original violation thereafter will result in a monthly fine to be determined District.

(d) The District will conduct periodic, independent compliance monitoring of Industrial Users as appropriate. If the violation is not significant, the District will issue a NOV and a forty-five day compliance schedule including the requirement to resample in order to determine whether a violation is significant. The results of the re-sampling must be submitted to the District within thirty (30) days of receipt of the compliance schedule. Failure to comply will result in a single fine to be determined by the District per violation. Continued failure to comply sixty (60) days after issuance of the NOV will result in a monthly fine to be determined by the District.

(e) The District will review sampling data obtained to determine whether Significant Noncompliance has occurred; in which case a single fine to be determined by the District will be assessed per violation.

(f) If Significant Noncompliance is determined to have occurred, the District will issue a Notice of Significant Violation (NOSV), requiring the Industrial User to submit within fifteen (15) days of the receipt of the notice, a ninety-day compliance schedule to determine the need to install or construct Pretreatment facilities. Failure to respond within fifteen (15) days will result in a single fine to be determined by the District per violation. Upon receipt of the draft compliance schedule, the District will issue the compliance schedule as a condition of continued operation. A Demonstration of Compliance (DOC) will be included as the final item in the compliance schedule. If at any time during the ninety-day schedule, the Industrial User determines that Pretreatment facilities are required, the Industrial User will inform the District of such and submit a draft construction schedule.

(g) Upon completion of the ninety-day compliance schedule, the District will review the DOC data to determine whether compliance has been achieved. Failure to demonstrate compliance during the ninety-day schedule will result in the District issuing another NOSV requiring the Industrial User to submit within fifteen (15) days of receipt of the NOSV a draft compliance schedule for the construction of new Pretreatment facilities or the improvement, modification or expansion of existing facilities. Failure to respond within fifteen (15) days will result in a single fine to be determined by the District per violation. Continued failure to comply within sixty (60) days of the NOSV thereafter will result in a monthly fine to be determined by the District. Upon receipt of the draft compliance schedule, the District will issue the compliance schedule as a condition of continued operation. Approval of the facility design engineer by the District is required prior to design of the Pretreatment facility. A DOC will be included as the final item in the compliance schedule. Upon

completion of the construction compliance schedule, the District will review the DOC data to determine whether compliance has been achieved.

(h) If the construction of Pretreatment facilities does not achieve compliance, the District will assess a fine to be determined by the District, and will issue a notice of monthly fine (NMF). Fines of the same amount will continue to be assessed on a monthly basis until compliance is achieved or service is terminated. The NMF will require that the Industrial User submit a draft final compliance schedule within fifteen (15) days or receipt of the NMF. Upon receipt of the draft compliance schedule, the District will issue the final schedule of compliance as a condition of continued operation. A DOC period will be included as the final item in the compliance schedule. Upon completion of the compliance schedule, the District will review the DOC data to determine whether compliance has been achieved.

(i) If the final compliance schedule does not achieve compliance, the District will issue a Notice to Show Cause (NSC) why the Discharge permit should not be revoked and service terminated, in accordance with law. The NSC will be served on the Industrial User specifying the time and place of the hearing, the proposed facts of the action, the reasons for such actions and a request that the Industrial User show cause why the proposed enforcement action should not be taken. The notice of the hearing shall be served personally or by registered or certified mail (return receipt requested) at least ten (10) days prior to the hearing on the Industrial User or posted at the location where the alleged violation is occurring or has occurred. Whether or not the Industrial User appears as notified, immediate enforcement action may be pursued following the hearing. The District will hold the show cause hearing to determine whether the permit should be revoked and Sewer services terminated.

(1) If the Industrial User shows cause for its failure to comply, service shall not be terminated nor the permit revoked. The monthly fine will increase to an amount to be determined by the District per day and a new final compliance schedule will be issued.

(2) If the Industrial User fails to show cause why its permit should not be revoked and service terminated, the Industrial User's permit shall be revoked and its Sewer service will be terminated by the District.

(j) Penalties for violations not addressed in this section will be assessed at the discretion of the District.

46.2 INDUSTRIAL USER PERMIT FEES AND PENALTIES -

(a) Permit Application and Renewal Fee:

Initial Permit	$1,100 per year
Renewal Permit	$900.00 per year
Fine Amount for pH, BOD, TSS Violations	$250.00 Minimum
Analytical Fees	On a permit by permit basis at Cost

(b) Other fees, charges, costs, fines and penalties are listed under Section 46.3.

(c) Industrial Wastewater surcharge rates shall be as listed below:

BOD = $0.20/lb
TSS = $0.20/lb

Fats, Oil & Grease = $7.30/lb

Monthly Surcharges shall be calculated as follows:

IWS = 8.34 (V) ($0.20x(BOD-250) + $0.20y(TSS-250) + $7.30z(OG-75)
IWS = Monthly Industrial surcharge rate.
V = Volume of industrial flow in million gallons per month based on metered water.
BOD = Biochemical Oxygen Demand in mg/L.
TSS = Total Suspended Solids in mg/L.
FOG = Fats,Oil and grease in mg/L.
X = Capital and operating costs per pound of BOD greater than 250 mg/L.
Y = Capital and operating costs per pound of TSS greater than 250 mg/L.
Z = Capital and operating costs per pound of oil and grease greater than 75 mg/L.

(d) Any person who violates a provision of Section 46 shall be prosecuted in the name of the State of Florida in a court having jurisdiction of misdemeanors by the prosecuting attorney thereof, and upon conviction shall be punished by a fine to be determined by the District for each offense or by imprisonment not to exceed sixty (60) days or by both such, fine and imprisonment. If a violation continues, each day of such violation shall constitute a separate offense.

(e) Any person who knowingly makes any false statement, representation or certification in any record or other document submitted under Section 46 shall be subject to fines to be determined by the District per violation or by imprisonment for not more than sixty (60) days, or both.

(f) The District may revise the permit fees and penalties from time to time by Resolution.

(g) Any fines, penalties, fees and costs imposed against or incurred by the District arising out of, in connection with or resulting from a violation of Section 46 shall be assessed against the violator in addition to any other fees, surcharges or penalties imposed against violator under Section 46.

46.3 CIVIL AND CRIMINAL REMEDIES - In addition to the administrative fines provided elsewhere, to the extent permitted by State law, the District is hereby authorized to institute any appropriate action or proceeding, including suit for damages, injunctive relief and civil penalties to be determined by the District per day per violation, in order to prevent or abate violations of Section 46 or to recover damages. In accordance with Rule 62-625.500(2)(a)5.a., F.A.C., the District shall impose minimal civil and criminal penalties of One Thousand Dollars ($1,000.00) per day per violation. The District may recover reasonable attorneys' fees, court costs, and other expenses associated with enforcement activities, including sampling and monitoring expenses, and the cost of any damages incurred by the District.

(a) When the District finds that a User has violated, or continues to violate, any provision of Section 46, a Permit, or order issued hereunder, or any other pretreatment standard or requirement, the District may petition the Circuit Court for the issuance of a temporary or permanent injunction, as appropriate, which restrains or compels the specific performance of the Permit, order, or other requirement imposed by Section 46 on activities of the User. The District may also seek such other action as is appropriate for legal and/or equitable relief, including a requirement for the User to conduct environmental remediation. A petition for injunctive relief shall not be a bar against, or a prerequisite for, taking any other action against a User.

(b) (1) A User who willfully or negligently violates any provision of Section 46, a

Permit, or order issued hereunder, or any other pretreatment standard or requirement shall, upon conviction, be guilty of a misdemeanor, punishable by a fine of not more than the maximum fine allowed under State law per violation, per day, or imprisonment, or both.

(2) A User who willfully or negligently introduces any substance into the District's wastewater system which causes personal injury or property damage shall, upon conviction, be guilty of a misdemeanor and be subject to a penalty of at least the maximum fine allowable under State law, or be subject to imprisonment, or both. This penalty shall be in addition to any other cause of action for personal injury or property damage available under State law.

(3) A User who knowingly makes any false statements, representations, or certifications in any application, record, report, plan, or other documentation filed, or required to be maintained, pursuant to Section 46, a Permit, or order issued hereunder, or who falsifies, tampers with, or knowingly renders inaccurate any monitoring device or method required under Section 46 shall, upon conviction, be punished by a fine of not more than the maximum fine allowable under State law per violation, per day, or imprisonment or both.

(4) In the event of a second conviction, a User shall be punished by a fine of not more than the maximum fine allowable under State law per violation, per day, or imprisonment, or both.

(c) A list of all Users that have been in significant noncompliance with applicable Pretreatment Standards and requirements during the twelve (12) previous months will be annually published by the District in the largest daily newspaper published locally. For purposes of this Section, an Industrial User is in significant noncompliance if its violation meets one or more of the following criteria:

(1) Chronic violations of Wastewater discharge limits, defined here as those in which sixty-six percent (66%) or more of all of the measurements taken during a six-month period exceed (by any magnitude) the daily maximum limit or the average limit for the same pollutant parameter.

(2) Technical Review Criteria (TRC) violations, defined here as those in which thirty-three percent (33%) or more of all of the measurements for each pollutant parameter taken during a six-month period equal or exceed the product of the daily maximum limit or the average limit multiplied by the applicable TRC (TRC = 1.4 for BOD, TSS, Total Fats, Oil and Grease, and 1.2 for all other Pollutants except pH).

(3) Any other violation of a pretreatment effluent limit (daily maximum or longer-term average) that the District determines has caused, alone or in combination with other discharges, Interference or pass through (including endangering the health of District personnel or the general public).

(4) Any discharge that has resulted in the District's exercise of its emergency authority to halt or prevent such a Discharge.

(5) Failure to meet, within ninety (90) days after the schedule date, a compliance schedule milestone contained in a control mechanism or enforcement order for starting construction, completing construction, or attaining final compliance.

(6) Failure to provide, within thirty (30) days after the due date, required reports such as Baseline Monitoring Reports, 90-day Compliance Reports, periodic Self-Monitoring Reports, and reports on compliance with compliance schedules.

(7) Failure to accurately report noncompliance.

(8) Any other violation or group of violations that the District determines will adversely affect the operation or implementation of the Pretreatment program.

(d) The remedies provided for in this Section 46 are not exclusive. The District may take any, all, or any combination of these actions against a noncompliant User. Enforcement of Pretreatment violations will generally be in accordance with the District's enforcement response plan. However, the District may take other action against any User when the when the circumstances warrant. Further, the District is empowered to take more than one enforcement action against any noncompliant User.

47.0 INDUSTRIAL WASTES -

(a) *General policy.* While the economy and desirability of the combined treatment of industrial wastes and sanitary sewage is recognized, not all types and quantities of industrial wastes can be so treated; therefore, it shall be the established policy to admit those types and quantities of industrial wastes that are not harmful or damaging to the structures, processes or operation of the District's wastewater system or which are not specifically prohibited by Section 46. It is also recognized that to provide this service, additional facilities are required and the cost thereof shall be borne by those persons receiving its benefits.

(b) *Approval required.* In order to control the admission of industrial wastes, the discharge into the public sewers of any waters or wastes having:

(1) A five-day, twenty-degree Celsius BOD greater than three hundred (300) p.p.m.;

(2) A suspended solids content greater than three hundred fifty (350) p.p.m.;

(3) Chlorine demand greater than fifteen (15) p.p.m.;

(4) An average daily flow greater than five percent (5%) of the average daily sewage flow at the sewage treatment works;

(5) Any toxic substance;

(6) Any wastes which are considered by the District to offer possibilities of harm to structures, processes or operation of the wastewater system, shall be subject to review and approval of the District.

(c) All users of the District's wastewater system who are now discharging industrial wastes to the District's wastewater system shall, upon request of the District, fill in and file with the District a questionnaire which shall furnish pertinent data, inclusive of quantity of flow and an analysis of the water discharged to the District's wastewater system.

(d) Any person desiring to make a connection to the District's wastewater system for the purpose of discharging industrial wastes to the public sewers shall fill in and file with the District an industrial waste questionnaire which shall furnish pertinent data, inclusive of quantity of flow and an analysis of the industrial waste to be discharged into the wastewater system.

(e) Samples shall be a composite sample collected daily over a three (3) day period of operation so as to be a truly representative sample of the actual quality of the wastes. The sample for analysis shall be collected by the engineer, chemist or his representative. Analysis shall be made by a registered sanitary engineer or a graduate chemist whose qualifications are acceptable to the County health department or class A and B wastewater treatment plant operator, registered in this state, using the laboratory methods for the examination of industrial waste as set forth in the latest edition of "Standard Methods for Examination of Water and Sewage" as published by the American Public Health Service.

48.0 CROSS-CONNECTIONS UNLAWFUL - It shall be unlawful for any person to cross-connect another source of water to the District's water system. For the purpose of this article cross-connection shall mean any physical arrangement whereby the District's water system is connected, directly or indirectly, with any other water supply system, sewer, drain, conduit, pool, storage reservoir, plumbing fixture, or other device which contains or may contain contaminated water, sewage or other waste, or liquid of unknown or unsafe quality which may be capable of imparting contamination to the public water supply as the result of backflow. By-pass arrangements, jumper connections, removal sections, swivel or changeable devices, and other temporary or permanent devices through which or because of which backflow could occur are considered to be cross-connections.

49.0 IRRIGATION

49.1 RECLAIMED WATER - The use of reclaimed water for irrigation is necessary and is in the best interest of the District and the public. All wastewater customers of the District are required to take back and utilize for irrigation purposes on their property, at such times and in such quantities as determined by the District, an amount of reclaimed water equal to the amount of wastewater delivered to the District by the customer, provided the District is not obligated to provide any amount of reclaimed water for irrigation to any customer. To the extent available, the District may provide additional potable water or irrigation quality water to its irrigation customers.

49.2 STANDARDS - All residential and commercial irrigation shall comply with the irrigation performance standards detailed in the Bay Laurel Center Community Development District Uniform Extension Policy.

In addition to the current Marion County Land Development Code minimum requirements, the District has adopted the Florida Friendly Landscaping practices, as amended from time to time, for all customers utilizing the District's potable water and irrigation quality water systems for irrigation purposes. All customer landscaping and irrigation systems must be designed, constructed, and operated in accordance with these specifications. Any requests for deviations from these specifications may be requested in writing to the District. Authorization for the deviation, if approved, shall be in writing from the District. Verbal communications shall not constitute a valid request and only written approvals or authorizations to proceed with the changes will be recognized.

Each customer installing a new irrigation system or retrofitting or replacing an existing irrigation system shall utilize the design criteria set forth in this Uniform Service Policy and the Florida Friendly Design Standards pursuant to Section 373.228, Florida Statutes, as amended from time to time.

(a) The source of irrigation water shall be District supplied potable water or irrigation quality water, including reclaimed water or other designated sources of water as determined by the District for irrigation in its discretion.

(b) All uses of reclaimed water shall be in accordance with applicable rules of the FDEP and other regulatory bodies having jurisdiction.

(c) Each customer shall be solely responsible for maintaining the customer's irrigation system in good working condition. The customer shall pay the cost of all such maintenance required.

(d) The District shall require meters for all irrigation connections. It is the intent of the District to maximize the use of irrigation quality water in lieu of potable water. However, at times it may be necessary to limit a customer's use of potable water or irrigation quality water based on supply availability.

49.3 RESIDENTIAL IRRIGATION ADDITIONAL REQUIREMENTS - The following additional requirements shall apply to all customers installing new landscaping, installing new irrigation systems, or retrofitting or replacing an existing residential irrigation system (including common areas of a residential development).

(a) Sod irrigation zones shall be separate from shrub irrigation zones, and no irrigation zone shall include both sod and shrub irrigation;

(b) Irrigation for all shrub beds shall be point source drip irrigation not exceeding two (2) gph for shrubs three (3) gallon and larger, shrubs one (1) gallon and smaller shall be irrigated with low volume emitters. Spray type emitters shall not exceed fifty-three hundredths (0.53) gpm. All irrigation zones shall be designed not to exceed twelve (12) gpm; however, due to pressure fluctuations in the water distribution system a zone may test at a maximum of thirteen (13) gpm, which will be allowed;

(c) Irrigation installations shall use pressure regulated irrigation heads approved by the District;

(d) Irrigation systems shall be hydro-zoned and matched precipitation rates to achieve maximum efficiency;

(e) On sides of homes where coverage is limited due to proximity of adjacent homes, the use of End Strip/Side Strip nozzles shall be required;

(f) Large sod zones shall be irrigated using rotors or similar device to achieve maximum irrigating efficiency;

(g) All irrigation zones shall have matched precipitation rates for best coverage;

(h) Rain sensors shall be installed on all irrigation zones, and shall be Hunter Solar Sync Evapotranspiration Sensor, or equal sensor based technology that automatically adjust watering schedule and flow according to atmospheric or soil condition, or equal "smart irrigation technology" approved by the Irrigation Association and the District;

(i) All irrigation installations will include a Pressure Vacuum Breaker Back Flow Assembly per Florida Building Code. If a liquid fertilizer injection system is present, a Reduced Pressure Principle Back Flow Assembly is required;

(j) Rain sensor and related wire shall be installed per manufacturer specifications and shall meet manufacturers wire gauge specifications

(k) Customers will be allowed a thirty (30) day grow in period upon installation of landscape material and sod; after thirty (30) days customers shall be responsible for adhering to irrigation restrictions;

(l) All additional or more stringent landscape/irrigation requirements imposed by the Water Management District, and/or Marion County Land Development Code, as amended from time to time, are incorporated into and made a part of this Policy and shall control over less stringent requirements of this Policy.

49.4 COMMERCIAL IRRIGATION ADDITIONAL REQUIREMENTS - The following additional requirements shall apply to all customers installing new landscaping, or retrofitting or replacing an existing commercial irrigation system.

(a) Sod irrigation zones shall be separate from shrub irrigation zones, and no irrigation zone shall include both sod and shrub irrigation;

(b) Irrigation for all shrub beds shall be point source drip irrigation not exceeding two (2) gph for shrubs three (3) gallon and larger, shrubs one (1) gallon and smaller shall be irrigated with low volume emitters.

(c) Irrigation systems shall be hydro-zoned and matched precipitation rates to achieve maximum efficiency;

(d) All irrigation systems two inches (2") and greater shall be installed with a "normally closed" Master Valve assembly and flow monitoring controller;

(e) Irrigation installations shall use pressure regulated irrigation heads approved by the District;

(f) Where coverage is limited due to proximity of adjacent structures, the use of End Strip/Side Strip nozzles shall be required;

(g) Large sod zones shall be irrigated using rotors or similar device to achieve maximum irrigating efficiency;

(h) All irrigation zones shall have matched precipitation rates for best coverage;

(i) Rain sensors shall be installed on all irrigation zones, and shall be Hunter Solar Sync Evapotranspiration Sensor, or other smart irrigation technology sensor approved by the Irrigation Association and the District;

(j) All Irrigation installations will include Back Flow device acceptable to the District;

(k) Rain sensor and related wire shall be installed per manufacturer specifications and shall meet manufacturers wire gauge specifications;

(l) Customers will be allowed a thirty (30) day grow in period upon installation of landscape material and sod; after thirty (30) days customers will be responsible for adhering to irrigation restrictions;

(m) All landscape and irrigation construction drawings shall be reviewed and approved by the District prior to submittal to Marion County;

(n) All additional or more stringent landscape/irrigation requirements imposed by the Water Management District, and/or Marion County Land Development Code, as amended from time to time, are incorporated into and made a part of this Policy and shall control over less stringent requirements in this Policy.

49.5 ENFORCEMENT - Irrigation system installation shall comply with standards set forth herein and shall be subject to inspection and approval by the District prior to use of irrigation water from the District. Water service and/or irrigation quality water service to customers whose irrigation systems are not installed or operated in compliance with this Policy may be shut off until such systems come into compliance with this Policy. In general, five (5) business days notification of proposed shut off of service will be provided to allow the customer adequate time to respond and bring the irrigation system into compliance, unless more immediate action is justified in the interest of public health, safety or welfare. In addition, the District may assess service disconnect and premises visit charges for violations of this Policy for each day that an irrigation system is not in compliance with the requirements of the Policy.

50.0 TAMPERING - It is prohibited to:

(a) Willfully alter, tamper with, injure, or knowingly suffer to be injured any meter, meter seal, valve, meter lock, connection, backflow preventer, riser, pipe, conduit, line, or other apparatus or device belonging to the District in such a manner as to cause loss or damage or to prevent any meter installed for registering water, wastewater or irrigation quality water or from registering the quantity which otherwise would pass through the same; to open a valve or unlock a meter where utility service has been temporarily or permanently discontinued; to alter the index or break the seal of or unlock any such meter or valve; in any way to hinder or interfere with the proper action or just registration of any such meter or device; or knowingly to use, waste, or suffer the waste, by any means, of water passing through any such meter, wire, pipe, or fitting, or other appliance or appurtenance connected with or belonging to any such utility, after such meter, valve, meter lock, pipe or fitting, or other appliance or appurtenance has been tampered with, injured, or altered;

(b) Make or cause to be made any connection with any main, service pipe or other pipes, appliance, or appurtenance in such manner as to use, without the consent of the District, any service or any water, wastewater or irrigation quality water, or to cause to be supplied any service or water, wastewater or irrigation quality water from the District to any person, firm, or corporation or any faucet, or other outlet whatsoever, without such service being reported for payment or such water, wastewater or irrigation quality;

(c) Use or receive the direct benefit from the use of District water, wastewater or irrigation quality water knowing, or under such circumstances as would induce a reasonable person to believe, that such direct benefits have resulted from any tampering with, altering of, or injury to any connection, meter, pipe, conduit, line, valve, meter lock or other apparatus or device owned, operated, or controlled by the District, for the purpose of avoiding payment;

(d) In the event of a violation of this section, in addition to any other remedy provided the District by law, the District may assess an unauthorized utility service use charge and a meter tampering charge (if applicable), including the cost of damages incurred by the District as a result of such violation together with the cost of water, wastewater or irrigation quality water service estimated by the District to have been used as a

result of an act prohibited by this section. The District may also charge additional fees based on multiple offenses.

51.0 BACKFLOW AND CROSS-CONNECTION CONTROL PROGRAM - The purpose of this ordinance is:

(a) To protect the public potable water supply of the District from the possibility of contamination or pollution by isolating within the customer's internal distribution system(s) or the customer's private water system(s) such contaminants or pollutants that could backflow into the public water system.

(b) To promote the elimination or control of existing cross connections, actual or potential, between the customer's in-plant potable water system(s) and non-potable water systems, plumbing fixtures, and industrial piping systems.

(c) To provide for the maintenance of a continuing program of cross-connection control that will systematically and effectively prevent the contamination or pollution of all potable water systems.

51.1 RESPONSIBILITY/LEGAL AUTHORITY - This backflow and cross-connection control program is adopted pursuant to Rule 62-555.360, F.A.C. Section 51 shall be amended automatically without additional District action to incorporate amendments to Rule 62-555.360, F.A.C.

The District, or its designee, shall be responsible for the protection of the District's public potable water distribution system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connection. If in the judgment of the District, an approved backflow-prevention assembly is required (at the customer's water service connection; or, within the customer's private water system) for the safety of the water system, the District, or its designated agent, shall give notice in writing to said customer to install such an approved backflow prevention assembly(s) at specific location(s) on its premises. The customer shall immediately install such approved assembly(s) at its own expense; and, failure, refusal, or inability on the part of the customer to install, have tested, and maintain said assembly(s) shall constitute grounds for discontinuing water service to the premises until such requirements have been satisfactorily met. The District shall be entitled to seek legal remedies to enforce compliance with this rule.

51.2 REQUIREMENTS

(a) The water system shall be considered as made up of two (2) parts: the District's system and customer's system;

(b) The District's system shall consist of the source facilities and the distribution system, and shall include all those facilities of the water system under the complete control of the District, up to the point where the customer's system begins;

(c) The source shall include all components of the facilities utilized in the production, treatment, storage and delivery of water to the distribution system;

(d) The distribution system shall include the network of conduits used for the delivery of water from the source to the customer's system;

(e) The customer's system shall include those parts of the facilities beyond the termination of the utility distribution system that are utilized in conveying utility-delivered domestic water to points of use.

51.3 PROCEDURES

51.3.1 EXISTING FACILITIES

(a) Premises of the type where cross-connections are suspect may be surveyed by the District to determine if a cross connection exists;

(b) The customer shall be notified in writing thirty (30) days in advance to secure an appointment for inspection of the premises. The customer will be required to accompany the inspector during the tour of the premises;

(c) An inspection form will be completed by the inspector. The customer shall be made aware of any corrective measures that may be required;

(d) All official letters of notification shall be sent to the customer indicating what corrective measures must be taken;

(e) Upon conformance of the requirements in the notification letter, the customer shall immediately notify the District to schedule a date for re-inspection;

(f) Temperature & Pressure (T&P) Valve: While the protection provided by backflow preventers clearly outweighs any drawbacks associated with them backflow preventers can create hazardous conditions by preventing the backflow of water from water heaters. According to plumbing regulations, all hot water heaters are required to have T&P valves. These valves are designed to open and discharge water from the water heater when the temperature or pressure reaches a critical level. They function as a safety mechanism. However, these valves have a small percentage of failures, commonly attributed to improper installation and inappropriate usage or improper maintenance (T&P valves need to be exercised periodically).

If the T&P valve fails and a backflow-preventer is installed on the potable water line, the pressure can build up to explosive levels since there is no place for the increased pressure to vent. When backflow preventers are installed, the customer shall install an additional pressure relief mechanism per Florida Plumbing Code.

51.3.2 NEW FACILITIES -

(a) Each customer desiring water service will be required to complete a cross connection control questionnaire.

(b) Should a cross connection control device be required, the District will notify the new customer in writing and arrange a meeting to discuss the requirements for backflow prevention. Procedures for inspection of the device will be discussed at this meeting. The customer will be required to provide construction drawings of his proposed facilities.

51.3.3 RECORDS AND MAINTENANCE -

(a) The customer shall be required to keep records of maintenance of backflow prevention and cross-connection control devices.

(b) Backflow prevention devices as specified in writing by the District shall be tested with the results provided to the District annually. The testing shall be the responsibility of the customer.

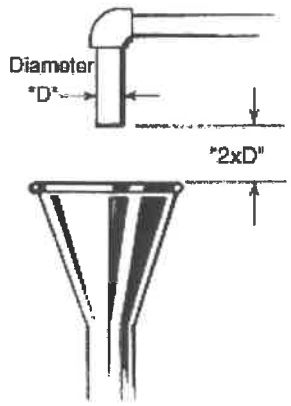
51.3.4 DISTRICT RECORDS - The District shall keep records identifying backflow prevention devices, their location, type, dates of testing, results, and repairs (if any), for a period of five (5) years.

51.4 INSTALLATION AND MAINTENANCE -

51.4.1 TYPES OF BACKFLOW PREVENTION DEVICES - The following illustrate the various types of backflow prevention devices and typical methods of installation (outdoor).

Backflow prevention devices installed indoors will vary in the method of installation based on location and configuration of the existing or proposed piping system. If the District deems indoor installation necessary to business transactions, then a determination will be made upon each request made.

AIR GAP SEPARATION



An air gap is a vertical, physical separation between the end of a water supply outlet and the flood-level rim of a receiving vessel. This separation must be at least twice the inside diameter of the water supply outlet and never less than one inch (1"). An air gap is considered the maximum protection available against backpressure backflow or backsiphonage but is not always practical and can easily be bypassed.

An air gap is measured vertically from the lowest end of the supply pipe to the flood level rim or highest possible water level of the fixture or tank into which it discharges. The close proximity of walls or obstructions will necessitate the use of a larger air gap. A larger air gap will also be required if foaming materials are added to the reservoir so that foam does not back up into the supply pipe.

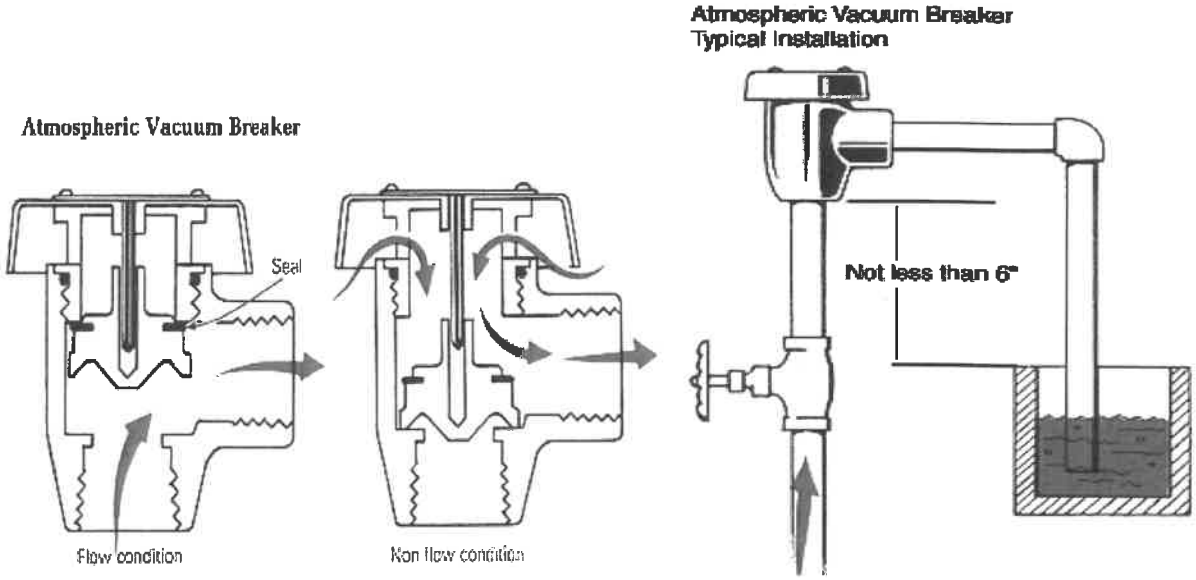
Advantages:

- Very safe and reliable if properly installed and maintained.
- Provide maximum protection due to physical separation of potable and non-potable water.
- Easy to inspect.

Limitations:

- Easy to bypass or defeat with funnels or hoses.
- Supply pressure is lost, requiring reservoir and additional pumping equipment.
- Undesirable splashing may occur.
- Incoming water may be exposed to airborne contaminants or lose chlorine residual.

ATMOSPHERIC VACUUM BREAKER (A.V.B.)



The device usually consists of a float which is free to travel on a shaft and seal in the uppermost position against atmosphere with a disc. Water flow lifts the float, which then causes the disc to seal. When the water supply pressure drops below atmospheric pressure fourteen and seven-tenths (14.7) psi the disc will drop down venting the unit to atmosphere and opening the downstream piping to atmospheric pressure, thus preventing backsiphonage. The device is designed to be installed downstream of the last valve in the system and to be operated under pressure for no more than twelve (12) hours in any twenty-four-hour period. This device shall be installed at least six (6) inches above the highest sprinkler head or outlet. The A.V.B cannot be installed where it will be subject to back pressure, it can only provide protection against backsiphonage of non-toxic pollutants.

Advantages:

- Inexpensive.

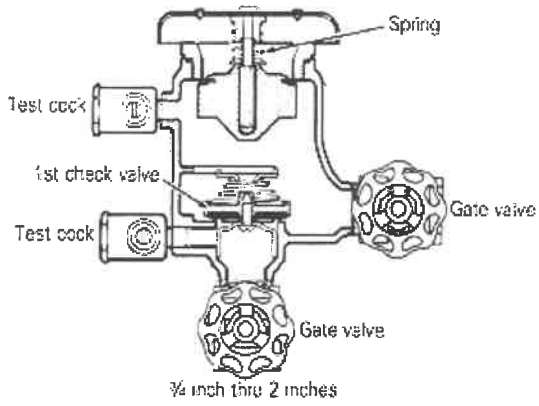
Limitations:

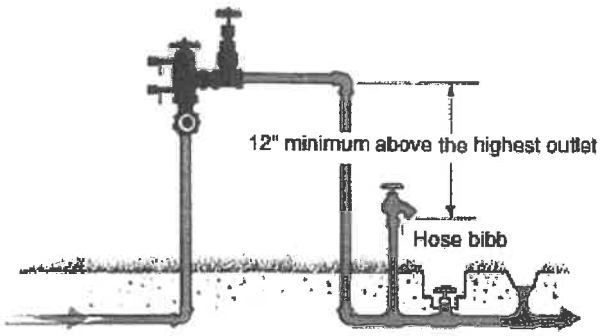
- Does not protect against backflow due to backpressure.
- Can protect against high and low hazard situations.

- No control valves shall be on the downstream side of the AVB.
- It is a single fixture device.

PRESSURE-TYPE

VACUUM BREAKER (P.V.B.)





A PVB may be used to isolate high or low hazards but is effective against backsiphonage only. This assembly is intended to be used under constant pressure conditions. This assembly shall contain an independently operating, internally loaded check valve and an independently operating, loaded air inlet valve on the discharge side of the check valve. In addition, the assembly shall have an inlet and outlet resilient seated, fully ported shutoff valves and two properly located resilient seated test cocks.

During normal operation, the check valve will open in response to demand for water on the downside and the air inlet will remain closed. When the demand for water ceases, the check valve will close. In a backsiphonage condition, the inlet pressure will be reduced to a subatmospheric pressure. The check valve will close because of the higher pressure on the downstream side of the check valve. When the pressure on the on the downstream side of the check valve falls to the air inlet opening point (minimum of 1 psi), the air inlet will open to ensure that any vacuum is broken.

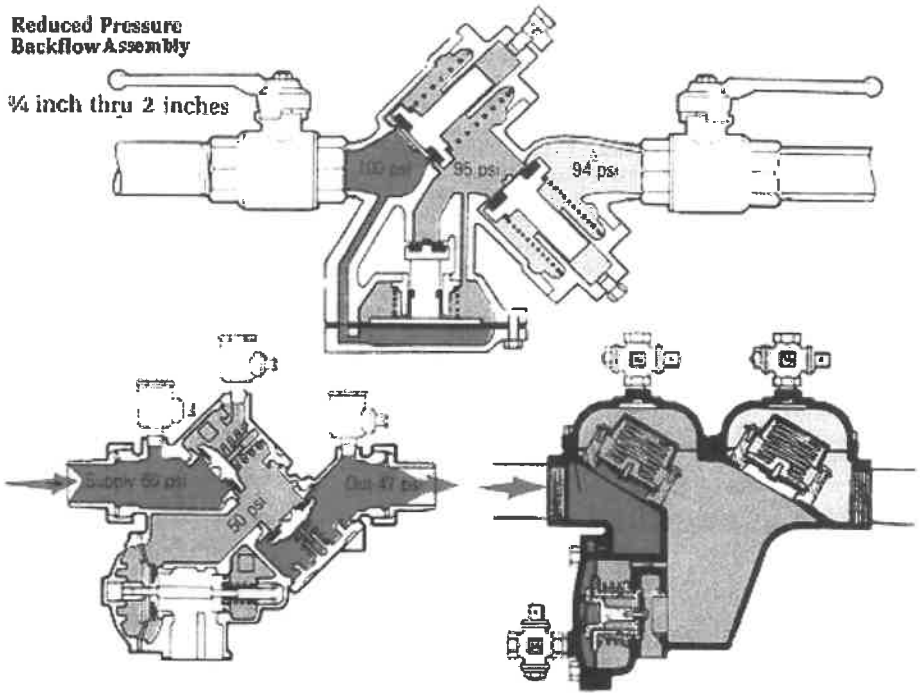
Advantages:

- Sometimes less expensive than alternatives.
- Valves may be located downstream from the device.

Limitations:

- Does not protect against backflow due to backpressure.
- Can protect against high and low hazard situations.Cannot be installed if chemicals are used.
- Shall be installed on the main line to the irrigation system and at least twelve inches (12") above the highest sprinkler head or outlet.

REDUCED PRESSURE BACKFLOW PREVENTER



A Reduced Pressure Backflow Prevention Assembly may be used to isolate health hazards.. This assembly consists of two loaded, independently acting check valves with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves below the first check valve. The check valves and relief valve shall be located between two tightly closing, fully ported, resilient seated shutoff valves. The assembly shall have four properly located resilient seated test cocks for testing the operation of the device. This assembly will indicate leakage through one (1) or both check valves or the relief valve by the discharge of water from the relief valve port. During normal operation, both check valves remain closed until there is a demand for water. The differential relief valve remains closed because the inlet pressure is higher than the pressure in the intermediate zone. The second check remains open as water flows through the device. In opening and closing the check valves, the water pressure may be reduced up to ten (10) psi depending upon the assembly design. An RP shall be installed a minimum of twelve inches (12") above the relief valve discharge port opening and the surrounding grade and floodplain (as regulated).

During a backpressure condition, both check valves will close, and the second check will stop the increased pressure from traveling to the area between the two checks. If the second check valve is prevented from closing tightly, leakage back into the zone between the check valves will increase the pressure in the zone. After the increase in pressure rises to the inlet pressure less the relief valve opening point, the relief valve will open and discharge water from the assembly to the atmosphere. This discharge from the relief valve ensures that the pressure after the first check is always lower than the inlet pressure. During a backsiphonage condition, the inlet pressure will be reduced to a sub atmospheric pressure. The pressure downstream from the first check which will cause the relief valve to open and discharge the water to the atmosphere. The relief valve opens automatically and drains enough water from the zone to maintain pressure in the zone lower than the supply pressure. The second check valve closes to prevent downstream water from draining through the relief valve.

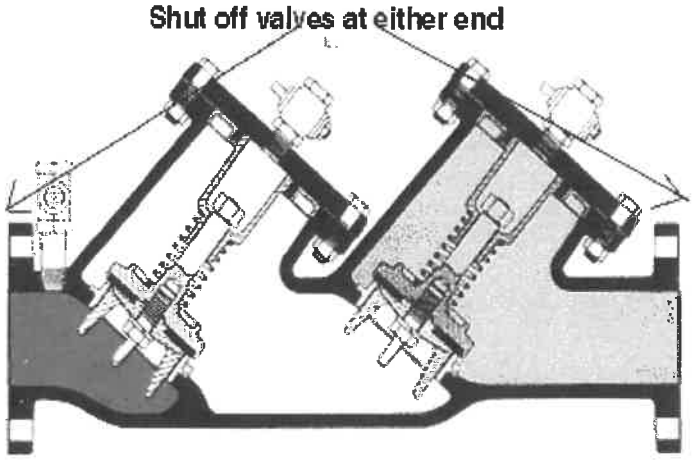
Advantages:

- Protects against both backpressure and backsiphonage.
- Can be used under constant pressure.
- Malfunctioning is easily indicated by discharge of water from the relief valve.

Limitations:

- Pressure loss of up to ten (10) psi across the assembly and must be installed twelve inches (12") above grade.

DOUBLE CHECK
BACKFLOW PREVENTER



A Double Check Valve is effective against backpressure backflow and backsiphonage but shall be used to isolate only non-health hazards.

A Double Check Valve Assembly shall contain two internally loaded, independently operating, check valves with resilient seated shutoff valves located at each end of the assembly, and four (4) properly located test cocks for testing the water tightness of each check valve. During normal operation, the check valves will open in response to demand for water at the outlet. When the demand for water ceases, the check valves will close. In a backpressure condition, the increase in pressure on the outlet will cause the second check to close. If the second check does not seal properly, the first check will act as a backup to the second check. In a backsiphonage condition, the inlet will be reduced to a sub atmospheric pressure. The greater pressure on the downstream side of the second check will cause the second check to close. If the second check does not seal properly, the first check will act as a backup to the second check.

Two (2) standard plumbing check valves in series may not be used in place of the double check valve assembly due to the necessity for testing. The Double Check Valve Assembly is an integral assembly designed specifically for backflow prevention.

Advantages:

- Protect against backflow due to both backpressure and backsiphonage.
- May be used under continuous pressure.
- Little pressure loss occurs across the device.

Limitations:

- No external indication of failure.
- May only be used in low hazard situations.

51.4.2 TYPICAL FACILITIES REQUIRING PROTECTION AGAINST CROSS-CONNECTIONS - Assemblies shall be installed as close as possible to the service connection in an accessible location. The reduced pressure principle assembly, atmospheric vacuum breaker, and pressure vacuum breaker must be installed above ground as described above. Double-check backflow preventer assemblies installed underground shall be in a box deemed to be large enough to allow adequate testing and maintenance and approved prior to installation by the District.

There are varying degrees of hazard, and the degree of protection should be commensurate with the degree of hazard. The following list of premises shall be served by an approved backflow prevention device of the type designated, however the District reserves the right to require a backflow preventer at any location whether or not listed below:

Clinics/Medical Facilities
Laundries
Nursing Homes
Reclaimed Wastewater areas
Recreational facilities using water (swimming pools. water slides, etc.)
Wastewater pumping stations
Wastewater treatment plants
Water treatment plants
Multi Story Buildings
Commercial Buildings
Manufacturing Facilities
All Irrigation Systems

RECLAIMED WATER - Though reclaimed water systems are a tremendous conservation resource, they do pose risks if they are improperly maintained, operated or identified. To ensure public health and safety, safeguards are put in place and maintained as described below.

(a) Only contractors approved by the District shall be allowed to perform installation, repairs, and modifications to the potable water system and reclaimed water system.

(b) Inspections shall be made by the District to verify proper installation and repair, and the customer will be invoiced a Cross-Connection Inspection Fee. Annual Inspections shall be made to the reclaimed water system to confirm no new cross connections exist; Documentation of such inspections shall be maintained for a minimum of five (5) years. In the event a cross-connection is found,

procedures will be followed as described below.

(1) Eliminate cross-connection; and

(2) Notify appropriate regulatory agency or agencies; and.

(3) Test potable water system for contamination at least two (2) consecutive days; and

(4) Take appropriate measures to insure a non-reoccurrence of same.

51.4.3 DEGREE OF HAZARD - In the absence of special circumstances which would cause a greater degree of hazard for cross connections, the following list covers the general backflow device required by customer type.

(a) Devices per Degree of Hazard -

Hazard	**Health Hazard**		**Non-health Hazard**	
Backflow Device	Backsiphonage	Backpressure	Backsiphonage	Backpressure
Air Gap*	X	X	X	X
Reduced Pressure Principle (RP)	X	X	X	X
Double Check Valve Assembly (DCVA)			X	X
Pressure Vacuum Breaker (PVB)	X		X	
Atmospheric Vacuum Breaker (AVB)	X		X	

Only those backflow prevention devices approved by the following shall be installed: ASSE, AWWA USC and USC Lab.

(b) All installations shall be made prior to or in conjunction with the meter installations. All backflow prevention devices shall be accessible and subject to the control of this policy. The property owner shall own and maintain or cause to be maintained the backflow prevention device. The customer shall provide adequate and proper space for the installation, operation and maintenance of backflow prevention devices. Existing customers are required to install backflow prevention devices upon request by the District in the event the District determines that a potential hazard for the customer exists.

AVB's and PVB's may be used to isolate health hazards under certain conditions, that is, back-siphonage situations. Additional area or premises isolation may be required. Where a greater hazard exists (due to toxicity or other potential health impact) additional area protection with RPBAis required. The District reserves the right to require a backflow preventer at any location whether or not listed in this policy.

51.5 CROSS CONNECTION CONTROL & BACKFLOW PREVENTION -

51.5.1 BACKFLOW PREVENTION AND CROSS CONNECTION CONTROL POLICY - The District reserves the right to require backflow prevention devices where, in the District's judgment, a water service connection presents a reasonable and identifiable risk to potentially contaminate the public water system.

51.5.2 RECOMMENDED BACKFLOW PRACTICES - Backflow prevention devices shall be specified by the District in accordance with the AWWA Manual of Water Supply Practices M14, Recommended Practices for Backflow Prevention and Cross Connection Control, current version, or as same is may be amended from time to time.

51.5.3 APPROVAL OF BACKFLOW PREVENTION DEVICES - The District (or representative of the District) shall review all new service connections to determine the contamination risk. Based on the risk assessment, the District shall recommend or require the appropriate backflow prevention devices. The devices shall be installed by the person requesting service prior to the District making a water service connection.

(a) Residential water services require backflow Prevention devices when the following conditions arise:

(1) Residence utilizes an irrigation system outfitted with a chemical feed device;

(2) Residence is provided with reclaimed water or alternate water supply for irrigation purposes, if approved by the District;

(b) Operations are being conducted at the residences which are similar to commercial listings;

(c) In the judgment of the District, a customer's installation has the potential to contaminate the public water system;

(d) The District shall make recommendations on backflow prevention devices with regard to other residential water services not covered above;

(e) Backflow prevention devices shall be required for the types of facilities and plumbing fixtures listed in Section 51.4.2. For facilities not listed, the District shall have the sole right to require backflow prevention devices where it deems necessary to protect the public water system from contamination;

(f) All required backflow prevention devices shall be tested and maintained in accordance with the provisions herein. The District shall advise customer concerning backflow devices for commercial irrigation systems which are not fitted with chemical feed systems.

51.5.4 TESTING AND MAINTENANCE OF BACKFLOW PREVENTION DEVICES - All backflow prevention devices shall be tested at a minimum of once yearly. A record of each test shall be kept on file for at least five (5) years. The District shall require testing and maintenance for backflow devices which have been specifically required. Maintenance and testing of backflow devices required by the District shall be the responsibility of the customer. Testing of required and recommended devices shall be performed in accordance with the most current AWWA Manual of Water Supply Practices M14, Recommended Practices for Backflow Prevention and Cross Connection Control. Responsibility for the testing and maintenance of required and recommended backflow prevention devices, including the payment of any testing fees, past the point of connection at the water meter, shall be the responsibility of the customer. Testing and Maintenance requirements shall be performed as specified by the District at no cost to the District.

51.5.5 CERTIFICATION AND TESTING OF BACKFLOW PREVENTION DEVICES - Customers operating and maintaining backflow prevention assemblies shall be notified as to the required testing frequency by the District. Upon completion of the test, a completed and signed form shall be furnished to the District. Failure on the part of a customer to provide a completed form shall be treated as non-compliance. Testing and Maintenance on required assemblies shall be performed by a certified master plumber, certified backflow prevention tester or other individual with equivalent training acceptable to the District as approved in writing. Information concerning testing and maintenance of recommended backflow prevention assembles shall be provided to customers upon request by the District.

The customer shall have thirty (30) days to complete the required testing. Should a customer fail to test or maintain a required backflow prevention device within the specified time, the District shall issue, by certified mail, a non-compliance notice. The customer shall have ten (10) days to:

(a) Provide the District with a completed test results form which indicates acceptable performance of the backflow prevention unit;

(b) Request the services of the District to perform required testing and maintenance procedures. The District will inform the requesting party as to its ability to provide services. Such services shall be paid for by the customer pursuant to the Backflow Prevention Device Charge.

(c) Penalties may be assessed for the following reasons, but not limited to:

(1) Failure to grant access for inspections'

(2) Failure to install;

(3) Failure to repair.

51.5.6 NOTIFICATION OF NON-COMPLIANCE -

If a customer elects not to test a backflow prevention assembly, as required by the District, the District will provide a non-compliance notice to the customer advising of the testing requirements and due date. If the District is not notified within 10 days by the customer of their intentions to have the assembly tested by a third party, the District shall provide the required testing services and include charges on the customer's monthly water bill. In the event the backflow prevention assembly fails, the District will make necessary repairs, up to and including replacement of the assembly, to bring the assembly into compliance to the minimum

specifications and the customer will be billed time and materials for these services on their monthly water bill.

51.5.7 SIGNIFICANT NON-COMPLIANCE - If the District is unable to complete certification and testing of backflow prevention assemblies as previously described, and seeks to suspend service, the District shall notify the customer of the nature of the violation for which suspension of service is sought with sufficient specificity as to the character of the violation and the dates at which such violation occurred Such notice shall be sent to the customer by certified mail, return receipt requested, or personally delivered at least ten (10) days prior to the scheduled disconnection date.

(a) The District Manager, or his designee, may place an order to the customer indicating a specified time which is dependent on the severity of the violation, when water service may be discontinued unless satisfactory corrective action to permanently remove the offending connection from the public water system is taken by the customer.

(b) Any customer aggrieved by such an order may appeal it to a court of competent jurisdiction within ten (10) days from the date the order is delivered by certified mail unless such connection is in the opinion of the District is a direct threat to public health, welfare or safety. In such a case, the District shall retain the right to immediately discontinue service.

51.5.8 NEW NON-RESIDENTIAL ACCOUNTS AT EXISTING LOCATIONS - The District reserves the right to require appropriate backflow prevention devices on new non-residential accounts at existing locations prior to providing water service.

52.0 TESTING AND MAINTENANCE REPORT FORM - The following form is a guideline and is subject to revision from time to time by the District Manager, or designee.

BACKFLOW ASSEMBLY TEST AND MAINTENANCE REPORT FORM

Date: _____
Customer Name/Business Name: _____
Street Address: _____
Account Address (If different from Street Address): _____
Assembly Manufacturer: _____
Assembly Type: _____
Assembly Serial Number: _____ Assembly Model Number: _____
Assembly Location: _____ Size: _____

Check Valve No. 1	Relief Valve	Check Valve No. 2	Pressure Vacuum Breaker
☐ Leaked or ☐ Closed Tight	Opened at:_____ psi Or did not open ☐	☐ Leaked or ☐ Closed Tight	***Air Inlet:*** did not open ☐ Or opened at: _____ psi
Gauge pressure across Check valve:_____psi	Outlet shut-off valve: ☐ Leaked ☐ Closed	Gauge pressure across Check valve:_____psi	***Check Valve:*** Leaked ☐ Or held at:_____ psi
☐ Cleaned only Replaced: Rubber Kit ☐ CV Assembly ☐ or Disc ☐ O-rings ☐ Seat ☐ Spring ☐ Stem/guide ☐ Retainer ☐ Lock nuts ☐ Other ☐	☐ RV Cleaned only Replaced: Rubber Kit ☐ RV Assembly ☐ or Disc ☐ Diaphragm ☐ Seat ☐ Spring ☐ Stem/guide ☐ Other ☐	☐ Cleaned only Replaced: Rubber Kit ☐ CV Assembly ☐ or Disc ☐ O-rings ☐ Seat ☐ Spring ☐ Stem/guide ☐ Retainer ☐ Lock nuts ☐ Other ☐	☐ Cleaned only Replaced: Rubber Kit ☐ CV Assembly ☐ Disc, Air Inlet ☐ Disk CV ☐ Seat CV ☐ Spring Air Inlet ☐ Spring CV ☐ Retainer ☐ Stem/guide ☐ O-rings ☐ Other ☐
Gauge pressure across Check valve:_____psi	Relief valve opened at: _____ psi	Gauge pressure across Check valve:_____psi	Air inlet:_____ psi Check Valve:_____ psi

Remarks: _____

I hereby certify that this data is accurate and reflects the proper operation and maintenance of this assembly.
Tester Signature: _____ Cert. No.: _____ Date:_____
Tested By (Print):_____ Time:_____
This Assembly: ☐PASSED ☐FAILED

ATTACHMENT 3

Bay Laurel Center CDD

Backflow & Cross Connection Control Program

Revised: September 26th, 2018

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1. Cross-Connection Control - General Policy

1.1 Purpose

The purpose of this program is:

1.1.1. To protect the public potable water supply of Bay Laurel Center Community Development District (hereinafter, the District) from the possibility of contamination or pollution by isolating within the customer's internal distribution system(s) or the customer's private water system(s) such contaminants or pollutants that could backflow into the public water system.

1.1.2. To promote the elimination or control of existing cross connections, actual or potential, between the customer's potable water system(s) and non-potable water systems, plumbing fixtures, and industrial piping systems.

1.1.3. To provide for the maintenance of a continuing program of cross-connection control that will systematically and effectively prevent the contamination or pollution of all potable water systems.

1.2 Responsibility/Legal Authority

The District has an approved cross connection control program as required by the Florida Administrative Code (FAC) 62-555.360. The current edition of the American Waterworks Association (AWWA) Manual M14 titled "Recommended Practice for Backflow Prevention and Cross Connection Control" is incorporated herein by reference; is available from the American Water Works Association, 6666 West Quincy Avenue, Denver, CO 80235, www.awwa.org; and is available for review at the District's Office located at 8470 SW 79th Street Road, Suite A Ocala, FL 34481. The District may amend this document from time to time to stay current with the most current rules and regulations.

The District, or its designee, shall be responsible for the protection of the public potable water distribution system from contamination or pollution due to the backflow of contaminants or pollutants through the water service connections. If in the judgment of the District, an approved backflow-prevention assembly is required (at the customer's water service connection; or, within the customer's private water system) for the safety of the water system, the District, or its designated agent, shall give notice in writing to said customer to install such an approved backflow prevention assembly(s) at specific location(s) on its premises. The customer shall immediately install such approved assembly(s) at its own expense; and, failure, refusal, or inability on the part of the customer to install, have tested, and maintain said assembly(s) shall constitute grounds for discontinuing water service to the premises until such requirements have been satisfactorily met. The District has the right to recover costs and seek legal remedies to enforce compliance with this rule. The prevailing party in any such enforcement proceedings shall be entitled to recover reasonable attorneys' fees through appellate proceedings.

2. Definitions

2.1. **Approved** - Accepted by the District as meeting an applicable specification stated or cited in this program or as suitable for the proposed use.

2.2. **Auxiliary Water Supply** - Any water supply on or available to the premises other than the purveyor's approved public potable water supply. These auxiliary waters may include water from another purveyor's public potable water supply or any natural source(s), such as a well, spring, river, stream, harbor and so forth; used waters (including Reclaimed Water or Irrigation

Quality Water); or industrial fluids. These waters may be contaminated or polluted, or they may be objectionable and constitute an unacceptable water source over which the water purveyor does not have sanitary control.

2.3. Backflow - The undesirable reversal of flow in a potable water distribution system as a result of a cross connection.

2.4. Backpressure - A pressure, higher than the supply pressure, caused by a pump, elevated tank, boiler, or any other means that may cause backflow.

2.5. Backsiphonage - Backflow caused by negative or reduced pressure in the supply piping.

2.6. Backflow Preventer - An assembly or means designed to prevent backflow.

2.6.1. Air Gap (AG) - The unobstructed vertical distance through the free atmosphere between the lowest opening from any pipe or faucet conveying water or waste to a tank, plumbing fixture, receptor, or other assembly and the flood level rim of the receptacle. These vertical, physical separations must be at least twice the inside diameter of the water supply outlet, never less than 1 inch (25 mm).

2.6.2. Reduced Pressure Principle Backflow Preventer (RP) - The approved reduced pressure principle backflow prevention assembly consists of two independently acting approved check valves together with a hydraulically operating, mechanically independent pressure differential relief valve located between the check valves and below the first check valve. These units are located between two tightly closing resilient seated shutoff valves as an assembly and equipped with properly located resilient-seated test cocks.

2.6.3. Double Check Valve Backflow Preventer (DC) - The approved double check valve assembly consists of two internally loaded check valves, either spring loaded or internally weighted, installed as a unit between two tightly closing resilient seated shutoff valves and fittings with properly located resilient seated test cocks. This assembly shall only be used to protect against a non-health hazard (that is, a pollutant).

2.6.4. Atmospheric Vacuum Breaker Backflow Preventer (AVB) - A backflow prevention device which is operated by atmospheric pressure in combination with the force of gravity. The unit is designed to work on a vertical plane only. The one moving part consists of a poppet valve which must be carefully sized to slide in a guided chamber and effectively shut off the reverse flow of water when a negative pressure exists.

2.6.5. Pressure Vacuum Breaker Backflow Preventer (PVB) - A pressure vacuum breaker is similar to an atmospheric vacuum breaker except that the checking unit poppet valve is activated by a spring. This type of vacuum breaker does not require a negative pressure to react and can be used on the pressure side of a valve.

2.7 Contamination - An impairment of a potable water supply by the introduction or admission of any foreign substance that degrades the quality and creates a health hazard.

2.8 Cross Connection - A connection or potential connection between any part of a potable water system and any other environment containing other substances in a manner that, under any circumstances would allow such substances to enter the potable water system. Other substances may be gases, liquids, or solids such as chemicals, waste products, steam, water from other sources (potable or non-potable), or any matter that may change the color or add odor to the water.

2.9 Cross Connections – Controlled - A connection between a potable water system and a non-potable water system with an approved backflow-prevention assembly properly installed and maintained so that it will continuously afford the protection commensurate with the degree of hazard.

2.10 Cross Connection Control by Containment - The installation of an approved backflow-prevention assembly at the water service connection to any customer's premises, where it is physically and economically unfeasible to find and permanently eliminate or control all actual or potential cross connections within the customer's water system; or it shall mean the installation of an approved backflow-prevention assembly on the service line leading to and supplying a portion of a customer's water system where there are actual or potential cross connections that cannot be effectively eliminated or controlled at the point of the cross connection.

2.11 Customer - The person, firm, association, corporation, government agency or other entity or organization who has entered into an agreement to receive potable water, irrigation quality water, and/or wastewater service from the District and who is liable for the payment of that potable water, irrigation quality water, and/or wastewater service and shall abide by all the District's Rules and Regulations.

2.12 Hazard, Degree of - The term is derived from an evaluation of the potential risk to public health and the adverse effect of the hazard upon the public potable water system.

2.12.1 Hazard – Health - A cross connection or potential cross connection involving any substance that could, if introduced in the public potable water supply, cause death, illness, spread disease or have a high probability of causing such effects.

2.12.2 Hazard – Plumbing - A plumbing-type cross connection in a consumer's potable water system that has not been properly protected by an approved air gap or an approved backflow-prevention assembly.

2.12.3 Hazard – Non Health - A cross connection or potential cross connection involving any substance that generally would not be a health hazard but would constitute a nuisance or be aesthetically objectionable, if introduced into the public potable water supply.

2.12.4 Hazard – System - An actual or potential threat of severe damage to the physical properties of the public potable water system or the consumer's potable water system or of a pollution or contamination that would have a protracted effect on the quality of the potable water in the system.

2.12.5 High Hazard - A cross connection or potential cross connection involving any substance that could if introduced into the potable water supply, cause death, illness, spread disease, or have a high probability of causing such effects.

2.12.6 Low Hazard - A cross connection or potential cross connection involving any substance that generally would not be a health hazard, but would constitute a nuisance, or be aesthetically objectionable, if introduced into the domestic water supply.

2.13 Industrial Fluids System - Any system containing a fluid or solution that may be chemically, biologically, or otherwise contaminated or polluted in a form of concentration, such as would constitute a health, system, pollution, or plumbing hazard, if introduced into an approved water supply. This may include, but not be limited to: polluted or contaminated waters; all types of process waters and used waters originating from the public potable water system that may have deteriorated in sanitary quality; chemicals in fluid form; plating acids and alkalies; circulating

cooling waters connected to an open cool lug tower; and/or cooling towers that are chemically or biologically treated or stabilized with toxic substances; contaminated natural waters, such as wells, springs, streams, rivers, bays, harbors, seas, irrigation canals or systems, and so forth; oils, gases, glycerin, paraffin, caustic and acid solutions, and other liquid and gaseous fluids used in industrial or other purposes for fire-fighting.

2.14 Irrigation Quality Water - Water from various sources of a quality sufficient for irrigation uses, including potable water, reclaimed water, and non-potable water.

2.15 Pollution - The presence of any foreign substance in water that tends to degrade its quality so as to constitute a non-health hazard or impair the usefulness of the water.

2.16 Reclaimed Water - Water that, as a result of treatment of wastewater, is suitable for a direct beneficial use or a controlled use that would not otherwise occur and is not safe for human consumption.

2.17 Service Connection – The terminal end of a service connection from the public potable water system, that is, where the water purveyor loses jurisdiction and sanitary control over the water at its point of delivery to the customer's water system. If a meter is installed at the end of the service connection, then the service connection shall mean the downstream end of the meter. There should be no unprotected takeoffs from the service line ahead of any meter or backflow prevention assembly located at the point of delivery to the customer's water system. Service connection shall also include water service connection from a fire hydrant and all other temporary or emergency water service connections from the public potable water system.

2.18 Water – Nonpotable - Water that is not safe for human consumption or that is of questionable quality.

2.19 Water – Potable - Water that is safe for human consumption as described by the public health authority having jurisdiction.

2.20 Water Purveyor - The Owner or Operator of a potable water utility supplying a potable water supply to the public.

2.21 Water – Used - Any water supplied by a water purveyor from a public potable water system to a consumer's water system after it has passed through the point of delivery and is no longer under the sanitary control of the water purveyor.

3. Requirements

3.1 Water System

3.1.1 The water system shall be considered as made up of two parts: utility system and customer's system.

3.1.2 The District's system shall consist of the source facilities and the distribution system, and shall include all those facilities of the water system under the complete control of the District, up to the point where the customer's system begins.

3.1.3 The source shall include all components of the facilities utilized in the production, treatment, storage and delivery of water to the distribution system.

3.1.4 The distribution system shall include the network of conduits used for the delivery of water from the source to the customer's system.

3.1.5 The customer's system shall include those parts of the facilities beyond the termination of the utility distribution system that are utilized in conveying utility-delivered domestic water to points of use.

3.2 Reclaimed Water System

3.2.1 Though reclaimed water systems are a tremendous conservation resource, they do pose risks if they are improperly maintained, operated or identified. To ensure public health and safety, safeguards are put in place and maintained as described below.

3.2.2 Only contractors approved by the District shall be allowed to perform installation, repairs, and modifications to the potable water system and reclaimed water system.

3.2.3 Inspections shall be made by a representative of the District to verify proper installation and repair.

3.2.4 Annual Inspections shall be made to the reclaimed water system to confirm no new cross connections exist; documentation of such inspections shall be maintained for a minimum of 5 years. In the event a cross connection is found, procedures will be followed as described below.

3.3 Policy

3.3.1 No water service connection to any premises shall be installed or maintained by the District unless the water supply is protected as required by State/Provincial laws and regulations and this Cross Connection Control Program. Service of water to any premises shall be discontinued by the District if a backflow prevention assembly required by this Cross Connection Control Program is not installed, tested, and maintained, or if it is found that a backflow prevention assembly has been removed, bypassed, or if an unprotected cross connection exists on the premises. Service will not be restored until such conditions or defects are corrected.

3.3.2 The customer's system shall be open for inspection at all reasonable times to authorized representatives of the District to determine whether cross connections or other structural or sanitary hazards, including violations of these regulations, exist. When such a condition becomes known, the District shall deny or immediately discontinue service to the premises by providing for a physical break in the service line until the customer has corrected the condition(s) in conformance with District requirements.

3.3.3 An approved backflow prevention assembly shall be installed on each service line to a customer's water system at or near the property line or immediately inside the building being served; but in all cases, before the first branch line leading off the service line wherever the following conditions exist:

3.3.3.1 In the case of premises having an auxiliary water supply that is not or may not be of safe bacteriological or chemical quality and that is not acceptable as an additional source by the District, the public potable water system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line, appropriate to the degree of hazard.

3.3.3.2 In the case of premises on which any industrial fluids or any other

objectionable substances are handled in such a fashion as to create an actual or potential hazard to the public potable water system, the public potable water system shall be protected against backflow from the premises by installing an approved backflow prevention assembly in the service line, appropriate to the degree of hazard. This shall include the handling of process waters and waters originating from the utility system that have been subject to deterioration in quality.

3.3.3.3 In the case of premises having (1) internal cross connections that cannot be permanently corrected and controlled, or (2) intricate plumbing and piping arrangements or where entry to all portions of the premises is not readily accessible for inspection purposes, making it impractical or impossible to ascertain whether or not dangerous cross connections exist, the public potable water system shall be protected against backflow from the premises by installing an approved high hazard backflow prevention assembly in the service line.

3.3.4 The type of protective assembly required under subsections 3.2.3.1, 3.2.3.2, and 3.2.3.3 shall depend on the degree of hazard that exists as follows:

3.3.4.1 In the case of any premises where there is an auxiliary water supply as stated in subsection 3.2.3.1 of this section and is not subject to any of the following rules, the public potable water supply system shall be protected by an approved air gap separation or an approved reduced pressure principal backflow prevention assembly.

3.3.4.2 In the case of any premises where there is water or substance that would be objectionable but not hazardous to health, if introduced into the public potable water supply system, the public potable water supply system shall be protected by an approved double check valve assembly.

3.3.4.3 In the case of any premises where there are any materials dangerous to health that is handled in such a fashion as to create an actual or potential hazard to the public potable water system, the public potable water system shall be protected by an approved air gap separation or an approved reduced pressure principle backflow prevention assembly. Examples of premises where these conditions will exist include wastewater treatment plants, wastewater pumping stations, chemical manufacturing plants, hospitals, mortuaries, and plating plants.

3.3.4.4 In the case of any premises where there are "uncontrolled" cross connections, either actual or potential, the public potable water system shall be protected by an approved air gap separation or an approved reduced pressure principal backflow prevention assembly at the service connection.

3.3.4.5 In the case of any premises where, because of security requirements or other prohibitions or restrictions, it is impossible or impractical to make a complete facility cross connection survey, the public potable water system shall be protected against backflow from the premises by either an approved air gap separation or an approved reduced pressure principal backflow prevention assembly on each service to the premises.

3.3.4.6 In the case of any premises where, in the opinion of the District, an undue health threat is posed because of the presence of extremely toxic substances, the District may require an air gap separation at the service connection to protect the public potable water supply system. This requirement shall be at the discretion of the District and is dependent of the degree of hazard.

3.3.4.7 The District reserves the right to require any degree of backflow prevention assembly at any location whether it is or is not listed in this policy where it deems necessary to protect the public water system from contamination.

3.3.5 Any backflow prevention assembly required herein shall be a model and size approved by the District. The term approved backflow prevention assembly shall mean an assembly that has been manufactured in full conformance with the standards established by the AWWA titled;

ANSI/AWWA C510-89 – Standard for Double Check Valve Backflow Prevention Assembly, and AWWA C511-89 – Standard for Reduced Pressure Principal Backflow Prevention Assembly, and have met completely the laboratory and field performance specifications of the Foundation for Cross Connection Control and Hydraulic Research (FCCHR) of the University of Southern California established by "Specification of Backflow Prevention Assemblies" – Section 10 of the most current issue of the Manual of Cross Connection Control.

Said AWWA and FCCCHR standards and specifications have been adopted by the District. Final approval shall be evidenced by a "Certificate of Approval" issued by an approved testing laboratory certifying full compliance with said AWWA standards and FCCCHR specifications.

The following testing laboratory has been qualified by the District to test and certify backflow preventers: Foundation for Cross Connection Control and Hydraulic Research, University of Southern California, University Park, Los Angeles, CA 90089.

Testing laboratories, other than the laboratory listed above, will be added to an approved list as they are qualified by the District.

Backflow preventers that may be subjected to backpressure or backsiphonage that have been fully tested and have been granted a certificate of approval by said qualified laboratory and are listed on the laboratory's current list of approved backflow prevention assemblies may be used without further testing or qualification.

3.3.6 It shall be the duty of the customer / user at any premises where backflow prevention assemblies are installed to have certified inspections and operational tests made at least once per year. In those instances where the District deems the hazard to be great enough, certified inspections may be required at more frequent intervals. These inspections and tests shall be at the expense of the water user and shall be performed by the assembly manufacturer's representative, District personnel, or by a certified tester approved by the District. The customer / user shall provide adequate and proper space for the installation, operation and maintenance of backflow prevention devices. It shall be the duty of the District to see that these tests are made in a timely manner. The customer / user shall notify the District in advance when the tests are to be undertaken so that the customer / user may witness the test if so desired. These assemblies shall be repaired, overhauled, or replaced at the expense of the customer / user whenever said assemblies are found to be defective. Records of such tests, repairs, and overhaul shall be kept and sent to the District as completed.

4. Backflow Determination

4.1. Residential Connections - Residential water services require backflow prevention assemblies when the following conditions arise:

4.1.1. A residence utilizes an irrigation system.

4.1.2. Operations are being conducted at the residences which require a higher level of backflow prevention.

4.1.3. In the judgment of the Utility Director, a customer's installation has the potential to contaminate the public water system.

4.1.4. Refusal of a customer / user to correct the deficiencies discovered on the premises will require the District to deny or immediately discontinue service to the premises by providing for a physical break in the service line until the customer has corrected the condition(s) in conformance with District requirements.

4.2. Non-Residential Connections – All non-residential water services shall be evaluated to determine the appropriate type of backflow prevention assembly based on the degree of hazard at the premises being served by the public potable water system. The backflow prevention assemblies shall be installed by the customer / user requesting service prior to the District providing the water service.

4.2.1. If in the opinion of the District, or its designee, the customer's premises constitute a possible risk to contaminate the public water system, the District shall retain the right to make inspection. Refusal of a customer / user to provide reasonable access to his premise for the District shall be treated as non-compliant.

4.2.1.1. The owners of the suspected premises shall be notified in writing ten (10) days in advance to secure an appointment for inspection of the premises. The owner or their authorized representative will be required to accompany the inspector during the inspection of the premises.

4.2.1.2. Any deficiencies that require corrective action will be made in writing to the customer / user and shall be given ten (10) days to meet the requirements of this program.

4.2.1.3. Upon conformance of the requirements in the notification letter, the owner shall immediately notify the District to schedule a date for re-inspection.

4.2.1.4. Refusal of a customer / user to correct the deficiencies discovered during the inspection will require the District to deny or immediately discontinue service to the premises by providing for a physical break in the service line until the customer has corrected the condition(s) in conformance with District requirements.

4.3. Secondary Thermal Expansion Equipment - While the protection provided by backflow preventers clearly outweighs any drawbacks associated with them backflow preventers can create hazardous conditions by preventing the backflow of water from water heaters. According to plumbing regulations, all water heaters are required to have a Temperature & Pressure (T & P) valve. These valves are designed to open and discharge water from the water heater when the temperature or pressure reaches a critical level. However, these valves have a small percentage of failures, commonly attributed to improper installation and inappropriate usage or improper maintenance (T & P valves need to be exercised periodically). If the T & P valve fails and a backflow-preventer is installed on the potable water line, the pressure can build up to explosive levels since there is no place for the increased pressure to vent. When backflow preventers are installed, the customer / user shall install an additional pressure relief mechanism per Florida Plumbing Code.

5. Installation and Maintenance

5.1. Types of Backflow Prevention Devices

The following pages illustrate the various types of backflow prevention devices and typical methods of installation (outdoor).

Devices shall be installed as close as possible to the service connection in an accessible location. Backflow prevention devices installed indoors will vary in the method of installation based on location and configuration of the existing or proposed piping system. If the District deems indoor installation necessary to business transactions, then a determination will be made upon each request made.

Backflow Device	Health Hazard		Non-Health Hazard	
	Backsiphonage	Backpressure	Backsiphonage	Backpressure
Air Gap	X	X	X	X
Reduced Pressure Principle	X	X	X	X
Double Check Valve Assembly			X	X
Pressure Vacuum Breaker	X		X	
Atmospheric Vacuum Breaker	X		X	

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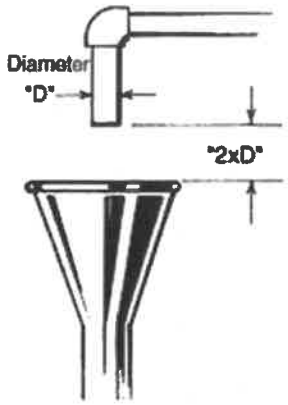
Air Gap Separation



Description -

An approved air gap is a piping arrangement that provides an unobstructed vertical distance through free atmosphere between the lowest point of a water supply outlet and the overflow rim of an open, non-pressurized receiving vessel into which the outlet discharges.

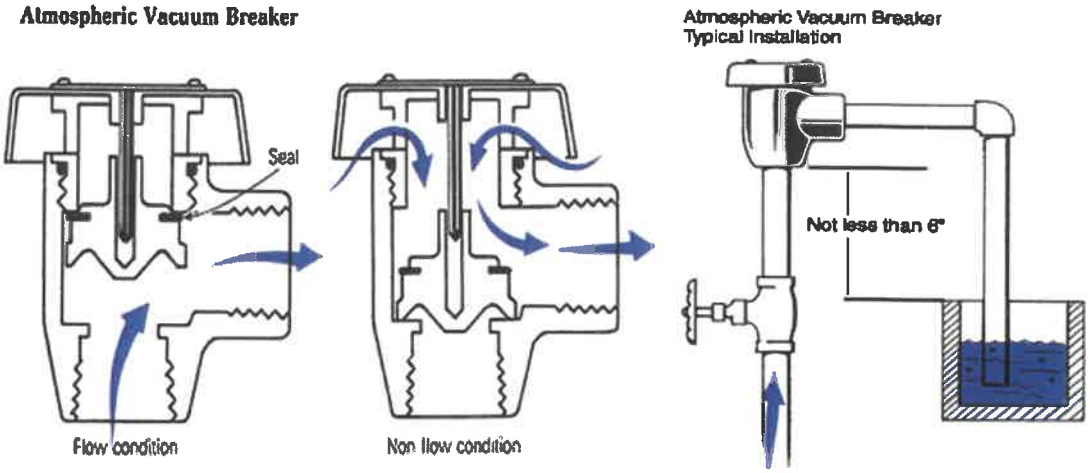
Application -

An air gap can be used for service or internal protection. A properly installed and maintained air gap is the best means to protect against backflow because it provides a physical separation between the water source and its use. Air gaps must be inspected at least annually to ensure that proper installation is maintained and has not been circumvented.

Installation Criteria -

An air gap's vertical physical separations must be at least twice the effective opening (inside diameter) of the water supply outlet but never less than 1inch (25mm). Air gaps should not be approved for locations where there is potential for the atmosphere around the air gap to be contaminated. Nor should the inlet pipe be in contact with a contaminated surface or material; in a backsiphonage condition, an air gap can allow the surrounding atmosphere to enter the piping system, care must be taken to locate the air gap in such a way to ensure fumes or other airborne substances cannot be siphoned into the potable water system. The installation shall not include any interference with the free-flowing discharge into the receiving vessel. This means no solid material shields or splash protectors can be installed. Screen or other perforated material may be used if it presents no interference.

Atmospheric Vacuum Breaker (AVB)



Description -

An AVB shall contain an air-inlet valve and a check seat. The device shall be approved by an approval agency acceptable to the District. Water will enter the inlet of the AVB and cause the air-inlet poppet to seal against the air-inlet seat. After the poppet is sealed, water will flow through the AVB into the piping system. In a backsiphonage situation, the inlet pressure will be reduced to a sub-atmospheric pressure, causing the poppet to fall off the air-inlet seat and rest on the check seat. Air will enter the air-inlet port(s) to break any vacuum.

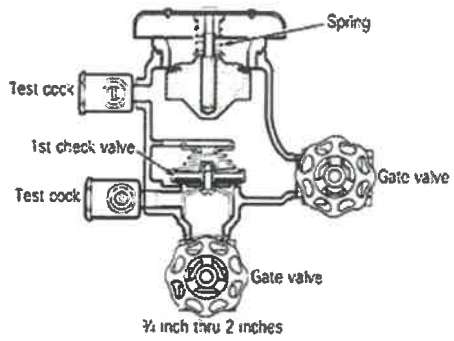
Application -

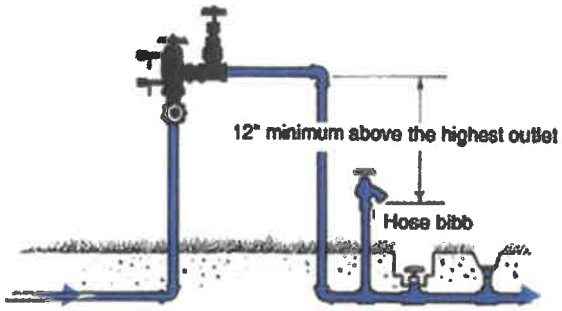
An AVB shall be installed to prevent backflow from backsiphonage only. AN AVB can protect both high and low hazard applications. An AVB is used for internal protection, for both indoor and outdoor applications. A wide variety of AVB's are produced for specific installations, such as lab faucets and many types of equipment that use built-in AVB's.

Installation Criteria -

An AVB shall not be installed where it could be subjected to backpressure. An AVB must not be installed in a pit or below grade where the air-inlet could become submerged in water or where fumes could be present at the air-inlet, because this installation may allow water or fumes to enter the device. An AVB shall be installed a minimum of 6 inches (152.5mm) above the highest point of use and any downstream piping coming from the device. An AVB shall not be subjected to continual use and shall not be pressurized more than twelve (12) hours in a twenty four (24) hour period. No control valve shall be installed on the downstream side of the AVB device.

Pressure Vacuum Breaker (PVB)





Description -

The PVB assembly shall contain and independently operating, internally loaded check valve and independently operating, loaded air-inlet valve located on the discharge side of the check valve. In addition, the PVB assembly shall have an inlet and outlet resilient-seated, fully ported shutoff valve and two (2) properly located resilient-seated test cocks. The PVB shall be installed as an assembly as designed and constructed by the manufacturer. The PVB shall be approved by an approval agency acceptable to the District. The check valve is designed to generate a loading able to hold a minimum of one (1) psi in the direction of flow with the outlet side of the check at atmospheric pressure. After water passes the check valve, it will cause the air-inlet poppet to close by overcoming the air-inlet loading, which is designed to be a minimum of one (1) psi. During normal operation, the check valve will open in response to demand for water on the downside and the air-inlet will remain closed. When the demand for water ceases, the check valve will close. In a backsiphonage condition the inlet pressure will be reduced to a sub-atmospheric pressure. The check valve will close because of the higher pressure on the downstream side of the check valve. When the pressure on the downstream side of the check valve falls to the air-inlet opening point (minimum of 1 psi), the air inlet will open to ensure that any vacuum is broken. If the check valve does not seal properly the area after the check valve will decrease in pressure, causing the air inlet poppet to come off the air-inlet seat; this action will open and break any vacuum by allowing air to be siphoned into the plumbing system instead of the downstream water.

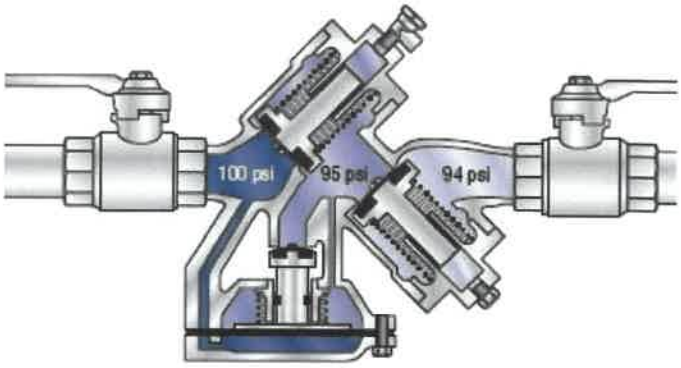
Application -

The PVB is an assembly designed to prevent backflow only from backsiphonage. The PVB can be used for both high and low hazard applications. The PVB can be used for internal protection. The PVB is normally not used for service protection because of its inability to protect against backpressure. However, a PVB may be used for service protection if the service is a designated, single use service, such as an irrigation system.

Installation Criteria -

A PVB shall not be installed where it could be subjected to backpressure. An AVB must not be installed in a pit or below grade where the air-inlet could become submerged in water or where fumes could be present at the air-inlet, because this installation may allow water or fumes to enter the assembly. A PVB shall be installed a minimum of twelve (12) inches (305mm) above the highest point of use and any downstream piping supplied from the assembly.

Reduced Pressure Backflow Preventer (RP)



Description -

An RP is an assembly that shall contain two (2) loaded, independently acting check valves with a hydraulically operating, mechanically independent pressure-differential relief valve located between the check valves below the first check valve. The check valves and the relief valve shall be located between two (2) tightly closing, fully ported, resilient-seated shut off valves. The RP shall have four (4) properly located resilient-seated test cocks. The RP shall be installed as an assembly as designed and constructed by the manufacturer. The RP shall be approved by an approval agency acceptable to the District. An RP is designed to maintain a pressure that is lower after the first check than it is at the inlet. The water pressure into the RP will be reduced by the amount of the first check loading (minimum of 3 psi higher than the relief-valve opening point). When the pressure is reduced after the first check, the relief valve senses the difference between the inlet pressure (before the first check) and the pressure after the first check. The relief valve ensures that the pressure after the first check is always lower than the inlet pressure by the amount of the relief-valve opening point, which shall be a minimum of two (2) psi. If the pressure in the area after the first check increases to within a minimum of two (2) psi less than the inlet pressure, the relief valve will open to ensure that a lower pressure is maintained. The second check is located downstream from this relief valve. The second check will also reduce the pressure by the amount of the check loading, which is a minimum of one (1) psi. In a normal flowing situation, both check valves will be open to meet the demand for water and the relief valve will stay closed. When the demand for water ceases, both checks will close and the relief valve will stay closed. In a backpressure condition, both check valves will close, and the second check will stop the increased pressure from traveling into the area between the two (2) checks. If the second check were not maintaining its separation of pressure, the backpressure would leak past the second check and cause the pressure in the area between the two (2) checks to increase. After the increase in pressure rises to the inlet pressure less the relief-valve opening point (minimum of 2 psi), the relief valve will open and discharge water from the assembly to the atmosphere. This discharge from the relief valve ensures that the pressure after the first check is always lower than the inlet pressure. In a backsiphonage condition, the inlet pressure will be reduced to a sub-atmospheric pressure. The pressure downstream from the first check which will cause the relief valve to open and discharge the water to the atmosphere.

Reduced Pressure Backflow Preventer (RP)
Continued

Application -

The RP is an assembly designed to prevent backflow from backpressure and/or backsiphonage. An RP can be used for both high and low hazard applications. An RP can be used for service protection or internal protection.

Installation Criteria -

An RP must not be installed in a pit or below grade where the relief valve could become submerged in water or where fumes could be present at the relief valve discharge, because this installation may allow water or fumes to enter the assembly. An RP shall be installed a minimum of twelve (12) inches (305mm) above the relief valve discharge-port opening and the surrounding grade and flood plain (as regulated). If the RP discharge is piped to a drain, an air gap separation must be installed between the relief valve discharge opening and the drain line leading to the drain.

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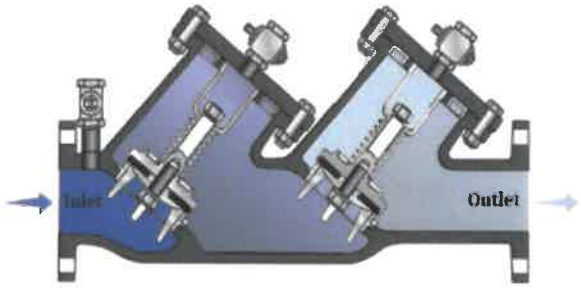
Double Check Backflow Preventer (DC)



Description -

The double check valve backflow prevention assembly shall contain two (2) internally loaded. Independently operating, approved check valves; two (2) resilient seated shut off valves; and four (4) properly located test cocks. The DC shall be installed as an assembly as designed and constructed by the manufacturer. The DC shall be approved by an approval agency acceptable to the District. The check valves are designed to generate a loading able to hold a minimum of one (1) psi in the direction of flow of the check valve, with the outlet side of the check at atmospheric pressure. During normal operation, the check valves will open in response to demand for water at the outlet. When the demand for water ceases, the check valves will close. In a backpressure condition, the increase in pressure on the outlet will cause the second check to close. If the second check does not seal properly. The firs check will act as a backup to the second check. In a backsiphonage condition, the inlet pressure will be reduced to a sub-atmospheric pressure. The greater pressure on the downstream side on the second check will cause the second check to close. If the second check does not seal properly, the first check will act as a backup.

Application -

The DC is an assembly designed to prevent backflow from backpressure and/or backsiphonage. A DC can be used only for low hazard applications. A DC can be used for service protection or internal protection.

Installation Criteria -

A DC should not be installed in a pit or below grade when possible. If the DC must be installed in a vault, adequate space for testing and maintenance must be provided. If the DC must be installed below grade, the test cocks must be sealed or plugged so that water or debris cannot collect in the test cocks. When a DC is installed above ground the DC shall be installed a minimum of 12 inches above grade.

5.2 Testing, Maintenance, and Certification of Backflow Prevention Assemblies

All backflow prevention devices shall be tested at a minimum of once yearly. A record of each test shall be kept on file for at least five (5) years. The District shall require testing and maintenance for backflow devices which have been specifically required. Maintenance and testing of backflow devices required by the District shall be the responsibility of the customer. Testing of required and recommended devices shall be performed in accordance with the most current AWWA Manual of Water Supply Practices M14, Recommended Practices for Backflow Prevention and Cross Connection Control. Responsibility for the testing and maintenance of required and recommended backflow prevention devices, including the payment of any testing fees, past the point of connection at the water meter, shall be the responsibility of the customer. Testing and Maintenance requirements shall be performed as specified by the District at no cost to the District.

Customers operating and maintaining backflow prevention assemblies shall be notified as to the required testing frequency by the District. Upon completion of the test, a completed and signed form shall be furnished to the District. Failure on the part of a customer to provide a completed form shall be treated as non-compliance. Testing and Maintenance on required assemblies shall be performed by a certified master plumber, certified backflow prevention tester or other individual with equivalent training acceptable to the District as approved in writing. Information concerning testing and maintenance of recommended backflow prevention assembles shall be provided to customers upon request by the District.

The customer shall have thirty (30) days to complete the required testing. Should a customer fail to test or maintain a required backflow prevention assembly within the specified time, the District shall issue, by certified mail, a non-compliance notice. The customer shall have ten (10) days to:

5.2.1. Provide the District with a completed test result form which indicates acceptable performance of the backflow prevention unit;

5.2.2. Request the services of the District to perform required testing and maintenance procedures. The District will inform the requesting party as to its ability to provide services. Such services shall be paid for by the customer pursuant to the Backflow Prevention Device Charge.

5.2.3. Penalties may be assessed for the following reasons, but not limited to:

5.2.3.1. Failure to grant access for inspections;

5.2.3.2. Failure to install;

5.2.3.3. Failure to repair.

5.3. Notification of Non-Compliance

If a customer elects not to test a backflow prevention assembly, as required by the District, the District will provide a non-compliance notice to the customer advising of the testing requirements and due date. If the District is not notified within 10 days by the customer of their

intentions to have the assembly tested by a third party, the District shall provide the required testing services and include charges on the customer's monthly water bill. In the event the backflow prevention assembly fails, the District will make necessary repairs, up to and including replacement of the assembly, to bring the assembly into compliance to the minimum specifications and the customer will be billed time and materials for these services on their monthly water bill.

5.4. Significant Non-Compliance

If the District is unable to complete certification and testing of backflow prevention assemblies as previously described, and seeks to suspend service, the District shall notify the customer of the nature of the violation for which suspension of service is sought with sufficient specificity as to the character of the violation and the dates at which such violation occurred Such notice shall be sent to the customer by certified mail, return receipt requested, or personally delivered at least ten (10) days prior to the scheduled disconnection date.

5.4.1. The District Manager, or his designee, may place an order to the customer indicating a specified time which is dependent on the severity of the violation, when water service may be discontinued unless satisfactory corrective action to permanently remove the offending connection from the public water system is taken by the customer.

5.4.2. Any customer aggrieved by such an order may appeal it to a court of competent jurisdiction within ten (10) days from the date the order is delivered by certified mail unless such connection is in the opinion of the District is a direct threat to public health, welfare or safety. In such a case, the District shall retain the right to immediately discontinue service.

6. Appendix

(Forms are guidelines and are subject to revision from time to time)

6.1. FORM A: Backflow Assembly Test and Maintenance Report Form

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6.1 FORM A

Backflow Assembly Test and Maintenance Report Form

Date: _____

Customer Name/Business Name: _____

Street Address: _____

Account Address (If different from Street Address): _____

Assembly Manufacturer: _____

Assembly Type: _____

Assembly Serial Number: _____ Assembly Model Number: _____

Assembly Location: _____ Size: _____

Tested By (Print): _____

Check Valve No. 1	Relief Valve	Check Valve No. 2	Pressure Vacuum Breaker
☐ Leaked or ☐ Closed Tight	Opened at: _____ psi Or did not open ☐	☐ Leaked or ☐ Closed Tight	***Air Inlet:*** did not open ☐ Or opened at: _____ psi
Gauge pressure across Check valve:_____psi	Outlet shut-off valve: ☐ Leaked ☐ Closed	Gauge pressure across Check valve:_____psi	***Check Valve:*** Leaked ☐ Or held at:_____ psi
☐ Cleaned only Replaced: Rubber Kit ☐ CV Assembly ☐ or Disc ☐ O-rings ☐ Seat ☐ Spring ☐ Stem/guide ☐ Retainer ☐ Lock nuts ☐ Other ☐	☐ RV Cleaned only Replaced: Rubber Kit ☐ RV Assembly ☐ or Disc ☐ Diaphragm ☐ Seat ☐ Spring ☐ Stem/guide ☐ Other ☐	☐ Cleaned only Replaced: Rubber Kit ☐ CV Assembly ☐ or Disc ☐ O-rings ☐ Seat ☐ Spring ☐ Stem/guide ☐ Retainer ☐ Lock nuts ☐ Other ☐	☐ Cleaned only Replaced: Rubber Kit ☐ CV Assembly ☐ Disc, Air Inlet ☐ Disk CV ☐ Seat CV ☐ Spring Air Inlet ☐ Spring CV ☐ Retainer ☐ Stem/guide ☐ O-rings ☐ Other ☐
Gauge pressure across Check valve:_____psi	Relief valve opened at: _____ psi	Gauge pressure across Check valve:_____psi	Air inlet:_____ psi Check Valve:_____ psi

Remarks: _____

_____

I hereby certify that this data is accurate and reflects the proper operation and maintenance of this assembly.

Tester Signature: _____ Cert. No.: _____ Date: _____

Time: _____

This Assembly: ☐ PASSED ☐ FAILED BUFFER: _____psi

SECTION VII

This item will be provided under separate cover

SECTION VIII

SECTION A

CONTRACT AGREEMENT

Owner:
Bay Laurel Center Community Development District
8470 SW 79th Street Road, Suite A
Ocala, FL 34481

Contractor:
Richard Barkley Lawn Care & Tree Service, LLC
8687 SW 34th Place
Ocala, FL 3448

THIS CONTRACT AGREEMENT ("Agreement") with an effective date of **October 1st 2018**, by and between Bay Laurel Center Community Development District (BLCCDD), a special purpose government ("Owner") and Richard Barkley Lawn Care & Tree Service, LLC, a Florida corporation, ("Contractor") and ends three (3) years from effective date. The owner has the option at the end of the contract term to extend the contract for an additional one (1) year period.

ARTICLE 1 - SCOPE OF THE CONTRACT

A. Contractor shall perform, furnish, and finish in a good and workmanlike manner all the work, labor, supervision, services, materials, equipment, tools, layout, temporary facilities, hoisting, licenses, certifications, applicable fees, and all other tangible or intangible things necessary to fully and timely perform the Work (collectively, the "Scope of Work") described in this Agreement in **Exhibit "A"** and other change orders that may be delivered to Contractor from time to time, relating to the maintenance of landscaping more specifically described as **South Wastewater Treatment Facility (8851 SW 90th Street Ocala, FL 34481), Water Treatment Plant No. 1 (9050 SW 98th Street Ocala, FL 34481), Water Treatment Plant No. 3 (9269 SW 80th Street Ocala, FL 34481),Well field adjacent to Water Treatment Plant No. 3, and Restricted Access Reuse Pond No. 4 Area** (the "Project") and any additional Work as may be released from time to time by Owner to Contractor through issuance of a change order or other written notice to proceed and accepted by Contractor Representative (Title). Contractor shall perform and cause to be performed the Scope of Work in strict accordance with this Agreement (including the exhibits and addenda, if any, attached hereto), change orders, all bid documents, Contract Drawings and any job site rules issued by Owner, and other items enumerated herein (collectively, the "Contract Documents").

B. The Contract Documents consist of (1) this Agreement; (2) modifications to this Agreement mutually agreed to and issued in writing after execution of this Agreement; and, (3) ASTM / ANSI and other National (U.S.) Codes, Local, State and National Building Codes, Industry Standards, practices and specifications not referenced in the Contract Documents listed above.

C. The contract Scope of Work that is part of the Contract shall be located within the Project site. It is expressly understood and agreed by Contractor that the Work is part of the overall work of the Project involving other trades that Owner will be furnishing through other contractors and suppliers, or performing on the Project.

D. The sum to be paid by Owner to Contractor for the satisfactory performance and completion of the Work and of all duties, obligations, and responsibilities of the Contractor under this Agreement and the other Contract Documents shall be in accordance with the Bid Sheet (the "Contract Price") attached hereto as **contract price cover page/and contractor bid document**. The Contract Price includes all contractors' permits and all federal, state, county, municipal, and other taxes imposed by law. Where the law requires any such taxes to be stated and charged separately, the total price of all items included in the Work plus the amount of such taxes shall not exceed the Contract Price.

E. Contractor agrees to honor the Price from the date of execution of this Agreement through and including Contractor's Price as set forth in the Bid Documents for the contract Scope of Work as defined within this Agreement shall remain binding and not subject to any increase for the contract duration. With Respect to the Work to be furnished by Contractor under this Agreement, Contractor shall be bound to Owner by the terms of the Contract Documents.

F. The parties acknowledge and agree that Contractor's Scope of Work pertains to all Work, which is part of this Agreement and pursuant to the terms hereof. Owner may modify this Agreement at any time by delivering such written modification to Contractor Representative. This Agreement may be terminated by Owner at any time and may be withdrawn by Owner at any time, with or without cause. In such event, Contractor's damages for termination are strictly limited to the recovery of unpaid sums for labor, materials or services, which, at the time of termination, have been incorporated into the Project. Notwithstanding any provision of this Agreement to the contrary, Contractor shall not be entitled to the recovery of sums for labor, materials or services not yet rendered.

G. The intent of the Contract Documents is to provide the Owner with a complete and functional Project in full compliance with all applicable Local, and State Codes and Regulations, licensing requirements and accepted industry standards. All labor and/or materials required to fully comply with the intent are included under the scope of this Agreement and Contractors Scope of Work. Any request by Contractor for extra work or materials shall not be approved, as an extra if in the sole opinion of the Owner the Work in question is already required in any manner by the Contract Documents. All Contract Documents are available for examination by Contractor at all reasonable times at the office of Owner. Contractor represents and agrees that it has carefully examined and understands this Agreement and all other Contract Documents, has investigated the nature, locality, and site of the Work and the conditions and difficulties under which the Work is to be performed and that the Contractor enters into this Agreement on the basis of its own examination, investigation, and evaluation of all such matters and not in reliance upon any opinions or representations of Owner, the owner, or any of their respective officers, agents, or employees.

H. The titles of the various Sections of this Agreement are provided for general use of reference purposes only. The titles will not be considered to define, limit or otherwise restrict the applicability or effect of various provisions contained in the text of the Section or other Sections.

ARTICLE 2 - PAYMENT

A. In consideration of the services provided by the Contractor pursuant to this agreement, Owner agrees to pay to the Contractor the following annual sum of **(twenty-three thousand nine hundred thirty-six dollars and twenty-eight cents) $23,936.28 payable in 12 monthly payments of (one thousand nine hundred ninety-four dollars and sixty-nine cents) $1,994.69** for services rendered at the "Project". Should the contract terminate for reasons defined in Article 25, monthly payments for services beyond the termination date would cease.

B. Provided Contractor's invoice for payment is received by Owner no later than the last business day of the month, subject to satisfactory completion and acceptance of work, payment will be made by the 10th day of the following month.

C. Landscape Maintenance Records and Irrigation Maintenance Records will be submitted with the monthly billing sheet in order to receive payment.

D. Owner agrees to pay Contractor for additional work performed by the Contractor pursuant to written orders placed by the Owner, at a rate equal to component unit cost of labor and equipment charged by the Contractor under the terms of this agreement.

E. As often as requested by Owner and as a condition precedent to payment, Contractor shall submit proof of Contractor's payment to all contractors, suppliers, laborers, material men, and other persons or entities claiming through Contractor, who furnished labor, materials, services, or equipment in connection with the Project during the period of the prior application for payment. The Owner may, at its sole discretion, modify the period to be covered by the releases.

F. Conditions Applicable to All Payments –

1. Subject to the terms, conditions and requirements set forth in this Agreement, payments with respect to Work properly performed by Contractor pursuant to this Agreement shall only be made to Contractor in strict accordance with the proper invoice and timely submission; it being understood and agreed that Contractor shall not be entitled to payment other than in accordance with said invoices and Contractor shall not invoice or otherwise request payment from Owner other than in accordance with the agreed upon price. Contractor shall only be paid upon Contractor's proper satisfactory performance of its Work.

2. No payment under this Contract shall be evidence of performance of the Contract, either wholly or in part, and no payment, including final payment, shall be construed to be an acceptance of defective work, improper materials, or the performance of this Contract.

3. Notwithstanding any other provision of this Agreement, no monies shall be considered due and owed to the Contractor, and Owner shall not be obligated to make any payment, partial or final, to the Contractor if, and as long as, Owner reasonably believes any one of the following conditions precedent to payment exist or may occur.

(a) Contractor has failed to perform any of its obligations under the Contract Documents;

(b) Any part of a payment requested by Contractor is attributable to Work which is defective or was not performed in accordance with the Contract Document; provided, however, if severable, payment shall be made as to the part of the Work which appears to be properly performed after allowance for the cost and impact of correcting the defective part of the Work, as estimated or determined by Owner;

(c) Contractor has failed to make payment promptly to any potential lien or bond claimants;

4. No obligation for a late payment interest penalty is incurred when deductions are made in accordance herewith.

5. Contractor represents it is licensed by the State of Florida as required by law for the trade, work, services and labor furnished herein, and will provide to the Owner, prior to entering upon the site, a copy of any and all licenses issued by the Department of Business and Professional Regulation, Department of Agriculture and Consumer Services together with proof of compliance with any and all occupational licenses as may be required by any municipal agency having jurisdiction of this site.

ARTICLE 3 – CHANGES AND CLAIMS

A. Changes

1. Owner reserves the rights to, at any time, make changes, substitutions, additions, deletions, or deviations in the Work (the "Changes") to be performed and materials to be furnished under this Agreement at any time by written order and without notice to Contractor's sureties and in such event Contractor shall promptly perform this Agreement as changed. Any increase or decrease in Contractor's

Unit Price resulting from the change shall be subject to Owner's prior approval in writing. Before proceeding with any Changes, Contractor must first obtain a written Change Order signed by an authorized Officer of Owner. No changes are valid, and Owner is not liable to Contractor for extra work or materials furnished, except upon written order signed by Owner and signed by Contractor; it being understood and agreed that Contractor and Owner cannot rely on verbal notice. For all purposes hereunder, Owner's superintendent may only verify time and materials for contractor or derivative claims for additional work, including previously authorized modifications to the contract.

B. Claims By Contractor

1. Time extensions due to unusual weather conditions shall be granted to the extent Contractor establishes that during the time of performance of the Work, Contractor encountered weather more severe than could have been reasonably anticipated at the time Contractor entered into this Agreement and to the extent such unusual weather conditions actually affected the overall progress of the Work. Time extensions will only be granted if Owner approves it and grants Contractor an equivalent time extension.

2. No claim of the Contractor shall be allowed if asserted after a five (5) day period. The decision of the Owner as to whether a change has occurred or whether the Contractor's claim has validity shall be final. No claim relating to or flowing from a particular change shall be allowed after execution of the change order relating to that change.

C. Claims by the Owner

1. Liquidated damages for delay shall be assessed against the Contractor only to the extent caused by Contractor, the Contractor's employees and agents, contractors, suppliers, or any other person or entity for whose acts the Contractor may be liable to the extent that Owner is assessed such liquidated damages by the Owner. This provision shall in no way limit the Owner's right to claim for any direct or consequential damages arising out of any delay caused by the Contractor, the Contractor's employees and agents, contractors, suppliers, or any other person or entity for whose acts the Contractor may be liable.

2. Contractor shall remove and repair or replace any of its workmanship, material, and equipment that is defective, substandard, or not in compliance with the Contract Documents, as determined by Owner, based upon reasonable evidence. Contractor shall also pay all expenses incurred in removing, replacing, or repairing any other work required as a result of removing, replacing, or repairing any part of Contractor's defective Work.

3. If Contractor defaults or neglects to carry out the Work in accordance with the Contract Documents and fails within seventy-two (72) hours after receipt of written notice from Owner to commence and continue correction of such default or neglect with diligence and promptness, Owner may, without prejudice to any other remedy have Contractor correct such deficiencies in a manner deemed necessary by Owner and may deduct the cost thereof from payments then or thereafter due Contractor or otherwise claim such amounts from Contractor. Owner shall make the determination based upon reasonable evidence, whether there exists faulty workmanship, materials, or equipment.

4. Payments otherwise due Contractor may be withheld by Owner on account of defective work not remedied, failure of Contractor to make payments properly for material, services, labor or equipment, or a reasonable doubt that the Contract can be completed for the Contract balance then unpaid. Owner may rectify any of these conditions at Contractor's expense upon written notice. In the event that the amount owed to Contractor under this Agreement at the time claims were remedied by Owner is less than the amount back charged against Contractor's account, the Contractor shall remit the

difference to Owner.

ARTICLE 4 - PROSECUTION OF THE WORK

A. All Work shall be done under the general supervision and direction of Owner. Contractor shall at all times furnish adequate, qualified job site supervision to direct the work of its employees. The Work hereunder is to be performed and furnished under the direction and to the satisfaction of the Owner. Decisions of the Owner as to the correct interpretation, meaning, and intent of the Contract Documents shall be final and binding upon Contractor.

B. Contractor shall abide by any additional written specifications, drawings or explanations furnished by the Owner to illustrate the Work to be done. In the event of a discrepancy between Contract specifications and the Contract Drawings, the Work indicated by the Drawings shall govern unless Owner provides written notification of change at contract unit pricing. Contractor has carefully studied and compared all Contract Documents related in any manner to its Work and shall at once report to Owner any error, inconsistency, or omission which the Contractor may discover. Owner makes no warranty, either express or implied, regarding the completeness, correctness, or adequacy of any information contained in the Contract Documents and Owner expressly disclaims any such warranties. If Contractor discovers any error or inconsistency in the Contract Documents, Contractor, before proceeding with the Work shall, in writing, direct Owner's attention to same. Absent timely written notice specifically detailing the nature and extent of the error, inconsistency, or omission and the extent of the impact to the Work, Contractor shall be solely responsible for any additional costs arising from any error, inconsistency, or omission that could have been observed by Contractor.

C. A representative of Contractor shall attend all regularly scheduled job site meetings called by Owner. Failure of the Contractor to have a representative attend such a job site meeting may result in payment by the Contractor to Owner of $100 for each failure as a liquidated sum to compensate Owner for its damages relating to the absence of the Contractor's representative from the required job site meeting.

D. Scheduling and Coordination

1. Contractor shall coordinate with contract and Owner to ensure that Contractor's Work is performed in a sequence and time period consistent with the requirements of the contract.

2. Contractor expressly agrees that Owner may direct changes in the sequence and duration of the Work, issue revised or modified progress schedules and Contractor agrees to follow all directions, instructions, or revisions or modifications without being entitled to any additional compensation, unless agreed to with Owner.

3. Owner may accept or reject, or partially accept or reject, such information and if Owner and Contractor cannot agree as to the adequacy of the evidence provided, Owner may impose upon Contractor any procedures, plans and /or schedules, without additional cost or liability to Owner.

E. Progress of Work

1. Contractor shall not delay or interfere with the Work of Owner or any other contractor. Contractor shall reimburse Owner for any damages incurred by Owner attributable to Contractor's failure to perform the Work and/or furnish the materials required by this Agreement within the time fixed or in the manner specified herein. Contractor shall work overtime or extra shifts as necessary to meet or maintain schedules established and made part of this contract. Contractor agrees to comply with such quality control standards and field inspection procedures as Owner may from time to time require.

2. Upon written request by Owner, Contractor shall furnish such reasonable evidence as is necessary to demonstrate Contractor's ability to perform the Work in the manner and time specified (including evidence of Contractor financial ability, timely payment of suppliers and contractors, and good standing as a licensed contractor in the State of Florida).

3. If Contractor fails to make up the time lost by reason of its delays, Owner may, in its sole discretion, furnish, perform, or otherwise complete the Work, or any part thereof, by using Owner's own forces or forces of others, or by supplementing Contractor's forces, and deducting the cost thereof from the Contract Price, or as otherwise provided in this Agreement.

F. Any contractor, material supplier and/or laborer contracting with or employed by the Contractor on the Project shall also be bound by applicable terms of this Agreement and the Contract Documents.

ARTICLE 5 - LABOR AND MATERIAL

A. Contractor shall furnish enough properly skilled workers to diligently prosecute the Work and shall pay them in full. Contractor may be required to submit daily reports to Owner showing the total number of workers and a description of the Work performed (classified by skills). Failure or refusal to comply with this provision shall constitute adequate grounds for a default of this Agreement.

B. Contractor shall not employ any person to whose employment Owner objects for any reason. If the Owner objects to the Contractor's employment of any person, the Contractor shall immediately remove that person from the Project site.

C. Contractor shall use new material only in the Work, unless the Contract Documents otherwise specifically provide. When Contractor does not install material that might be furnished under the terms of this Agreement, the material not installed shall be delivered FOB to the Project site, off-loaded by the contractor's forces, and delivered to the installing contractor. Contractor shall pay for all materials when due.

D. Contractor shall not perform work directly for any tenants of the Owner, or otherwise perform related work at the Project Site without Owner's express written approval, which can be withheld at Owner's sole discretion.

ARTICLE 6 – APPROVALS

A. Contractor shall submit to Owner for approval (which approval shall be subject to Owner's sole and absolute discretion) all shop drawings, submittal data, catalogs and samples, etc. required by the Contract and / or Contract Documents or that are necessary for satisfactory performance of the Contractor's Work required hereunder in accordance with the agreed-upon submittal schedule.

ARTICLE 7 - DEFECTIVE OR NON-CONFORMING WORK

Contractor shall provide 24 hour /seven days per week on-call representative, personnel and equipment to respond within 48 hours to Owner's requests for service work. For Emergency Service after hours, weekends and holidays a qualified Owner representative shall be required to respond, Contractor agrees to provide 24 hour Emergency Service.

ARTICLE 8 - CLEAN-UP

Contractor, at Contractors sole cost and expense, shall clean daily and remove from the Project site or deposit in approved containers on the site, all rubbish and surplus materials that accumulate from the performance of the Work under this Agreement. In the event that Contractor does not perform the foregoing to the sole satisfaction of Owner, Owner may perform or cause to be performed such clean up and charge the cost thereof to Contractor, which cost may be subtracted by Owner from the Contract Price

and recovered from any payment due Contractor hereunder or under any other contract or agreement between Contractor and Owner.

ARTICLE 9 – SAFETY

A. The Contractor expressly agrees that it shall be solely responsible for supervising its employees, that it shall comply with all rules, regulations, orders, standards and interpretations promulgated pursuant to the OSHA Act of 1970, including but not limited to training, record keeping, providing PPE, lockout / tag-out procedures, MSDS sheets and labeling as required by the right to know standards, 29, CFR 1910.1200. In conjunction, the Contractor is subject to fines issued by the Owner's and or Owner's Safety Director for non-compliance with any of the fore mentioned requirements. Contractor, at Contractor sole cost and expense, shall provide safe and sufficient facilities at all times for inspection of the Work by Owner and / or their respective representatives. Contractor shall take all safety measures required by Owner and the State of Florida safety rules and shall comply with the Federal Occupational Safety and Health Act and any rule made pursuant to it, and all other applicable federal, state and local laws, rules and regulations. If Owner deems it necessary, any precautions such as fences, watchmen, etc. may be required and Contractor shall pay its cost as determined by the owner based on the ratio of the Contract price to the total Contract price.

B. Contractor shall not utilize, nor store any drums of any material exceeding 5-gallon containers on any of the Owners property

C. Contractor shall maintain complete and current Safety Data Sheets on the premises for inspection and/or use at all times, and furnish updated documentation to the Owner's Human Resources Department, however, the Contractor acknowledges that the Owner shall have no responsibility for making any disclosures to Contractor's employee's or agents.

ARTICLE 10 – POSSESSION

The Contractor expressly agrees that any materials obtained and stored by Contractor for said project will be the responsibility of the Contractor to provide a secure area for materials. Any stored materials by Contractor that are stolen, damaged, or misplaced will be the sole responsibility of the contractor to replace; Owner shall not have any responsibility to Contractor to replace stolen, damaged, or misplaced materials from Contractors storage site.

ARTICLE 11 - OTHER CONTRACTS

Owner has retained the right to perform any portion of the Work by its own forces or separate contractors by giving thirty (30) days written notice. Contractor shall perform its work in such a manner that Contractor shall not injure, damage or delay work performed by Owner or any other contractor, and shall pay Owner for any damages or delay that Contractor may cause to such other work. Contractor shall cooperate with Owner and other contractors or separate owners and shall participate in the preparation of coordination drawings when required, specifically noting and advising Owner of any interference with others.

ARTICLE 12 – INSURANCE

Unless identified otherwise in the Contractor's Scope of Work, Contractor shall maintain the insurance coverage in accordance with the attached **EXHIBIT C.**

ARTICLE 13 – TAXES

A. Contractor shall pay all social security and other taxes imposed upon it as an employer and supplier of materials and labor in connection with the performance of this Contract and shall furnish evidence, when required by Owner, showing that all such required payments have been paid. Contractor shall pay all local, state and federal taxes, including any other applicable states' sales, use, consumer,

excise and similar taxes, and unemployment and employee withholding, in connection with all work performed under this Agreement. Both parties acknowledge that the Contract Price due to Contractor under this Agreement, as well as each request for payment, shall include sales, use, consumer, excise and similar taxes as may be applicable. Each request for payment shall show all applicable local, state and federal taxes separately.

B. If not already an independent contractor, before beginning any work, Contractor shall become an independent contractor and employing unit, subject as an employer to all applicable unemployment compensation laws, so as to relieve Owner of any liability for treating Contractor's employees as employees of Owner for the purpose of keeping records, making reports and payment of unemployment compensation taxes or contributions.

ARTICLE 14 - COMPLIANCE WITH LAW

A. Contractor shall keep and have available all records and make all payments, reports, collections, deductions and otherwise do all things to comply with all federal, state and local laws, ordinances and regulations as they affect Contractor's performance of this Agreement including, but not limited to, those relating to production, purchase and sale, furnishing and delivering, pricing and use or consumption of materials, supplies and equipment, safety, hiring, tenure or conditions of employment of employees, and their hours of work, wage rates, payment of wages and payment, collection and deduction of federal, state and local taxes and contributions.

B. Contractor shall schedule, obtain and pay for all permits, licenses and official inspections that may be required for Contractor's work.

ARTICLE 15 - RELEASES OF LIEN

A. Contractor shall deliver Contractor's work required by this Agreement free of all claims, security interests, encumbrances or liens. Contractor shall fully indemnify, hold harmless and defend Owner from all actions to establish liens, and pay or transfer to bond, any claim or lien so established at Contractor's sole cost and expense.

ARTICLE 16 – ASSIGNMENT

This Contract binds the parties, their heirs, personal representatives, successors and permitted assigns. Contractor shall not assign or sublet this Agreement in whole or in part, or the proceeds or rights of it, without written consent of Owner. Owner, in its sole and absolute discretion and without the consent of or notice to Contractor, may assign this Agreement at any time to any person or entity; and upon assumption by any such assignee of the obligations of Owner hereunder, Owner shall be relieved of all such obligations.

ARTICLE 17 – DEFAULT

A. If Contractor files a petition in bankruptcy, or a petition is filed against it, or a receiver is appointed for it, or it makes an assignment for creditors or is subject to an insolvency proceeding of any kind, Contractor may be declared in default of this Agreement and Owner may exercise any of its rights under this Article, including termination of this Agreement.

B. In connection with work performed under this Agreement, if Contractor without just cause fails to pay any subcontractor as prescribed in this Agreement, or if Contractor fails promptly and diligently to prosecute its work, or to pay for all labor, material or supplies used by Contractor, or to comply with any time or performance standards, pursuant to this Agreement or the Contract Documents, or to provide safe facilities for Contractor's work and its inspection, or to remove unapproved work or

rubbish as directed, or to supply sufficient skilled workmen to execute Contractor's Work or properly to coordinate Contractor's Work with that of other contractors, or to release or transfer to bond any liens claimed against the property on which Contractor's work is being performed, or to maintain the insurance required by **Article 12**, or to withhold all taxes or contributions required by federal or state law, or to comply with any other agreement to which Contractor and Owner are parties, or to prosecute Contractor's work because of strikers, picketing or disputes with any individual laborer or labor group, organization or corporation, or if Contractor breaches any other provision of this Agreement or any provision of any other contract or agreement between Owner and Contractor, Owner may declare Contractor in default of this Agreement and exercise the Owner's rights under this Agreement and / or terminate immediately the engagement of Contractor in connection with this Agreement.

C. If written notice of default is given to the Contractor, except under subparagraph A above, and Owner, in Owner's sole and absolute discretion grants Contractor the right to cure such default, Contractor may correct the default within the time specified within the written notice of default (Article 25, subparagraph A). If correction is accomplished to the satisfaction of Owner (in Owner's sole and absolute discretion), this Agreement shall remain in force.

D. If Owner declares a default by Contractor or terminates the engagement of Contractor in connection with all or any Notice to Proceed, Owner may contract with another to complete Contractor's Work, or complete the Work itself, and in either event may take possession of all materials, supplies, tools and equipment of Contractor on the Project site or sites to complete Contractor's Work. The cost of completion for work in connection with this Agreement shall be deducted from any money due or to become due Contractor for such Work. Any balance due shall be paid to Contractor after completion and acceptance by Owner; or if there is a deficiency, Contractor shall pay the cost to rectify that deficiency directly to the Owner immediately on demand. Owner shall be entitled to deduct all such sums from any balance remaining due on this Agreement or retainage or from any sums, which are or may become due under this Agreement or any other contract or other agreement between Owner and Contractor.

E. If Contractor has been declared to be in default, Owner may retain from any payment due or to become due to Contractor under this Agreement between Owner and Contractor, all sums representing costs to correct defective or non-conforming work, or other damages, including delay or related impact damages and indemnification losses. Owner may likewise retain a sufficient sum to protect itself and / or Owner from any lien, claim or demand asserted against Owner, Owner or the Project by a third party arising out of Contractor's work until such claim is satisfied.

F. No waiver of a default or breach of any provision of this Agreement shall be deemed a waiver of another or subsequent default or breach. Owner may, in its discretion, declare Contractor in default of this Agreement and exercise its rights under this Article, with all other rights and obligations under this Agreement remaining in full force and effect.

G. All rights and remedies in this Agreement are cumulative to each other and to all others provided by law.

H. Any default by Contractor under any other landscape contract with Owner or an affiliate of Owner, whether or not related to the Project, shall also constitute a default under this Agreement, if Contractor does not cure default after 30 days written notice, Owner may take any action available to Owner under this Agreement, including termination of this Agreement.

I. Notwithstanding anything herein to the contrary, Owner may also at any time, at shall and without cause, terminate all or any part of the Work to be performed by Contractor in connection with this Agreement by giving written notice to Contractor specifying the Work to be terminated and the effective date of termination. Contractor shall continue to perform any part of the Work not terminated.

If all or part of Contractor's Work is so terminated, Owner shall incur no liability to Contractor by reason of such termination, except that Contractor shall only be entitled to reimbursement for the value of the quantity of the Work performed, incorporated, and accepted prior to the termination date.

ARTICLE 18 – DISPUTES

A. Contractor and, Owner hereby agree to submit any disputes arising under this Agreement to non-binding mediation; provided, that applicable statute of limitations shall be tolled during the pendency of such mediation. In the event that Owner and Contractor cannot in good faith agree on a mediator within 15 days of the request of either party for mediation, and in any event, if the parties remain in dispute following mediation, any such disputes shall be resolved by suit filed in a court of proper jurisdiction. The parties agree that this Agreement shall be governed by the laws of the State of Florida. Jurisdiction for all suits filed related to this Agreement shall be Marion County, Florida.

B. Waiver of Jury Trial – Owner and Contractor hereby knowingly, irrevocably, voluntarily and intentionally waive any right either may have to a trial by jury in respect of any action, proceeding or counterclaim based upon the contract documents, or arising out of, under, or in connection with the construction of the Work or any course of conduct, course of dealing, statements (whether verbal or written) or actions of any party.

C. Although drawn by Owner, this Agreement has been negotiated by and between Owner and Contractor at arm's length, each having equal opportunity to determine the form and substance hereof, and therefore in interpreting the provisions of this Agreement, neither party shall be deemed the scrivener hereof, and in the event of any dispute over its meaning or application, this Agreement shall be interpreted fairly and reasonably and neither more strongly for nor against either party.

D. In the event any provision in this Agreement is declared null and void by a court of law, the remainder of the Agreement shall remain valid and in full force, having been unaffected by the nullification of any other provision.

E. In the event of an inconsistency between the terms of this Agreement and the terms of other Contract or Contract Documents, the terms of this Agreement shall take precedence. If this clause does not resolve an inconsistency, than the stricter, greater or higher best quality requirement or earlier performance time shall govern. If any of the terms of any exhibits, schedules, addenda or modifications are in conflict with any of the terms of this Agreement, then the provisions of this Agreement shall control.

F. This Agreement may not be changed in any way except as herein provided, and no term or provision may be waived by Owner or Contractor except in writing signed by its duly authorized corporate officer.

ARTICLE 19 - ATTORNEYS' FEES

IN ANY MEDIATION, LITIGATION OR DISPUTE BETWEEN CONTRACTOR AND OWNER, REGARDLESS OF WHO INITIATED THE LITIGATION OR DISPUTE, EACH PARTY SHALL PAY THEIR OWN ATTORNEYS' FEES AND COSTS INCURRED IN THE RESOLUTION OF THE DISPUTE, INCLUDING ATTORNEYS' FEES AND COSTS INCURRED AT THE MEDIATION, NEGOTIATION, PRE-LITIGATION, PRE-TRIAL, TRIAL AND APPELLATE LEVELS.

ARTICLE 20 - ENTIRE AGREEMENT

This Agreement, the Contract Documents contain the entire agreement between the parties and no prior written or oral proposal, agreements, representations, or statements made by any of the Owner's officers or agents before execution of this Agreement are valid unless the representation or statement is

contained in this Agreement. Captions of articles are for convenience and are not part of this Agreement. Singular number and masculine gender are used in this Agreement and include any number and gender as the context may require.

ARTICLE 21 - THIRD PARTY BENEFICIARY

This Agreement, or any part of it, shall not give third parties other than Owner any claim, demand or right of action against Owner or Contractor beyond those that exist in the absence of this Agreement; nor shall this Agreement, or any part of it, give Contractor any claim, demand or right of action against Owner or any other third party not a party to this Agreement or with whom Contractor is otherwise in privity on other contracts.

ARTICLE 22 - NOTICE

A. Otherwise noted, all written notices provided in this Agreement shall be deemed given when sent by facsimile machine or U.S. Mail, postage prepaid, to the parties at the addresses set forth previously herein, or when personally delivered. Either party may, from time to time, by written notice as herein provided, designate a different address to which notice to it shall be sent. If the Contractor has abandoned the address given on page one (1) of this Agreement and has failed to supply Owner with a new address, all notices required hereunder shall be deemed delivered upon posting on the Project Site bulletin board.

B. When this Contract provides for notice, it shall be given (a) in writing by registered or certified mail (or other commonly recognized courier service with confirmation of delivery and receipt), addressed to the person as designated in this Article; or (b) orally to Contractor's or Owner's representative at the Project site in an emergency; or (c) by telephone to Contractor or Owner at the place designated in this Article. Such oral and telephone notices shall be promptly confirmed in writing.

Notice to Contractor shall be given at:	Richard Barkley Lawn Care & Tree Service, LLC. 8687 SW 34th Place Ocala, FL 34481
Notice to Owner shall be given at:	BLCCDD 8470 SW 79th Street Road, Suite A Ocala, FL 34481
Notice to Attorney shall be given at:	Devito & Colen, PA 7243 Bryan Dairy Road Largo, FL 33777

C. Notice addresses may be changed by notice in writing given by the proper party. Unless otherwise specifically provided, forty-eight (48) hours' notice shall be given.

ARTICLE 23 - INDEMNIFICATION

To the fullest extent permitted by applicable law, Contractor agrees to indemnify, defend and hold harmless Owner, Owner, and each of their respective affiliated companies, partners, successors, assigns, heirs, legal representatives, devisees, officers, directors, shareholders, employees, insurers and agents (herein collectively called Indemnities) from and against all claims, demands, actions, liens, compensatory damages, punitive damages, liability, costs, expenses, and attorneys' fees of any nature, kind or description of any person or entity, directly or indirectly arising out of, caused by, or resulting

from (in whole or in part) (1) the Work performed hereunder; (2) this Contract or (3) any act, omission or negligence of Contractor, including agents, contractors, suppliers, employees or servants of Contractor and persons directly or indirectly controlled by Contractor, regardless of whether such act, omission or negligence is within or outside the scope of any of the above-mentioned entities' duties under this or any other agreement (herein collectively called the "Liabilities"). The only Liabilities with respect to which Contractor's obligations to indemnify the Indemnities does not apply is with respect to Liabilities resulting solely from the negligence or willful misconduct of an Indemnities.

ARTICLE 24 – TERMINATION

A. Termination For Default

1. If Contractor fails to promptly and diligently (a) prosecute the Work as rapidly as the Owner determines conditions will permit, or (b) pay for all labor, material, supplies used by Contractor, or (c) comply with any directions, schedules or instructions affecting the performance of the Work, or (d) provide safe conditions for the Work and its inspection, or (e) remove non-conforming or unacceptable Work, or trash, as directed, or (f) supply adequate supervision or sufficiently skilled workmen to execute the Work, or to properly coordinate Contractor's Work with that of other contractors, or (g) assure the release of liens claimed against the property on which the Work is being performed or against the bond provided by Owner, or (h) maintain the insurance required by Article 13, or (I) withhold all taxes or contributions required by Federal or State law, or (j) otherwise fails to perform in accordance with the Contract Documents, or (k) becomes insolvent. Owner may terminate this Contractor's right to carry out the Work **UPON Thirty (30) DAYS WRITTEN NOTICE** providing notice of Owner's intended actions.

2. Upon termination, Owner may proceed to complete Contractor's Work, may take any steps Owner deems necessary, and/or may take possession of all materials, supplies, tools, and equipment of Contractor on the Site to complete the Work. The cost of completion shall be deducted from any money due or to become due Contractor. Any balance shall be paid to Contractor after completion and acceptance by Owner. If there is a deficiency, Contractor or its Surety shall pay that amount to Owner on demand. Alternatively, Owner may demand that Contractor's Surety take over and complete the Work and assume and perform all of Contractor's obligations under this Agreement including, but not limited to, Contractor's liability for latent defects.

3. If Contractor fails to pay for materials, labor, or supplies, the Owner may pay for them directly after twenty-four (24) hours' notice to Contractor.

4. Owner may retain from any sum due Contractor, such sums, including liquidated damages and other claims as may be due or owing, as maybe necessary based upon reasonable evidence. Owner may likewise retain a sufficient amount to protect itself from any claim or demand asserted against Owner by a third party arising out of Contractor's Work until such claim or demand is resolved.

5. No waiver of a default or breach of any provision of this Agreement shall be deemed a waiver of another or subsequent default or breach.

6. Contractor shall pay all expenses, costs; interest and attorneys' fees incurred either prior to or in connection with any trial or appeal related to Contractor's default in addition to any loss or damage caused by the default.

7. This Section shall in no way limit Owner's other rights and remedies under this Agreement. All rights and remedies provided for in this Agreement are cumulative to each other and without prejudice to any and all other remedies available at law or in equity. The Owner's termination of

the Contractor's right to carry out the Work shall in no way limit the Owner's rights under this Contract Agreement, and the Agreement shall otherwise remain in force.

B. Self Help By Owner

Within (3) days after being notified by Owner in writing of defective or unacceptable work, if the Contractor fails to correct such work in accordance with the requirements of the agreement, Owner may cause the unacceptable or defective work to be corrected. Provided however, if the corrective cannot be reasonably completed within such (3) day period, and Contractor is diligently pursuing the completion of such corrective work, Owner agrees to allow Contractor to complete correction of the defective or unacceptable work. In addition, if the Contactor, for any reason, fails to perform any portion of the services required by the Contractor pursuant to this agreement, the Owner shall be entitled to deduct from the monies due or which may become due to Contractor a pro-rated amount proportionate to the quantity of services not performed.

All cost and expenses incurred by Owner pursuant to this section shall be deducted from the monies due, or which may become due. Any work performed by the Owner pursuant to this section shall not in any way relieve the Contractor for its obligation herein.

The provisions of this paragraph are cumulative to all other provisions of the agreement and it is not intended that any deductions in payment taken pursuant to this paragraph shall diminish or waive Owner's right to declare the Contractor in default in accordance with applicable provisions of the agreement.

C. Termination for Convenience

1. The performance of the Work may be terminated at any time in whole, or from time to time in part, by the written notice ("notice of termination") specifying the extent to which performance of the Work is terminated and the date upon which termination becomes effective.

2. Upon receipt of notice of termination, Contractor shall, in good faith, and to the best of its ability, do all things necessary to assure the efficient, proper closeout of the terminated work (including protection of owner's property). Contractor shall:

(a) Stop the Work on the date and to the extent specified in the notice of termination;

(b) Place no further orders or contracts for services, equipment or materials except as may be necessary for completion of such portion of the Work as is not terminated;

(c) Terminate all orders and contracts to the extent they relate to the performance of the Work terminated by the notice of termination;

(d) Assign to Owner, in the manner and to the extent directed by it, all of the right, title and interest of Contractor under the orders or contracts so terminated, in which case owner shall have the right to settle or pay any or all claims arising out of the termination of such orders or contracts;

(e) Deliver to Owner, when and as directed by Owner, all documents and property, which, if the Work had been completed, contractor would be required to account for or deliver to the Owner, and transfer title to such property to owner to the extent not already transferred.

3. In the event of such termination, there shall be an equitable reduction in the

Contract fixed-fee to reflect the reduction in the Work, and no cost incurred after the effective date of the notice of termination shall be treated as a reimbursable cost unless it relates to carrying out the un-terminated portion of the Work or taking closeout measures.

4. As a condition precedent to the obligation to make payment by Owner to Contractor of any amount due hereunder, Contractor shall provide waiver(s) of lien and final release executed by contractor, any and all vendors, material men, laborers, subcontractors or any other entity claiming monies due on this project under an order given by contractor, in such form as required under Florida law; in the event that the total amount claimed to be due by parties other than the Contractor shall exceed the liquidated amount agreed upon by the Owner and Contractor, Contractor shall contribute such amounts as may be necessary to satisfy all outstanding contributions, and shall indemnify and hold harmless the Owner, and surety (if any) furnishing the payment and performance bond on this project.

5. In no event shall Contractor be entitled to any damages, including by not limited to, incidental or consequential damages, or anticipatory profit for any termination under this Section.

ARTICLE 25 - WARRANTIES

Contractor agrees to warrant its work to Owner in accordance with Article 7 hereof.

ARTICLE 26 - NONRECOURSE

Notwithstanding anything to the contrary in this Agreement, no present or future constituent partner in or agent of Owner, nor any shareholder, officer, director, employee, trustee, beneficiary or agent of Owner or any corporation or trust that is or becomes a constituent partner of Owner, shall be personally liable, directly or indirectly, under or in connection with this Agreement, or any document, instrument or certificate securing or otherwise executed in connection with this Agreement, or any amendments or modifications to any of the foregoing made at any time or times, heretofore or hereafter; and the Contractor and each of its successors and assignees waives and does hereby waive any such application of personal liability. For purposes of this Agreement, and any such instruments and certificates, and any such amendments or modifications, neither the negative capital account of any constituent partner of the Owner, nor any obligation of any constituent partner of the Owner to restore a negative capital account or to contribute capital to Contractor or to any other constituent partner of Owner, shall at any time be deemed to be the property or an asset of Owner or any such other constituent partner (and neither Contractor nor any of its successors or assignees shall have any right to collect, enforce or proceed against or with respect to any such negative capital account or any such partner's obligation to restore or contribute). As used in this paragraph, a "constituent partner" of the Owner shall mean any direct partner of the Owner and any person or entity that is a partner in any partnership that, directly or indirectly through one or more other partnerships, is a partner of the Owner.

ARTICLE 27 - FINANCIAL STATEMENTS; BOOKS AND RECORDS

Contractor shall maintain or cause to be maintained accurate books and records of the Work conducted, and payments made and received, by Contractor with respect to the Project. The books and records shall be maintained at Contractor's principal office and shall be available to Owner at such location for review and copying during normal business hours on reasonable prior notice.

For the OWNER:

Bay Laurel Center Community Development District

By: _____

Print Name: Kenneth D. Glen

Title: Chairman

Date: 9/25/18

EXECUTED IN THE PRESENCE OF:

By: _____

Print Name: Bryan Schmalz

Date: 9/25/18

For the CONTRACTOR:

Richard Barkley Lawn Care & Tree Service, LLC

By: _____

Print Name: Richard Barkley

Title: Owner

Date: 10-1-18

EXECUTED IN THE PRESENCE OF:

By: _____

Print Name: Mark Law Jr.

Date: 10-1-18

Exhibit "A"

Landscape Scope of Work
Bay Laurel Center Community Development District

General Conditions:

Maintenance of Turf

1. **Turf Maintenance**
    1. Turf mowing height shall be based upon latest horticultural specifications for turf variety and season.
    2. Any clippings that are left over shall be removed after mowing.
    3. Whenever possible, chutes from mowers shall be pointed away from landscape beds to reduce turf clippings in the beds.
    4. Sidewalks, Driveways and Streets shall be blown off and free of clippings after every mowing.
    5. South Wastewater Treatment Facility (8851 SW 90th Street Ocala, FL 34481), Water Treatment Plant No. 1 (9050 SW 98th Street Ocala, FL 34481) Water Treatment Plant No. 3 (9269 SW 80th Street Ocala, FL 34481), and Well field adjacent to Water Treatment Plant No. 3 turf areas unless otherwise specified shall be mowed every two weeks. During months not specified in the growing season (November through March) the turf shall be mowed at least once a month or as requested by the Owner without any additional charges.
    6. Restricted Access Reuse Pond No. 4 Area and Future Well Field turf unless otherwise specified shall be mowed four times per year scheduled to accommodate maintenance of grounds based on growing / dormant season.
2. **Edging:**
    1. Edging of all hard edges: Sidewalks, Driveways, Curb lines etc. shall be done to coincide with the turf maintenance schedule.

2. All bed lines shall be edged using mechanical equipment such as an edger or string trimmer. Herbicidal edging will be acceptable along fencing only.

3. Bed lines shall be edged with the intent to keep the same original design. Bed lines shall be enlarged if plant material growth warrants.

4. All boxes will be edged in accordance with the mowing schedule of sidewalks, driveways, curbs lines etc.

3. Bed Maintenance:

1. Beds are to be free of weeds, trash and other debris at all times. Pre-emergent and post-emergent herbicidal applications may be used to help control weed growth but hand weeding shall be done "as needed."

4. Site cleanliness

1. Sites are to be kept free from trash, construction, and other debris as much as possible.

2. Contractor is expected to remove trash, construction debris, and other debris prior to mowing each individual site to maintain a clean site.

Richard Barkley Lawn Care & Tree Service, LLC

Representative Title Owner

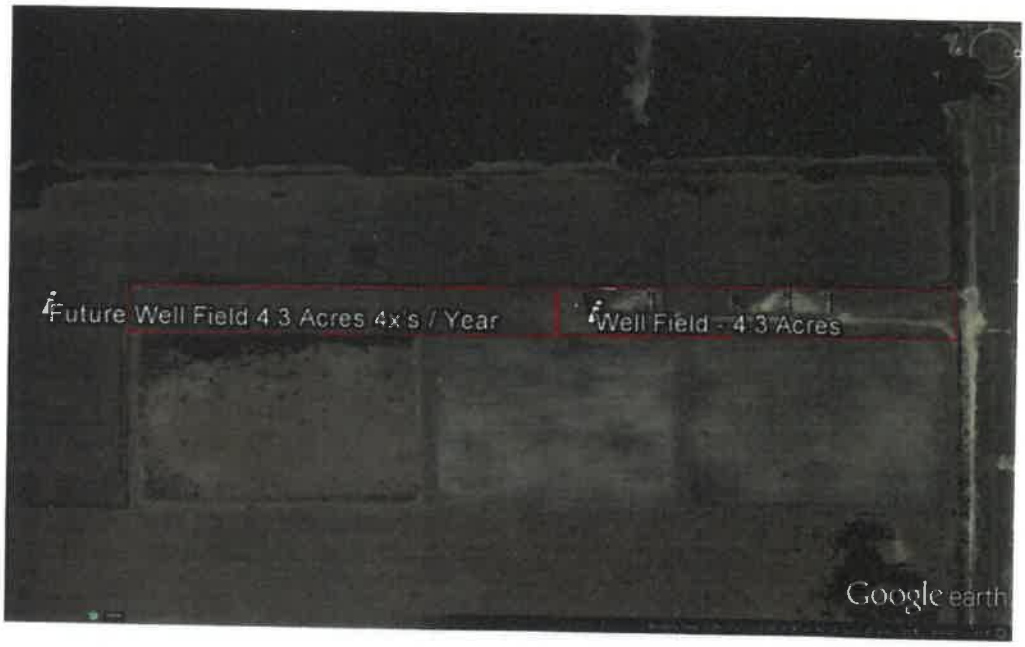
Signature _____

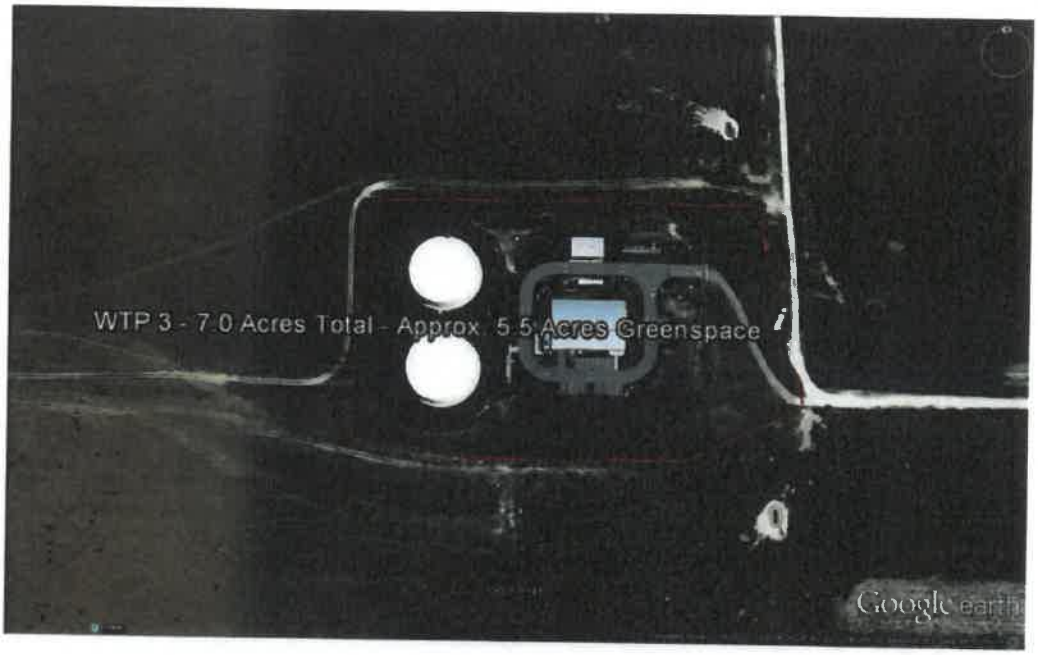
Bay Laurel Center Community Development District

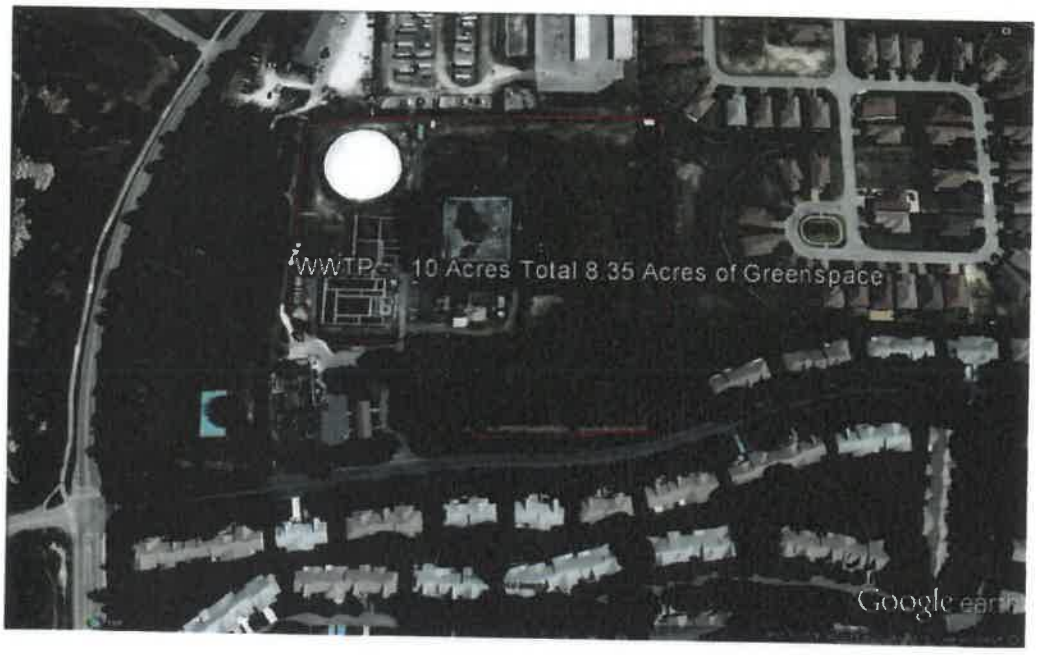
Representative Title Utility Director

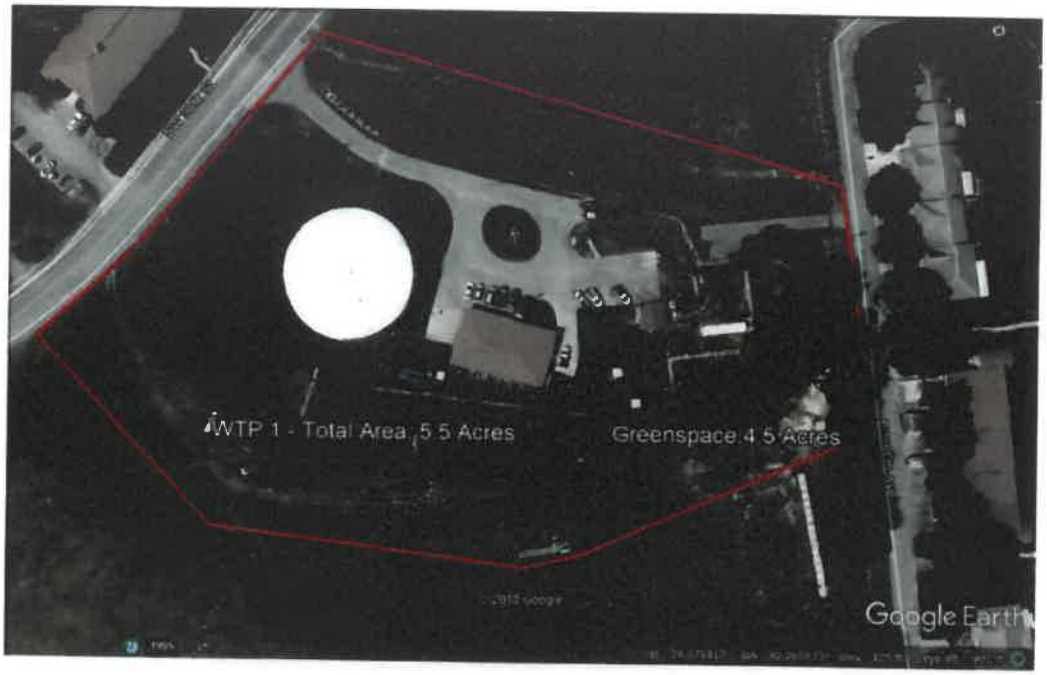
Signature _____

Site Aerials




WTP 3 - 7.0 Acres Total - Approx. 5.5 Acres Greenspace
Google earth


WWTP - 10 Acres Total 8.35 Acres of Greenspace
Google earth


WTP 1 - Total Area 5 5 Acres
Greenspace 4 5 Acres
Google Earth

SECTION B

SCOPE OF SERVICES for the
WATER USE PERMIT RENEWAL WITH MODIFICATION
WATER USE PERMIT (WUP) 20001156.013
September 14, 2018

Hydro Solutions Consulting LLC., (CONSULTANT) entered into As-Needed Services Agreement (AGREEMENT) with **Bay Laurel Center Community Development District,** located at 8470 SW 79th Street Road, Ocala, Florida 34481 (OWNER) on March 14, 2018. Pursuant to this AGREEMENT, the OWNER has requested the CONSULTANT to provide certain professional services in support of a Renewal with Modification for Water Use Permit (WUP) No. 20001156.013 (PROJECT). The agreement between CONSULTANT and the OWNER including attachments and amendments is further defined below.

A. SCOPE OF SERVICES

The OWNER is currently over pumping their annual average WUP quantity and has received a compliance letter from Southwest Florida Water Management District (SWFWMD) dated February 22, 2018. The SWFWMD requests the OWNER to identify the issues for over pumping and implement corrective actions. In order to meet customer requirements, the OWNER has continued to over pump the permitted capacity. This compliance issue was sent to the Office of General Council at the SWFWMD to potentially reach a resolution and/or assess penalties to the OWNER.

The OWNER engaged the CONSULTANT on a previous effort to review the current issues, review the existing data, assess the system and to provide a recommendation on how best to procced to address the over pumping issue. Over the past several months the CONSULTANT has visited the sites, collected data, met with the SWFWMD and the OWNER's legal counsel twice. The existing permit expires in 2021 and would not be eligible for renewal until 2020. The previous effort developed a strategy to submit a modification with renewal for 17 additional years to provide the OWNER a full new 20-year permit based on a stipulation of the SWFWMD rules. After several meetings and in agreement with the OWNER and the SWFWMD staff the parties agreed to a full modification with a renewal to the year 2038.

This approach was allowed by the SWFWMD because it was viewed that a modification of the permit would require as much or more work as a renewal. The OWNER has requested the CONSULTANT to prepare a scope of work to develop information necessary to provide reasonable assurance that the following conditions for issuance under Chapter 40D-2.301 F.A.C. are met: reasonable demand, quantity and quality changes to water resources, environmental impacts, non-interference with water use reservations, use of the lowest quality water, adverse impacts to offsite land uses, adverse impacts to existing legal withdrawals, and incorporation of water conservation measures. Additionally, there is an agricultural facility that is currently receiving reclaimed water from the OWNER and because the site does not have its own WUP the OWNER does not receive the reclaimed water offset in the per capita calculation. An optional service is identified below to apply for the required permit if it is deemed necessary by the SWFWMD.

The following is the detailed scope of services for the CONSULTANT to provide the As-Needed support for the submission of the Formal Modification with Renewal.

HYDRO SOLUTIONS CONSULTING LLC

This Agreement and the attached Terms and Conditions constitute our understanding of the work and our relationship under this project.

Hydro Solutions Consulting, LLC:

10/24/18

Signature **Date**

Robert Beltran President

Printed Name and Title

OWNER:

10/16/18

Signature **Date**

Kenneth D. Coleman Chairman

Printed Name and Title

Bay Laurel Center Community Development District

Name of Firm

PHASE 100 – MODIFICATION WITH APPLICATION RENEWAL

Task 101 – Application

The CONSULTANT shall prepare the required forms and application to request the required changes to the quantities for each of the wells. A Formal Modification Application shall be submitted. The subconsultant will provide a draft copy to the OWNER for review and comment. After acting upon the review comments, the CONSULTANT shall submit the application to the SWFWMD.

Task 102 – Reasonable Demand

The CONSULTANT will build on the previous work performed by the CONSULTANT to provide reasonable demand for the 2038 period. After reviewing the existing projections based on population models, by the SWFWMD, a more robust approach will be required. The CONSULTANT will work with the OWNER's staff to identify the historical use on per connection basis. This will require the identification of each meter's location and historical use for the past 12 months. In the previous effort the CONSULTANT reached a 65% match by flow. That data will be provided to the OWNER and a parcel ID will assigned to each meter account. The CONSULTANT will provide 2 staff members for 2 full days to meet and review all the information until a 90 to 95% match by flow can be achieved. This information will be compared to allowable water use for residential customers and various type of commercial uses to justify the existing demand of the system. In areas where water uses seem high, typical values will be used. The OWNER will monitor those locations and work to understand and lower the consumption.

The CONSULTANT will also review the proposed growth model produced by the University of Florida Bureau of Economic and Business Research (BEBR) projections which is based on current land use designations. The CONSULTANT will meet with the OWNER and understand it's current development plans and densities by parcel for the next 20 years. This data will be placed into the model by parcel to develop the future water use for the area. A revised Business Plan outlining the developments and their timing will be drafted in support of the proposed demands.

Once the reasonable demand for the system is developed the CONSULTANT will meet with the OWNER to review and approve the information. The CONSULTANT will also meet with SWFWMD staff to review the proposed approach and gather any concerns or issues that can be addressed prior to submittal of the application.

Task 103 – Water Quality and Quantity/Quality Changes to Water Resources

The CONSULTANT, in cooperation with its subconsultant, will perform groundwater modeling utilizing the SWFWMD District Wide Regional Model (DWRM) latest version. This analysis will study the proposed impacts associated the additional withdrawal that will be required for the 2038 demand needs. It is anticipated that both the average annual and peak month quantities will be modeled. In review of the model results it may be necessary to either mitigate impacts by reducing the quantity requested, providing recharge to key areas or explore other WUPs in the area to see if credits can be given. This scope of work anticipates a total of four (4) different proposed withdrawal configurations. If additional runs are required in preparation of the application the Consultant will notify the OWNER and request additional compensation.

Task 104 – Environmental Impacts

The CONSULTANT, in cooperation with its subconsultant, will review the groundwater modeling results to identify any wetlands or other environmental constraints in the area. An area showing 1-foot of drawdown in the surficial aquifer will be used to identify critical wetlands to be reviewed further. A meeting in the field with SWFWMD staff will be scheduled to review and analyze these systems to determine acceptable levels of drawdown. This analysis may result in the development of an environmental monitoring plan that may require the installation of piezometers, staff gages and other environmental monitoring equipment. If these services are required an additional scope of work and fee estimate will be developed and submitted to the OWNER for approval.

Task 105 – Use of Lowest Quality of Water

The CONSULTANT will review and document the existing use of other water resources in the area to assure SWFWMD that the lowest quality of water is being used.

Task 106 – Impacts to Existing Legal Users

The CONSULTANT will utilize the groundwater modeling results or the 1-foot drawdown contour in the Upper Floridan Aquifer (UFA) to identify any other existing legal users in the area. A search of the well drilling records for these users will be conducted to understand pump depths and overall water levels to show that no impacts to existing legal users will occur.

Task 107 – Water Conservation Plan

The CONSULTANT will collect data from the OWNER and develop a water conservation plan to address any compliance related issues or data in the Water Management Information System (WMIS) included with the WUP modification application package. The CONSULTANT will submit a draft of the plan for the OWNER to review and provide comments. Once the plan is finalized it will be submitted as part of the application.

Task 108 – Preapplication meetings, Other Meetings and RAI Response

The CONSULTANT will coordinate a pre-application meeting with the representatives of the SWFWMD. The CONSULTANT will conduct phone calls as necessary with representatives of the SWFWMD to discuss issues and information requested in the WUP Modification with Renewal application.

Regulatory Meetings – The CONSULTANT will attend up to two (2) meetings with SWFWMD staff to confirm groundwater modeling and impact analysis requirements and/or to review results from the groundwater modeling performed in support of the WUP modification application. It is assumed that these meetings will be held at SWFWMD's offices in Brooksville or Tampa.

Coordination Meetings – The CONSULTANT will also plan and attend up to two (2) coordination meetings with OWNER related to the WUP modification. It is assumed that these coordination meetings will be held at the OWNERs office.

For each of these meetings, the CONSULTANT shall document the discussion, comments and action items in meeting minutes. Draft meeting minutes shall be provided to OWNER within five (5) working days of the date of the meeting.

The CONSULTANT will respond to one Request for Additional Information (RAI) and/or clarification in coordination and on behalf of the OWNER. Outstanding items and issues beyond completeness or that are inconsistent with the direction provided in pre-application meeting regarding other issues identified by SWFWMD can be provided as additional services.

Task 109 –Optional Services (WUP for Hay Field)

As part of the compliance activities the SWFWMD is reviewing if a WUP will be required for the hay field that is currently being irrigated with non-public access reclaim water for the OWNER to receive credit on the per capita calculation. The OWNER currently does not receive the reclaimed water offset in the per capita calculation. If requested by the OWNER, the CONSULTANT will prepare and submit to modify their existing agricultural permit to include the hay field location. (application fee paid by OWNER). Prior to submittal the CONSULTANT will conduct a preliminary assessment of the information necessary to provide reasonable assurance that all conditions for issuance under Chapter 40D-2.301 F.A.C. are met. If required to drill a new well, it may be metered and or reports assigned per conditions of issuance. The CONSULTANT will coordinate with the OWNER to complete the required permit application form and supplemental forms, and provide supporting technical and regulatory support information, and submit it to the SWFWMD. The CONSULTANT will coordinate one pre-application meeting with the representatives of the SWFWMD. The CONSULTANT will conduct phone calls as necessary with representatives of the SWFWMD to discuss issues and information requested in the WUP application.

The CONSULTANT will respond to one RAI and/or clarification in coordination and on behalf of the OWNER. Outstanding items and issues beyond completeness or that are inconsistent with the direction provided in pre-application meeting regarding other issues identified by SWFWMD can be provided as Additional Services.

C. DELIVERABLES

The CONSULTANT shall prepare and submit to the OWNER, including electronic format when applicable, the following deliverables:

TASK	ACTIVITY	DELIVERABLE
101	Application	Submit WUP Mod Application
102	Reasonable Demand	Provision of Historical Data to OWNER and to provide two (2) people for up to two (2) days to review information.
107	Water Conservation Plan	Submit DRAFT of the Water Conservation Plan to OWNER for review and comment.

108	Preapplication Meeting, Other Meetings & RAI	Meeting minutes for up to one (1) preapplication meeting; up to two (2) regulatory meetings with SWFWMD staff; up to two (2) coordination meeting with OWNER and corresponding meeting minutes within five (5) days of meeting; respond for up to one (1) RAI.

D. SCHEDULE

The CONSULTANT shall proceed with the services identified in this AGREEMENT immediately upon receipt of an executed copy of this AGREEMENT and a formal Notice-to-Proceed from the OWNER. The scope anticipates that the application will be submitted within the next 3 months, and the overall project schedule will take up to six (6) months.

E. COMPENSATION

This AGREEMENT establishes a not-to-exceed cost of $104,035 compensation for the services performed under this Work Authorization (WA) shall be on an hourly, not-to-exceed basis using the current hourly rate schedule as set forth in the AGREEMENT dated March 23, 2018. Reimbursable expenses incurred in connection with this WA will be itemized and included in monthly invoices and are included in the not-to-exceed cost. The CONSULTANT must submit proposed travel expenses to the OWNER for approval before the expense is incurred. Travel expenses that are incurred without prior approval may be subject to non-reimbursement.

Invoices for not-to-exceed projects shall be accompanied by time and task records for all billable hours appearing on the invoice. Additional documentation, that is reasonable and readily available, may be requested by the OWNER and, if so requested, shall be furnished by the CONSULTANT to the OWNER's satisfaction.

F. OWNER'S RESPONSIBILITIES

The OWNER will provide the following information to the CONSULTANT and/or perform the following services related to the Project:

1. Provide the CONSULTANT the required data in an electronic form.
2. Provide one representative by the OWNER to coordinate, schedule and receive comments/information related to this project.
3. The OWNER shall furnish CONSULTANT available studies, reports and other data pertinent to CONSULTANT's services; obtain or authorize CONSULTANT to obtain or provide additional reports and data as required.

G. SERVICES NOT INCLUDED

The following services are not included in this phase of the Project and shall be added at a later date by subsequent addendum(s) to this Agreement:

1. Response to Request(s) for Clarification (RC) that address(es) matters other than clarification of the information.

H. ASSUMPTIONS

The Scope of Services and compensation arrangement outlined in this AGREEMENT are based on the following assumptions:

1. CONSULTANT has assumed one (1) RAI response if further clarification or information is required additional services and compensation will be requested.
2. Environmental and ground water modeling analysis has been limited by the assumptions in the attached subconsultant's scope any further services may require additional services and compensation.
3. The CONSULTANT will assume that the withdrawal points will have sufficient physical capacity (hydrogeological capacity) to meet the required permitted quantities. If after further design of if further clarification or individual facilities, the individual withdrawals do not meet the permitted capacities then design alternations may be required and are not part of this authorization.

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HYDRO SOLUTIONS CONSULTING LLC

BAY LAUREL COMMUNITY DEVELOPMENT
WATER USE PERMIT (WUP) RENEWAL WITH MODIFICATION
WUP 20001156.013

This Agreement between Bay Laurel Community Development District, located at 8470 SW 79th Street Road, Suite A, Ocala, FL 34481 (OWNER) and Hydro Solutions Consulting, LLC (HSC), a Florida Limited Liability Corporation, located at 3616 Harden Blvd., 110 Lakeland, FL 33803 that will take effect upon signature to this agreement by both parties.

Background

The OWNER is currently over pumping their annual average WUP quantity and has received a compliance letter from Southwest Florida Water Management District (SWFWMD) dated February 22, 2018. The SWFWMD requests the OWNER to identify the issues for over pumping and implement corrective actions. In order to meet customer requirements, the OWNER has continued to over pump the permitted capacity. This compliance issue was sent to the Office of General Council at the SWFWMD to potentially reach a resolution and/or assess penalties to the OWNER.

The OWNER engaged the CONSULTANT on a previous effort to review the current issues, review the existing data, assess the system and to provide a recommendation on how best to proceed to address the over pumping issue. Over the past several months the CONSULTANT has visited the sites, collected data, met with the SWFWMD and the OWNER's legal counsel twice. The existing permit expires in 2021 and would not be eligible for renewal until 2020. The previous effort developed a strategy to submit a modification with renewal for 17 additional years to provide the OWNER a full new 20-year permit based on a stipulation of the SWFWMD rules. After several meetings and in agreement with the OWNER and the SWFWMD staff the parties agreed to a full modification with a renewal to the year 2038.

This approach was allowed by the SWFWMD because it was viewed that a modification of the permit would require as much or more work as a renewal. The OWNER has requested the CONSULTANT to prepare a scope of work to develop information necessary to provide reasonable assurance that the following conditions for issuance under Chapter 40D-2.301 F.A.C. are met: reasonable demand, quantity and quality changes to water resources, environmental impacts, non-interference with water use reservations, use of the lowest quality water, adverse impacts to offsite land uses, adverse impacts to existing legal withdrawals, and incorporation of water conservation measures. Additionally, there is an agricultural facility that is currently receiving reclaimed water from the OWNER and because the site does not have a water source identified on its own WUP for the site the OWNER does not receive the reclaimed water offset in the per capita calculation. An optional service is identified below to apply for the required permit if it is deemed necessary by the SWFWMD.

Scope of Services

The September 14, 2018 Scope of Services is attached to this agreement (Attachment A).

Fee Arrangement: As referenced in Attachment A, the not to exceed fee for these services is $104,035.00. Invoices will be issued monthly for this project and are due within 30 days of receipt.

ESA

5401 South Kirkman Road
Suite 405
Orlando, FL 32819
407.403.6300 phone
407.403.6301 fax

www.esassoc.com

September 24, 2018

Robert Beltran, PE
3616 Harden Blvd., Number 110
Lakeland, FL 33803

Subject: Environmental Support for the Preparation and Submittal of a Southwest Florida Water Management District (SWFWMD) Water Use Permit (WUP)

ESA will provide the following environmental support services to Hydro Solutions Consulting, for the preparation and submittal of a Southwest Florida Water Management District (District), Water Use Permit (WUP).

During the preparation of this scope of work, several broad assumptions were made regarding the Project's potential hydrological drawdown scenario. At the time this scope was prepared, an approved District hydrological drawdown scenario does not exist for the Project. Therefore, for preliminary budgeting, this Scope of Work (SOW) assumes a three (3) kilometer cone of influence around the drawdown area. *Should the Project's District approved hydrologic drawdown scenario affect wetland systems outside the assumed three (3) kilometer cone of influence, additional services would be required.*

Based upon the general review of wetlands that may exist within the cone of influence, anticipated scoping items will include:

- **Inventory and verification of wetland and waterbody classifications within the Project's District approved hydrological drawdown scenario**
  This task includes Geographic Information System (GIS) analysis and field review and evaluation of environmental features as defined in the District's WUP Applicant's Handbook which includes the following:
    1. Surface water bodies such as lakes, ponds, impoundments, sinks, springs, streams, canals, estuaries, or other watercourses.
    2. Wetland habitats.
    3. On-site environmental features and their relationship to local and regional landscape patterns.
    4. Habitat for threatened or endangered species.
    5. Other environmental features which are dependent upon the water resources of the District.

  Once the extent of potentially affected environmental features is established through GIS, ESA will field review mapped data to identify the extent of environmental features and document existing conditions of those features located within the 3 km anticipated cone of influence. A seasonal high water elevation for each potentially impacted representative wetland type would be field-established based upon the wetland evaluation criteria. *Formal survey of the SHWEs would need to be provided by a professional/licensed land surveying company, should a survey of the SHWE's or relevant data be required. ESA does not provide land survey services.*

Level of effort for this GIS and field effort is anticipated at **$5,400.00**

- **Categorize the "potential for harm" to each wetland system or environmental feature**
  Once Hydro Solutions has established the potential drawdown scenario(s), ESA will evaluate the identified environmental features with respect to the scenario(s). It is typical that the scenarios can change as coordination with the District progresses, so ESA is prepared to update this environmental impact evaluation as adjustments to the scenarios are made through the District's Request for Additional Information process. It is anticipated that ESA will work with Hydro Solutions and the District through up to four (4) revisions of the drawdown scenarios and potential impact assessment(s). The environmental analyses will be compiled in a letter to be included as support for the WUP application process. It is understood that the information developed in this report may be used to develop the WUP compliance monitoring program. Up to two field visits with District staff are anticipated for this task. *If unusual surveys or special studies (i.e. water quality sampling, certified land survey, listed species surveys) are required, additional services would be required. It is assumed that there will be no adverse impacts to Rainbow Springs or the established MFL. This task is based on the 3 kilometer cone of influence as previously discussed, should impacts occur beyond this limit additional services may be required. If there are potential adverse impacts, and / or additional studies are required to determine potential for harm, additional services would be required.*

  Level of effort for environmental harm analysis and RAI support is anticipated at: **$7,500.00**

- **Response for Additional Information (RAI)**
  It is anticipated that the District may request a Response for Additional Information (RAI), after the initial WUP application has submitted. ESA will provide additional environmental support for up to one RAI response, which includes up to one field visit with District staff. It is not certain that wetlands will be impacted at this time, therefore, an Environmental Management Plan (EMP) describing the measures to be used to prevent significant harm from withdrawal of the requested quantity is not included within this Scope. EMPs are typically requested by the District and include a monitoring program for early detection of impacts to wetlands and surface water bodies that could be affected by the proposed withdrawal and an implementation scheme for corrective actions to prevent adverse impacts. The EMP is required to include provisions to evaluate changes in water quality, water levels, vegetation, and fish and wildlife. *Should potential impacts be proposed as part of the Project's drawdown scenario, ESA can provide EMP services under a separate scope of work.*

  Level of effort for environmental report and EMP support is anticipated at: **$3,600.00**

The total level of support for this scope of work will be a based on a Time and Materials form of payment, not to exceed a total of **$16,500.00**. As previously mentioned, assumptions on the drawdown scenario have been made and in order to produce this scope of work. These assumptions are provided below.

ASSUMPTIONS

All actions described within this Scope of Work are assumed to occur with a 3 Kilometer drawdown scenario around the withdraw area only. Impacts to wetland systems existing outside the 3 Kilometer scenario will need to be reviewed, under an additional Scope of Work.

- Formal wetland delineations are not provided
- Formal listed species surveys, permitting or relocations are not provided
- Wetland permitting is not provided
- Land survey services are not provided
- An Environmental Management Plan is not provided
- Development or implementation of an Environmental Monitoring Program is not provided
- District field coordination is capped at three site visits
- Mitigation for potential impacts is not provided
- It is assumed that site access will be provided for biological and District staff review
- Right of Way coordination is not provided, which includes property owner coordination, legal agreements, easement negotiations and property surveys
- Unusual surveys or special studies including water quality sampling is not provided.
- It is assumed that there will be no adverse impacts to Rainbow Springs or the established Minimum Flows and Levels (MFLs), therefore these services are not included. If there are potential adverse impacts, and / or additional environmental studies that are require by the District, which are not addressed within this Scope of Work, additional services to provide environmental support would be required through a separate Scope of Work.

Should you have any questions or concerns regarding this Scope of Work, please feel free to contact me at 407-709-9615.

Sincerely,

Susan Shaw
ESA Program Manager, Environmental Sciences

GROUNDWATER MODELING FOR MODIFICATION
OF
A WATER USE PERMIT
FOR
BAY LAUREL CENTER PUBLIC WATER SUPPLY SYSTEM

September 27, 2018

Hydro Solutions Consulting, LLC (HSC) has requested assistance from AquaSciTech Consulting, PLLC (ASTC) for modification of Water Use Permit (WUP) No. 20 1156.012 issued on 10/28/2011 to the Bay Laurel Community Development District for the Bay Laurel Center Public Water Supply System (PROJECT). The services to be provided by ASTC to HSC are described below.

A. PROJECT BACKGROUND AND DESCRIPTION

The Southwest Florida Water Management District (SWFWMD) Water Use Permit (WUP) No. 20 1156.012 issued on 10/28/2011 to the Bay Laurel Community Development District (BLCDD) for the Bay Laurel Center Public Water Supply System (BLCPWSS). A corrected version of the permit was issued on 11/14/2011. The WUP was issued with the water allocations shown in Table 1, and is valid until 10/28/2021.

Table 1. WUP 20 1156.012 Wells and Water Allocations

I.D. NO. PERMITTEE/ DISTRICT	DIAMETER (IN.)	DEPTH TOTAL/CASED (feet bls)	Use Description	AVERAGE FLOW (gpd)	PEAK MONTH FLOW (gpd)
7 / 7	12	118 / 72	Public Supply	428,000	556,200
23 / 23	12	200 / 147	Public Supply	428,000	556,200
29 / 29	18	165 / 91	Public Supply	428,000	556,200
30 / 30	12	215 / 15	Public Supply	428,000	556,200
46 / 46	20	153 / 87	Public Supply	281,000	365,400
47 / 47	20	160 / 98	Public Supply	281,000	365,400
57 / 57	20	158 / 96	Public Supply	281,000	365,400
TOTAL				2,555,000	3,321,000

The BLCDD wishes to modify WUP No. 20 1156.012 to achieve an increased groundwater allocation, which is anticipated to be in the range of 4 to 5 MGD depending on the results of an updated demand assessment and environmental impact assessment. The BLCDD also wishes to extend the WUP expiration date to 2038.

B. SCOPE OF SERVICES

The following is the detailed scope of services to be provided by ASTC for the PROJECT.

Task 1 – Project Management & Coordination

This task consists of overall management of the PROJECT Tasks, including contract administration, budget management, invoicing, monthly status reports, task scheduling, coordination with other consultant team members.

ASTC will attend up to two (2) general coordination and data review teleconference meetings and two (2) physical meetings with HSC and other consultant team staff. The physical meetings will take place at HSC's office in Lakeland.

Task 2 – Pre-Application Meeting with SWFWMD

A representative of ASTC will attend a pre-application meeting with HSC and the SWFWMD at the SWFWMD offices in Tampa or Brooksville. The purpose of the meeting will include review of the permit modification objectives with SWFWMD staff and confirmation of SWFWMD staff requirements for groundwater modeling and impact assessment (including effects on spring flows for springs with MFL regulations).

ASTC will notify HSC in a brief meeting summary memorandum of the groundwater modeling analysis that will be performed by ASTC in response to the wishes and instructions expressed by SWFWMD staff in the pre-application meeting.

Task 3 – Groundwater Model Setup

ASTC will obtain copies of latest version of the DWRM v3.0 groundwater model files available from the SWFWMD at the time of starting Task 3, and will use these files as a starting point for development of a groundwater model to be used for WUP modification impact assessment.

The Focus Telescopic Mesh Refinement (FTMR) tool available in DWRM v3.0 allows the user to develop a nested model with smaller grid cells for areas most critical to the project, with controlling factors from the regional model. The nested FTMR model is used for detailed analysis of the flow field and head conditions in the immediate vicinity of a wellfield due to proposed withdrawal conditions at that wellfield and at other wells that are close enough to have a significant effect on local flow conditions.

Prior to setting up the FTMR model, ASTC will obtain from HSC all information on locations and magnitudes of altered withdrawals or recharges to be used in Task 4 for simulation of proposed new withdrawals and their environmental impacts. This information is necessary for determination of the area to be included with in the FTMR model grid. ASTC will use the FTMR tool to develop a fine mesh model of the area surrounding the BLCPWSS wells. After the fine mesh model of the BLCPWSS wells has been developed, ASTC will use it to simulate the existing permit allocations of the BLCPWSS wells and other permitted wells in their immediate vicinity. The simulation will consist of two runs, each having three stress periods, as shown in **Table 2**. The results of these runs will be used as part of the impact analysis of proposed BLCPWSS well withdrawals in Task 4.

Table 2. Summary of Existing Permit Conditions Groundwater Model Runs

RUN NO.	STRESS PERIOD 1	STRESS PERIOD 2	STRESS PERIOD 3
1	Steady-state simulation of groundwater levels with no withdrawals from wells.	Steady-state simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted average annual flow rates. • BLCPWSS well withdrawals at zero flow rates.	365-day transient simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted average annual flow rates. • BLCPWSS well withdrawals at current permitted average annual flow rates.
2	Steady-state simulation of groundwater levels with no withdrawals from wells.	Steady-state simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted average annual flow rates. • BLCPWSS well withdrawals at zero flow rates.	90-day transient simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted peak month flow rates. • BLCPWSS well withdrawals at current permitted peak month flow rates.

Task 4 – Groundwater Modeling of WUP Modification Impacts

ASTC will obtain from HSC proposed average annual flow rates and proposed peak monthly flow rates for the BLCPWSS wells for up to four (4) different proposed withdrawal configurations. For each configuration, HSC will provide to ASTC the information necessary for groundwater impact simulations. This information for each configuration alternative will include the following:

- Proposed average annual flow rates and proposed peak monthly flow rates for the BLCPWSS wells included in WUP No. 20 1156.012.
- Any proposed alteration to well locations or well withdrawal zones (cased depth and total depth) for the BLCPWSS wells included in WUP No. 20 1156.012.
- Proposed average annual flow rates and proposed peak monthly flow rates for any new BLCPWSS wells to be included in WUP No. 20 1156.013.
- Any proposed alteration to well locations or well withdrawal zones (cased depth and total depth) for any new BLCPWSS wells to be included in WUP No. 20 1156.013.
- Any modifications to average annual flow rates and proposed peak monthly flow rates for other wells that are not included in the WUP No. 20 1156.012 allocation, but that may influence drawdown impacts in the area influenced by the BLCPWSS wells to be included in WUP No. 20 1156.013.

- Any proposed alteration to well locations or well withdrawal zones (cased depth and total depth) for other wells that are not included in the WUP No. 20 1156.012 allocation, but that may influence drawdown impacts in the area influenced by the BLCPWSS wells to be included in WUP No. 20 1156.013.
- Any other alterations to the groundwater recharges and withdrawals that must be included in the alternative impact scenario simulations.

Table 3. Summary of Proposed Permit Conditions Groundwater Model Runs for Each Alternative Configuration

RUN NO.	STRESS PERIOD 1	STRESS PERIOD 2	STRESS PERIOD 3
1	Steady-state simulation of groundwater levels with no withdrawals from wells.	Steady-state simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted average annual flow rates. • BLCPWSS well withdrawals at zero flow rates.	365-day transient simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted average annual flow rates. • BLCPWSS well withdrawals at proposed average annual flow rates.
2	Steady-state simulation of groundwater levels with no withdrawals from wells.	Steady-state simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted average annual flow rates. • BLCPWSS well withdrawals at zero flow rates.	90-day transient simulation of groundwater levels with: • Non-BLCPWSS well withdrawals at current permitted peak month flow rates. • BLCPWSS well withdrawals at proposed peak month flow rates.

ASTC will provide to HSC GIS shape files that include simulated drawdown contours from the FTMR fine-mesh model for model layers 1 through 4 for the following conditions:

- 365-day transient simulation of average annual withdrawal rates for WUP No. 20 1156.012 (calculated as the difference between heads at the ends of Stress Periods 2 and 3 for Run 1 of Task 2).
- 90-day transient simulation of peak month withdrawal rates for WUP No. 20 1156.012 (calculated as the difference between heads at the ends of Stress Periods 2 and 3 for Run 1 of Task 2).
- 365-day transient simulation of up to four (4) proposed alternative configurations of average annual withdrawal rates for WUP No. 20 1156.013 (calculated as the difference between heads at the ends of Stress Periods 2 and 3 for Run 1 of Task 3).
- 90-day transient simulation of up to four (4) proposed alternative configurations of peak month withdrawal rates for WUP No. 20 1156.013 (calculated as the difference between heads at the ends of Stress Periods 2 and 3 for Run 1 of Task 3).

ASTC will review the results of the Task 3 simulations with HSC. HSC and other consultant team members will use the GIS shape files of groundwater drawdown generated by ASTC to address the effect of the proposed drawdowns on permitted water users, water bodies and wetlands in the zone of influence of the BLCPWSS wells. ASTC will use the Task 3 simulations to assess the effect of the proposed alternative configurations on spring flows for springs with MFL regulations in the zone of influence of the BLCPWSS wells. After review of all these impact assessment factors, HSC will advise ASTC which configuration is to be used as the basis for the WUP modification application to be submitted to the SWFWMD.

Task 5 – Technical Memorandum

ASTC will prepare a technical memorandum (TM) describing the groundwater modeling, interpretation of the groundwater modeling results, and the effect of the proposed alternative configurations on spring flows for springs with MFL regulations in the zone of influence of the BLCPWSS wells. The ASTC TM will not address the effect of the proposed groundwater drawdowns on other legal water users or on water bodies and wetlands in the zone of influence of the BLCPWSS wells.

ASTC will submit a draft version of the groundwater modeling TM in digital (Acrobat PDF or MS Word) format to HSC for review. HSC will address comments received from HSC on the draft TM and compile a revised final version of the TM in digital format for subsequent submission to HSC.

Up to three (3) printed copies of the final TM, signed and sealed by a registered Professional Engineer, will be provided to HSC. Additionally, ASTC will provide up to three (3) copies of the modeling files and the GIS shape files from the groundwater modeling analysis to HSC on DVD-ROM discs (DVDs).

Task 6 – Response to Request for Additional Information

ASTC will address one (1) Request for Additional Information (RAI) that asks questions about the groundwater modeling performed in support of the WUP modification application submitted to the SWFWMD. Information to be addressed in this RAI shall be limited to explanation/clarification of the groundwater modeling performed in Tasks 3 and 4, or correction of any errors in the groundwater modeling. Any questions/requests for information on topics that lie outside the normal SWFWMD process for WUP modification application review and outside the range of requirements discussed with SWFWMD in Task 2 shall be considered out of scope.

C. DELIVERABLES

ASTC will prepare and submit to HSC, in mutually agreed electronic format when applicable, the deliverables shown in Table 4.

Table 4. Summary of Deliverables

TASK	ACTIVITY	DELIVERABLE
1	Project Management & Coordination	Electronic meeting notes in MS Word format or Adobe Acrobat PDF format
2	Pre-Application Meeting with SWFWMD	Brief meeting summary memorandum of the groundwater modeling analysis to be performed by ASTC in response to the wishes and instructions expressed by SWFWMD staff in the pre-application meeting MS Word format or Adobe Acrobat PDF format).
3	Groundwater Model Setup	N/A.
4	Groundwater Modeling of WUP Modification Impacts	N/A.
5	Technical Memorandum (TM)	One (1) electronic copy of the DRAFT groundwater modeling TM for HSC review (MS Word format or Adobe Acrobat PDF format). One (1) electronic copy of the FINAL groundwater modeling TM for HSC and BLCDD records (MS Word format or Adobe Acrobat PDF format). Three (3) printed signed-and-sealed copies of the FINAL groundwater modeling TM. One (1) copy of the groundwater modeling files and the drawdown impact assessment GIS shapefile(s) for DWRM model layers 1 through 4 on DVD-ROM.

TASK	ACTIVITY	DELIVERABLE
6	RAI Response Technical Memorandum (TM)	One (1) electronic copy of the DRAFT RAI response TM for HSC review (MS Word format or Adobe Acrobat PDF format). One (1) electronic copy of the FINAL RAI response TM for HSC and BLCDD records (MS Word format or Adobe Acrobat PDF format). Three (3) printed signed-and-sealed copies of the FINAL RAI response TM.

D. SCHEDULE

CONSULTANT will proceed with the services identified in this Scope of Work immediately upon receipt of an executed copy of a contract covering this Scope of Work and a formal Notice-to-Proceed (NTP) from HSC. The schedule for performance of the shall be mutually agreed between ASTC and HSC.

E. COMPENSATION

This Work Authorization (WA) establishes a not-to-exceed cost of **Thirty-Five Thousand Two Hundred and Sixty-Three Dollars and Ninety-Two Cents ($35,263.92)**, as shown in **Table 5.** Compensation for the services performed under this Scope of Work shall be on an hourly, not-to-exceed basis using ASTC's current standard hourly rate schedule. Reimbursable expenses incurred in connection with this Scope of Work will be itemized and included in monthly invoices, and are included in the not-to-exceed cost. There are no SUBCONSULTANTS anticipated to be involved in this scope of work. ASTC shall be allowed to transfer unused funds from the completed tasks to tasks requiring additional funding as long as ASTC submits written justification for the transfer of funds and the transfer of funds is approved in advance by HSC. The transfer of funds within tasks shall not exceed the total authorized fee for the Project.

Table 5. Project Budget Estimate

Task No.	Task Description	Total Labor Cost	Total Direct Cost	Total Task Cost
1	Project Management & Coordination	$3,238.72	$147.30	$3,386.02
2	Pre-application meeting with SWFWMD	$1,260.00	$109.10	$1,369.10
3	Base DWRM3 Model & FTMR Set Up (Current Permit Simulation)	$3,476.80	$0.00	$3,476.80
4	Simulate & Assess 4 Alternative Withdrawal/Mitigation Configurations	$11,387.20	$0.00	$11,387.20

Task No.	Task Description	Total Labor Cost	Total Direct Cost	Total Task Cost
5	Technical Memo Summarizing Groundwater Model Results	$7,793.60	$28.80	$7,822.40
6	Review & Respond to 1 RAI	$7,793.60	$28.80	$7,822.40
Total		$34,949.92	$314.00	$35,263.92

F. HSC'S RESPONSIBILITIES

HSC will provide the following information to ASTC and/or perform the following services related to the Project:

1. HSC will provide all required BLCDD data to ASTC in an electronic form.
2. HSC will furnish ASTC available studies, reports and other data pertinent to ASTC's services; obtain or authorize ASTC to obtain or provide additional reports and data as required; furnish to ASTC services of others required for the performance of ASTC's services hereunder.
3. HSC will make timely and diligent efforts to provide data to ASTC, and to assist in resolution of any data gaps and/or inconsistencies that are encountered by ASTC.

G. SERVICES NOT INCLUDED

The following services are not included in this phase of the Project, but if required, may be added at a later date by subsequent addendum(s) to this Agreement:

1. Modification of the layer elevations and thicknesses in the DWRM3 groundwater model.
2. Recalibration of the DWRM3 groundwater model.
3. Assessment of groundwater drawdown impacts on other legal water users.
4. Assessment of environmental impacts of groundwater drawdown impacts on wetlands and surface water bodies.
5. Any RAI questions/requests for information on topics that lie outside the normal SWFWMD process for review of WUP modification applications and outside the range of requirements discussed with SWFWMD in Task 2.

SECTION C

Bay Laurel Center CDD

PURCHASE ORDER

1819071

To: Thompson Pump & Mfg. Co., Inc.
Address: 706 West Landstreet Road
Orlando, FL 32824

Ship to: Bay Laurel Center Community Development District
9050 SW 98th Street
Ocala, FL 34481

Bill Address: 8470 SW 79th Street Road, Suite A
Ocala, FL 34481

Date: December 4th, 2018

Quotation: OSC-TG-019 Rev2 Bid Award:FSA18-VEH16.0, Specification #81

QUANTITY	PLEASE SUPPLY ITEMS LISTED BELOW	PRICE
1	6JSC Base Model - Includes Auto Start/Stop Control Panel w/ Floats, Tachometer, Hour Meter, Engine Safety Shut Down, Battery Charger, Spare Tire, Hydraulic Brakes, Light Package, Trailer, & 24 Month Warranty	$38,914.00
1	6JSV-FT4-C/K - Upgrade Pump from 6JSC to CJSV-C/K Vacuum Assisted w/ FT4 Engine Trailer Mounted	$5,894.00
1	6-Silent Knight - Upgrade to Sound Attenuated 6JSC/6JSV Silent Knight Sound Attenuated Enclosure	$11,875.00
1	RECON 2000T - Advanced Control Panel	$4,425.00
1	Inside Work Lights	$510.00
1	Outside Work Lights	$665.00
1	SK Protection - UV Protective Coating on Enclosure	$921.00
1	STP-SCI Non Clog Impeller	$1,523.00
Total		**$64,727.00**

IMPORTANT

Our Order number must appear on all invoices, packages, etc.
Please notify us immediately if you are unable to ship complete order by date specified.

AUTHORIZED BY:

Kenneth D. Colen 12/4/18
Bay Laurel Center CDD Chairman

THOMPSON PUMP
EXPERIENCE INNOVATION

FLORIDA COOPERATIVE

2017-2018 FSA AWARDED CONTRACT
fisheriffs.org | 850-877-2165
cpp@fisheriffs.org

Municipal Sales
4620 City Center Dr., Port Orange, FL, USA 32119
(800) 767-7310 • Fax: (386) 761-0362
tguerra@thompsonpump.com

September 24, 2018

Quote # OSC-TG-019rev2

Bay Laurel Center
8447 SW 99th street road
Ocala, Florida 34481
Attn: Greg Law

Phone: 352-414-5454 X-4106
E: greg_law@blccdd.com

Re: FY2019 Budget Thompson Pump 6JSVE

Greg,

Thank you for your interest in Thompson Pump & Manufacturing and the products and the services that we provide. We understand that this pump will be utilized by the Bay Laurel Center for by-pass pumping applications within the area. Please see attached specification sheet for performance capabilities.

Per your request, we are providing 2019 Florida Sheriffs Association Contract Package Specification pricing for (1) Thompson Pump Model 6JSVE-DCUST-2.8T-MC, a 6" Trailer Mounted, sound attenuated, final tier 4 engine By-Pass Pump.

The net price is derived from our 2019 Florida Sheriffs Association Contract Bid Award #FSA18-VEH16.0-Cab & Chassis Trucks & Other Fleet Equipment. This Florida based government contract enables the Bay Laurel Center to avoid the hassle and expense of purchasing this pump through the public bid process. The FSA contract basically works like a "piggy back" for our equipment. You can order this unit by simply putting our FSA bid award number on your purchase order. Our FSA contract number is: FSA18-VEH16.0, Spec #81. Please place this contract number on your purchase order.

Should you require further information or have any questions, please contact me at 407-473-2002 or tguerra@thompsonpump.com.

Sincerely,

Terry Guerra

Terry Guerra
Thompson Pump & Manufacturing Co., Inc. Municipal Sales Representative – Cell: (407) 473-2002,
Email: tguerra@thompsonpump.com

CC: Dave Perry, TPM, Municipal Sales Manager
CC: Doug Ruscitti, TPM, Sales Representative

THOMPSON PUMP
EXPERIENCE INNOVATION

FLORIDA COOPERATIVE

2017-2018 FSA AWARDED CONTRACT
flsheriffs.org | 850-877-2165
cpp@flsheriffs.org

Municipal Sales
4620 City Center Dr., Port Orange, FL, USA 32119
(800) 767-7310 • Fax: (386) 761-0362
tguerra@thompsonpump.com

PRICE QUOTE
Bid Award FSA18-VEH16.0
Specification #81

Description	Order Codes	Qty	FSA	Subtotal
There is no specified duty points for this quote.				
6JSC	**Vehicle**			
Zone:	**Central**			
Base Price:		1	$ 38,914.00	$ 38,914.00
Base Model Includes: TPM standard (auto start/stop control panel with floats/ tachometer/hour meter/engine safety shut down), battery charger, spare tire, hydraulic brakes, light package, trailer, and 24 month warranty				
Add Options:				
<< Upgrade pump from 6JSC to 6JSV-C/K vacuum assisted, with FT4 engine- trailer mounted	6JSV-FT4-C/K	1	$ 5,894.00	$ 5,894.00
<< Upgrade to sound attenuated 6JSC/6JSV Silent Knight, Sound Attenuated Enclosure	6- Silent Knight	1	$ 11,875.00	$ 11,875.00
<< Optional equipment - RECON 2000T Advanced control panel that allows pumps to be monitored and controlled remotely from a computer, tablet, or smartphone	RECON 2000T	1	$ 4,425.00	$ 4,425.00
<< Battery Powered work lights inside silent knight canopy	Inside work lights	1	$ 510.00	$ 510.00
<< Battery powered work lights mounted outside silent knight canopy	Outside work lights	1	$ 665.00	$ 665.00
<< Optional equipment - specify Additional protective components to finish coat on the Silent Knight enclosure- surface prep and UV resistant clear coat	SK Protection	1	$ 931.00	$ 921.00
<< Optional equipment - specify Optional impeller for specific applications, select models only	STP-SCI	1	$ 1,523.00	$ 1,523.00
Final Model: 6JSVE-DCUST-2.8T-MC			**Total**	**$ 64,727.00**

* Terms & Conditions *
• DELIVERY FREIGHT: N/C
• FOB: PORT ORANGE, FL 32129
• TERMS: NET 30-DAYS (WITH APPROVED CREDIT)
• DELIVERY: 14-16 WEEKS OR SOONER AFTER RECEIPT OF A HARD COPY PURCHASE ORDER
• PLEASE PROVIDE A TAX EXEMPTION CERTIFICATE AT TIME OF ORDER IF APPLICABLE
• NO PENALTIES OR LIQUIDATED DAMAGES ARE ACCEPTABLE
• CANCELLATION OF THIS ORDER OR RETURN OF THIS UNIT MAY RESULT IN RE-STOCKING FEES
• UNIT EQUIPPED WITH SOUND ATTENUATION CANOPY
• UNIT INCLUDES INSIDE WORK LIGHTS
• UNIT INCLUDES OUTSIDE WORK LIGHTS
• UNIT IS EQUIPPED WITH SELF CLEANING IMPELLER
• UNIT INCLUDES RECON 2000T
• UNIT INCLUDES UV PROTECTION

SECTION D

Robert Chadziutko
5830 Denver St. NE
Saint Petersburg, Fl 33703
9/20/2018

Quote#60-9202018-13

To:
Bryan Schmalz
Utility Director
Bay Laurel Center CDD
Ocala, Florida 34481
352-414-5454 Ext. 4105

Bryan:

This proposal is in reference to upgrading Windows Operating Systems and Wonderware Software to latest versions available on all SCADA system PC's and Servers. The following items are included in the scope of work:

1. Re-organization of the Galaxy set up so that the entire SCADA system is developed and ran under one Galaxy, eliminating separate galaxies that are currently being maintained at WTP 1.

2. Upgrade all PC's and Servers to Wonderware 2017 software.

3. Upgrading to Windows OS's (Server 2016 and Windows 10) on two (2) servers and three (3) workstations.
   a. The upgrade may require some PC's to be replaced and are not included in the below price . Any computers needing replacement will be separately quoted for approval.

Total cost of project will be: $4,250.00
Windows 10 OS Qty 3: $750.00
Labor: $3,500.00

If you have any questions please do not hesitate to contact me. Thank You

Sincerely,

Robert Chadziutko
Ph. 727-542-3532

Accepted by:

Kenneth D. Colen,
Bay Laurel Center CDD Chairman

Date: Dec. 4, 2018

Robert Chadziutko
5830 Denver St. NE
Saint Petersburg, Fl 33703
10/23/2018

Quote#60-10232018-12

To:
Bryan Schmalz
Utility Director
Bay Laurel Center CDD
Ocala, Florida 34481
352-414-5454 Ext. 4105

Bryan:

This proposal is in reference to updating the existing SCADA historian server. The scope of work includes the installation, configuration, and programming the SCADA historian server to update the Operating System to Windows Server 2016 and the software to Wonderware V2017.

Total cost of project will be: $2,150.00

If you have any questions please do not hesitate to contact me. Thank You

Sincerely,

Robert Chadziutko
Ph. 727-542-3532

Accepted by:

Kenneth D. Colen,
Bay Laurel Center CDD Chairman

Date: Dec. 4, 2018

Robert Chadziutko
5830 Denver St. NE
Saint Petersburg, Fl 33703
9/20/2018

Quote#60-9202018-15

To:
Bryan Schmalz
Utility Director
Bay Laurel Center CDD
Ocala, Florida 34481
352-414-5454 Ext. 4105

Bryan:

This proposal is in reference to upgrading Win911 dial out system to latest version (Win911 standard). RC will install and configure updated Win911software. Price quoted below includes labor only. Software upgrade is free with customer purchased support agreement.

Total cost of project will be: $1100.00

If you have any questions please do not hesitate to contact me. Thank You

Sincerely,

Robert Chadziutko
Ph. 727-542-3532

Accepted by: _____
Kenneth D. Colen,
Bay Laurel Center CDD Chairman

Date: Dec. 4 2018

SECTION E

Task Assignment #23

MASTER AGREEMENT FOR PROFESSIONAL SERVICES

This TASK ASSIGNMENT, made and entered into this _____ day of _____, 2019, by mutual agreement of the parties hereto, is made a part of the Master Agreement for Professional Services dated October 20, 2010 by and between Bay Laurel Center Community Development District (CLIENT) and Jones Edmunds & Associates, Inc. (ENGINEER), and by being made a part of said Agreement is therefore subject to the conditions and considerations contained therein, unless otherwise provided herein.

Article 4, Contract Term, of the referenced Master Agreement shall be deleted and replaced with the following:

> The Term of this Agreement shall not expire. Engineer shall perform services at the request of Client, on an as-needed basis, as mutually agreed by the execution of a Task Assignment or Task Assignment Amendment.

Task Assignment 23 Information:

Title	**2019 Quarterly Groundwater Monitoring and Reporting**
Scope	Quarterly groundwater monitoring and reporting for 2019
Fee	Time & Materials $22,980
Exclusions	Outlined in the attached Scope of Services

IN WITNESS WHEREOF, the parties hereto have accepted, made, and executed this TASK ASSIGNMENT upon the terms and conditions stated herein on the day and year first above written.

CLIENT:
BAY LAUREL CENTER COMMUNITY DEVELOPMENT DISTRICT

By: _____
Name: Kenneth D. Colen
Title: Chairman
Date: 1/31/19

ENGINEER:

JONES EDMUNDS & ASSOCIATES, INC.

By: _____
Name: Stanley F. Ferreira, Jr., PE
Title: President & CEO
Date: January 29, 2018

M Haya 1/25/2019
J Gregory 1/25/2019
B Cunningham 1/25/2019

SCOPE OF SERVICES

2019 Quarterly Groundwater Monitoring and Reporting
Bay Laurel Center Community Development District

Scope of Services

- Collect samples from the monitoring wells named in the Wastewater Plant Operating Permit and prepare one QA/QC Equipment Blank Sample per event for each facility.

- Contract laboratory analysis for Fecal Coliform, Nitrate, Total Dissolved Solids, and Chloride for Monitoring Wells MWB-10, MWI-11R, and MWC-12R at the Ocala Facility Sprayfield (R-001). Analyze one QA/QC sample per event for the same parameters.

- Contract laboratory analysis for Fecal Coliform, Nitrate, Total Dissolved Solids, and Chloride for Monitoring Wells MWB-02, MWI-02, MWC-03, MWC-04, and MWC-05 at the Ocala Facility Golf Course System (R-002). Analyze one QA/QC sample per event for the same parameters.

- Submit laboratory analytical results to the BLCCDD, including summary tables of parameters having concentrations above the method detection limits and the parameters exceeding the maximum contaminant concentrations. Enter the electronic data from the analytical laboratory into Jones Edmunds' database to make it available for trend analysis or other statistical testing. Prepare quarterly Groundwater Monitoring Reports for inclusion in the Facility's quarterly Operating Reports.

Exclusion

Necessary resampling resulting from parameter exceedances is not included in this Scope of Services but will be performed at your direction under a time-and-materials amendment to the Task Agreement.

Compensation

TASK	COST
On Top of the World – Ocala	
Quarterly Groundwater Sampling Field Event, Coordination with BLCCDD, Report Preparation, and Project Management	$ 5,030
Quarterly Laboratory Analyses	$ 715
TOTAL QUARTERLY FEE	*$ 5,745*
TOTAL ANNUAL FEE (FOUR EVENTS)	**$22,980**

SECTION IX

SECTION D

SECTION 1

Bay Laurel Center

Community Development Districy

Check Register Summary

November 30, 2018 through January 31, 2019

Date	Check #'s	Month		Amount
11/30/18	9602-9729	November	$	570,457.00
12/31/18	9730-9805	December	$	386,021.31
1/31/19	9806-9909	January	$	586,078.74
Total			**$**	**1,542,557.05**

*** CHECK DATES 11/01/2018 - 01/31/2019 *** BAY LAUREL CDD-WATER & SEWER
BANK A BAY LAUREL CDD

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
11/16/18	01020	10/23/18	10232018	201810	300-11500-12000			V	3,430.00-		
			ECC SHADOW SPHERE COVER								
							ECC, LLC.			3,430.00-	009580
11/02/18	00639	10/23/18	50534	201810	340-53600-51100			*	400.84		
			BUSINESS CARDS								
							ALTA SYSTEMS INC.			400.84	009602
11/02/18	00162	10/25/18	77242	201810	350-53600-47700			*	2,875.50		
			PUMPED SLUDGE								
		10/31/18	77286	201810	350-53600-46600			*	1,710.00		
			PUMPED GREASE TRAPS								
							AMERICAN PIPE & TANK, INC.			4,585.50	009603
11/02/18	00193	10/17/18	20852018	201810	340-53600-42000			*	1,458.63		
			POSTAGE								
		10/17/18	26350	201810	340-53600-41100			*	603.94		
			PRINTING SERVICE								
		10/17/18	26350	201810	340-53600-41200			*	46.85		
			PDF								
		10/17/18	26350	201810	340-53600-42000			*	350.55-		
			POSTAGE & SERVICE CREDIT								
							ARISTA			1,758.87	009604
11/02/18	00158	10/17/18	0140360	201809	330-53600-12400			*	243.75		
			3RD QTR RECORDKEEPING FEE								
							ASPIRE FINANCIAL SERVICES, LLC			243.75	009605
11/02/18	01036	10/30/18	1657NOV	201811	340-53600-40900			*	460.13		
			NOV INTERNET SERVICE								
		10/30/18	2578NOV	201811	340-53600-40900			*	109.95		
			NOV INTERNET SERVICE								
							BRIDGENET COMMUNICATIONS			570.08	009606
11/02/18	00075	11/01/18	110118IN	201811	300-15100-10700			*	118,416.67		
			INT. FUND #154807000								
							BAY LAUREL CDD C/O USBANK			118,416.67	009607
11/02/18	00075	11/01/18	110118PR	201811	300-15100-10600			*	76,250.00		
			PRIN. FUND #154807001								
							BAY LAUREL CDD C/O USBANK			76,250.00	009608
11/02/18	00075	11/01/18	110118RR	201811	300-15100-10800			*	23,708.00		
			RENEW & REPL #154807009								
							BAY LAUREL CDD C/O USBANK			23,708.00	009609

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
11/02/18	00253	10/25/18	476462	201810	350	53600-46000				*	245.93		
			AIR,MIRROR, HOSE										
									CARQUEST			245.93	009610
11/02/18	00968	10/26/18	J703111	201810	350	53600-46600				*	131.50		
			CAMLOCK										
		10/26/18	J703111	201810	350	53600-49100				*	105.90		
			PIPE CUTTER & BLADE										
									CORE & MAIN LP			237.40	009611
11/02/18	01152	10/30/18	L04585-1	201810	300	20700-10301				*	70.02		
			REFUND BAL OF DEPOSIT										
									LEROY DOUGLAS			70.02	009612
11/02/18	00109	10/31/18	103118	201810	350	53600-49800				*	8,613.04		
			5/30-9/19 IRRIG INSTALLS										
									EARTHSCAPES UNLIMITED INC.			8,613.04	009613
11/02/18	00006	10/23/18	63463418	201810	340	53600-42000				*	39.51		
			10/15 SHIPMENT										
									FED EX			39.51	009614
11/02/18	00742	11/01/18	4264	201811	340	53600-43500				*	117.00		
			NOV ICE MACHINE RENTAL										
									FLORIDA ICE MACHINE SERVICES,LLC			117.00	009615
11/02/18	00073	11/02/18	R35300-2	201811	300	15500-10000				*	24,112.33		
			2018 WTP3 PROP TAX										
									GEORGE ALBRIGHT, TAX COLLECTOR			24,112.33	009616
11/02/18	00073	10/09/18	MTT019	201809	350	53600-47750				*	125.05		
			JETTER TRAIL REGIS.										
									GEORGE ALBRIGHT, TAX COLLECTOR			125.05	009617
11/02/18	00272	9/18/18	11140711	201809	350	53600-46200				*	315.89		
			GEL PROBE & CABLE										
									HACH			315.89	009618
11/02/18	00789	10/19/18	4384200	201810	350	53600-47500				*	422.52		
			CHLORINE										
		10/22/18	4384276	201810	350	53600-47500				*	166.70		
			CCH GRANULAR										
									HAWKINS, INC.			589.22	009619
11/02/18	00207	10/21/18	272328	201810	350	53600-49100				*	268.93		
			STOOL,LADDER,DIGGER,KNIFE										

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
		10/21/18	272328	201810	340	53600-51100				*	190.76		
			STAKES,BATTERIES,RAGS										
									HOME DEPOT CREDIT SERVICES			459.69	009620
11/02/18	01153	10/29/18	5018D0-R	201810	300	20700-10301				*	65.46		
			REFUND BAL OF DEPOSIT										
									CATHERINE JENNETT			65.46	009621
11/02/18	00205	11/01/18	110118	201811	340	53600-41200				*	1,240.00		
			NOV IT SERVICE										
									NAP2NETWORKS			1,240.00	009622
11/02/18	00670	10/25/18	133979	201810	350	53600-46000				*	567.64		
			DITCHWITCH TIRES										
									OCALA TIRE SERVICE			567.64	009623
11/02/18	00033	10/31/18	103118	201810	340	53600-42000				*	40.23		
			OCT 2018 POSTAGE										
		11/01/18	110118	201811	300	15500-10000				*	6,674.26		
			DEC OFFICE LEASE										
		11/01/18	110118BI	201811	300	15500-10000				*	4,285.72		
			DEC 2018 BIOSOLIDS										
									ON TOP OF THE WORLD COMMUNITIES			11,000.21	009624
11/02/18	00728	11/01/18	61665	201811	350	53600-46000				*	108.31		
			FORD F150 DIAGNOSTIC ELEC										
									PATRICKS AUTO & TRUCK REPAIR			108.31	009625
11/02/18	00176	11/01/18	110118	201810	330	53600-12500				*	3.71		
			10/27 MILEAGE										
		11/02/18	110218	201811	330	53600-12500				*	21.00		
			MEAL/MGMT & LDRSHP TREEO										
									AMRISH PERSAD			24.71	009626
11/02/18	00873	10/31/18	103118	201810	330	53600-12500				*	148.60		
			LUNCHES										
		10/31/18	103118	201810	330	53600-12500				*	8.50		
			TOLLS FOR CONFERENCE										
									PETTY CASH C/O SARAH BISSESSAR			157.10	009627
11/02/18	01154	10/30/18	S141IND-	201810	300	20700-10301				*	150.00		
			REFUND DEPOSIT										
									EDWIN RAY			150.00	009628
11/02/18	00108	10/29/18	RC6287	201810	350	53600-46200				*	880.00		
			FLOW METER CALIBRATION										
									ROCHA CONTROLS			880.00	009629

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
11/02/18	00234	11/01/18	110118	201810	330	53600-12500				*	52.06		
			10/22 MILEAGE										
									STURGAL C.RUSSELL			52.06	009630
11/02/18	00829	10/23/18	494915	201810	350	53600-50000				*	368.89		
			GLOVES,COVERALL,LENS										
		10/24/18	495157	201810	350	53600-50000				*	60.87		
			COVERALL W/HOOD										
		10/24/18	495239	201810	350	53600-50000				*	42.32		
			SORBENT SHEET										
									SAFETY PRODUCTS INC.			472.08	009631
11/02/18	00009	12/01/18	120118	201810	300	15500-10000				*	55,820.00		
			DEC 18 WTP3 LEASE										
									SIDNEY COLEN & ASSOCIATES, LTD			55,820.00	009632
11/02/18	00198	10/20/18	33938253	201810	340	53600-51100				*	18.79		
			ENVELOPES										
		10/20/18	33938253	201810	350	53600-46200				*	689.97		
			APC BATTERY BACKUP										
									STAPLES ADVANTAGE			708.76	009633
11/02/18	00278	10/29/18	90071052	201810	350	53600-47500				*	277.69		
			FRESH ZONE SWEET SUNS										
									STATE INDUSTRIAL PRODUCTS			277.69	009634
11/02/18	00190	10/23/18	91821	201810	350	53600-46500				*	182.95		
			FUEL										
		10/29/18	91879	201810	350	53600-46500				*	892.85		
			FUEL										
									STONE PETROLEUM PRODUCTS, INC.			1,075.80	009635
11/02/18	00751	10/22/18	83770797	201810	350	53600-46600				*	976.05		
			SCISSORLIFT RENTAL										
									SUNBELT RENTALS, INC.			976.05	009636
11/02/18	00082	10/26/18	64493	201810	300	14100-10000				*	706.60		
			1 1/2" METER										
		10/31/18	64569	201810	350	53600-46600				*	1,081.61		
			COUPLINGS & TEFLON TAPE										
		10/31/18	64570	201810	300	14100-10000				*	4,064.77		
			REGISTERS & BACKFLOW PREV										
									SUNSTATE METER & SUPPLY, INC.			5,852.98	009637
11/02/18	01045	11/01/18	110118	201810	330	53600-12500				*	73.90		
			10/27-10/28 MILEAGE										
									CHANDLER THOMPSON			73.90	009638

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11/02/18	00173	10/26/18	1416121	201810	330	53600-12700				*	199.45		
			C CEDENO SHIRTS										
		10/26/18	1416122	201809	330	53600-12700				*	213.45		
			B SCHMALZ SHIRTS										
		10/26/18	1416123	201809	330	53600-12700				*	113.45		
			G LAW SHIRTS										
		10/26/18	1416124	201810	330	53600-12700				*	127.45		
			A THOMPSON SHIRTS										
		10/26/18	1416125	201810	330	53600-12700				*	110.16		
			D SCHULZ SHIRTS										
		10/26/18	1416636	201810	330	53600-12700				*	106.64		
			UNIFORMS										
									UNIFIRST			870.60	009639
11/02/18	00262	11/02/18	110218	201811	330	53600-12600				*	549.00		
			A PERSAD EFFECT UTIL LDRS										
		11/02/18	110218	201811	330	53600-12600				*	549.00		
			S RUSSELL EFFECT UTIL LDR										
									UNIVERSITY OF FLORIDA			1,098.00	009640
11/02/18	00293	11/01/18	11015129	201811	300	15500-10000				*	525.00		
			DEC 2018 SERVICE										
									WASTE MANAGEMENT INC.OF FLORIDA			525.00	009641
11/20/18	00162	11/01/18	77282	201810	350	53600-47700				*	2,875.50		
			PUMPED SLUDGE										
		11/08/18	77335	201811	350	53600-47700				*	2,875.50		
			PUMPED SLUDGE										
		11/15/18	77386	201811	350	53600-47700				*	1,917.00		
			PUMPED SLUDGE										
									AMERICAN PIPE & TANK, INC.			7,668.00	009642
11/20/18	00210	10/31/18	83071	201810	350	53600-47600				*	4,065.00		
			OCT LAB SERVICE										
									AQUA PURE WATER & SEWAGE SRV., LLC			4,065.00	009643
11/20/18	00193	11/14/18	20852018	201811	340	53600-42000				*	1,511.88		
			POSTAGE										
		11/14/18	26529	201811	340	53600-41100				*	648.26		
			POSTAGE										
		11/14/18	26529	201811	340	53600-41200				*	47.03		
			PDF										
		11/14/18	26529	201811	340	53600-42000				*	36.89		
			FEDEX PCKG										
									ARISTA			2,244.06	009644

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
11/20/18	00219	11/15/18	21326	201811	350	53600-50000				*	485.00		
			ANNUAL FIRE EXT INSPECT.										
									ARMOR FIRE PROTECTION INC.			485.00	009645
11/20/18	01166	11/19/18	A06274-1	201811	300	11500-10000				*	128.13		
			REFUND CREDIT BALANCE										
									SUSAN BELL			128.13	009646
11/20/18	01165	11/19/18	B09881-2	201811	300	11500-10000				*	133.95		
			REFUND CREDIT BALANCE										
									DAVID BYE			133.95	009647
11/20/18	00317	10/04/18	61111046	201810	350	53600-49100				*	37.44		
			TAPE, WRENCHES, DOLLY										
		11/07/18	61111077	201811	350	53600-49100				*	99.99		
			PRESSURE WASHER										
									BLUE TARP CREDIT SERVICES			137.43	009648
11/20/18	00253	11/07/18	477581	201811	350	53600-46000				*	191.96		
			CHEVY BRK PD & ROTOR										
		11/07/18	477616	201811	350	53600-46000				*	177.97-		
			BRAKE PAD & ROTOR RETN'D										
		11/07/18	477617	201811	350	53600-46000				*	203.95		
			TRUCK #9 BRAKE ROTOR/PAD										
		11/12/18	477963	201811	350	53600-46000				*	558.71		
			TRUCK #7 ROTOR/SENSOR										
									CARQUEST			776.65	009649
11/20/18	00291	11/09/18	742141	201811	350	53600-46200				*	775.00		
			277V MA MODULE										
									CED-RAYBRO ELECTRIC SUPPLIES			775.00	009650
11/20/18	00194	11/01/18	31218828	201811	340	53600-40900				*	69.89		
			NOV PHONE SERVICE										
		11/02/18	42351636	201801	340	53600-40900				*	136.78		
			NOV PHONE SERVICE										
									CENTURYLINK			206.67	009651
11/20/18	00968	11/07/18	J732747	201811	350	53600-46600				*	6,415.28		
			COUPLINGS & PVC										
		11/12/18	J784529	201811	350	53600-46600				*	1,189.04		
			12" GRIP COUPLINGS										
									CORE & MAIN LP			7,604.32	009652
11/20/18	00333	11/09/18	14519	201811	350	53600-49700				*	100.00		
			F PRINCINSKY WW B LICENSE										
									DEPARTMENT OF ENVIRONMENTAL PROTECT			100.00	009653

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
11/20/18	00795	11/06/18	AR378075	201811	340-53600-43500			*	118.96		
			NOV SRV & OCT OVERAGE								
							DEX IMAGING			118.96	009654
11/20/18	00633	11/07/18	90377370	201811	350-53600-47500			*	7,196.96		
			BIOXIDE								
							EWT HOLDINGS III CORP.			7,196.96	009655
11/20/18	01156	11/15/18	FF047-1	201811	300-20700-10301			*	150.00		
			REFUND SECURITY DEPOSIT								
							KEN FREGIEN			150.00	009656
11/20/18	00006	10/30/18	63531521	201810	340-53600-42000			*	50.08		
			10/23-10/26 SHIPMENTS								
							FED EX			50.08	009657
11/20/18	01157	11/15/18	L01585-1	201811	300-20700-10301			*	150.00		
			REFUND SECURITY DEPOSIT								
							MARGARET GALLUP			150.00	009658
11/20/18	01159	11/07/18	SY035-1	201811	300-20700-10301			*	150.00		
			REFUND SECURITY DEPOSIT								
							SHERRY GARCIA			150.00	009659
11/20/18	01164	11/19/18	L10485-1	201811	300-11500-10000			*	12.07		
			REFUND CREDIT BALANCE								
							CHARLES GOLDSTEIN			12.07	009660
11/20/18	00044	11/01/18	165	201811	310-53600-34000			*	7,514.75		
			NOV MANAGEMENT FEES								
		11/01/18	165	201811	310-53600-35100			*	83.33		
			NOV COMPUTER TIME								
		11/01/18	165	201811	310-53600-31700			*	291.67		
			NOV DISSEMINATION SRV								
		11/01/18	165	201811	310-53600-42500			*	27.45		
			COPIES								
		11/01/18	165	201811	340-53600-42000			*	15.99		
			POSTAGE								
		11/01/18	165	201811	330-53600-12500			*	177.48		
			OMNI HOTEL/AWWA CONF.								
		11/01/18	165	201811	330-53600-12500			*	177.48		
			OMNI HOTEL/AWWA CONF.								
		11/01/18	165	201811	350-53600-49700			*	230.00		
			G LAW AWWA MEMBERSHIP								
		11/01/18	165	201811	330-53600-12600			*	130.00		
			A THOMPSON CCCF EXCEL CLS								

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
		11/01/18	165	201811	340-53600-40900			*	246.75		
			ANSAFONE								
		11/01/18	165	201811	350-53600-46000			*	161.88		
			WOLO MANU-STROBE LIGHTS								
		11/01/18	165	201811	350-53600-46600			*	592.76		
			CUMMINGS, INC.								
		11/01/18	165	201811	350-53600-49100			*	378.53		
			NPI/RAM MOUNTS								
							GOVERNMENTAL MANAGEMENT SERVICES			10,028.07	009661
11/20/18	00167	11/19/18	111918	201811	330-53600-12500			*	5.07		
			11/18 MILEAGE								
							LUIS GOYA			5.07	009662
11/20/18	01163	11/19/18	L02884-1	201811	300-11500-10000			*	62.46		
			REFUND CREDIT BALANCE								
							JOHN GRASTORF			62.46	009663
11/20/18	00794	11/13/18	23713511	201811	340-53600-43500			*	184.91		
			DEC COPIER LEASE								
							GREAT AMERICA FINANCIAL SVCS.			184.91	009664
11/20/18	00272	10/29/18	31532176	201810	320-53600-60100			*	19,116.43		
			CHLORINE ANALYZER REPLCM								
							HACH			19,116.43	009665
11/20/18	01158	11/14/18	CE009011	201811	300-20700-10301			*	10.50		
			REFUND BAL OF DEPOSIT								
							JAMES HART			10.50	009666
11/20/18	00271	11/09/18	110918	201811	330-53600-12500			*	22.45		
			11/4 MILEAGE								
		11/15/18	111518	201811	330-53600-12500			*	22.45		
			11/11 MILEAGE								
							MARK HAVENS			44.90	009667
11/20/18	00789	10/26/18	4388640	201810	350-53600-47500			*	319.89		
			CHLORINE								
		11/02/18	4392476	201811	350-53600-47500			*	422.52		
			CHLORINE								
		11/02/18	4392512	201811	350-53600-47500			*	422.52		
			CHLORINE								
		11/09/18	4396417	201811	350-53600-47500			*	819.11		
			CHLORINE								
							HAWKINS, INC.			1,984.04	009668

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11/20/18	00700	9/07/18	INV66937	201810	330	53600-12500				*	60.00		
			TIME OFF REQ. SMART APP										
									HR DIRECT			60.00	009669
11/20/18	00955	10/31/18	11084A	201810	340	53600-40900				*	110.87		
			OCT MAINT & COMMUNIC.										
									IVR TECHNOLOGY GROUP, INC.			110.87	009670
11/20/18	00658	11/05/18	0214807	201811	350	53600-50000				*	85.00		
			RUBBER GLOVES										
									JM TEST SYSTEMS ELECT.SAFETY LAB			85.00	009671
11/20/18	00169	11/08/18	110818	201811	330	53600-12500				*	105.19		
			NEPTUNE METER SCHOOL										
		11/15/18	11142018	201811	330	53600-12500				*	16.46		
			CITY OF APOPKA 11/14										
									MARK LAW			121.65	009672
11/20/18	01155	11/15/18	AV014-1	201811	300	20700-10301				*	150.00		
			REFUND SECURITY DEPOSIT										
									MARY ANN LIVINGSTON			150.00	009673
11/20/18	00708	11/02/18	99009150	201810	340	53600-51100				*	156.22		
			OCT OPERATING SUPPLIES										
		11/02/18	99009150	201810	350	53600-49100				*	142.83		
			OCT SMALL TOOLS										
		11/02/18	99009150	201810	350	53600-46200				*	40.71		
			OCT P&M REPAIR										
		11/02/18	99009150	201810	350	53600-47500				*	25.61		
			OCT CHEMICALS & REPAIRS										
		11/02/18	99009150	201810	350	53600-46600				*	105.60		
			OCT REPAIRS DIST & COLL.										
									LOWE'S			470.97	009674
11/20/18	00170	10/30/18	S183994	201810	350	53600-46600				*	125.00		
			10/23 WATER LEAK										
									MIKE SCOTT PLUMBING			125.00	009675
11/20/18	01043	11/15/18	111518	201811	330	53600-12500				*	96.79		
			11/5-11/11 MILEAGE										
									PAUL A NICKLE			96.79	009676
11/20/18	01014	10/25/18	B1009647	201810	320	53600-60100				*	1,393.53		
			C HOUSE COMPUTER W10										
		10/25/18	B1009651	201810	340	53600-41200				*	477.00		
			OFFICE PRO PLUS 2019										

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		10/25/18	B1010380	201810	340	53600-41200				*	299.00		
			C HOUSE LICENSE ACRO STD										
		10/25/18	B1010380	201810	300	11500-12000				*	598.00		
			2 LICENSES ACRO STD										
		10/29/18	B1009652	201810	340	53600-41200				*	69.00		
			3 YR SOFTWARE SUPPORT										
									PC MALL			2,836.53	009677
11/20/18	00176	11/09/18	110918	201811	330	53600-12500				*	42.27		
			NEPTUNE METER SCHOOL										
		11/19/18	111918	201811	330	53600-12500				*	3.71		
			11/13 MILEAGE										
									AMRISH PERSAD			45.98	009678
11/20/18	00298	11/08/18	110818FU	201811	350	53600-46500				*	400.00		
			REPLENISH FUEL CARD										
		11/19/18	111918	201811	330	53600-12500				*	10.00		
			TOLLS TO APOPKA										
									PETTY CASH C/O CRYSTAL HOUSE			410.00	009679
11/20/18	00298	11/08/18	110818	201811	330	53600-12500				*	760.00		
			HOLIDAY GIFT CARDS										
									PETTY CASH C/O CRYSTAL HOUSE			760.00	009680
11/20/18	01162	11/19/18	S068IND-	201811	300	11500-10000				*	48.25		
			REFUND CREDIT BALANCE										
									FRANCIS PETRELLA			48.25	009681
11/20/18	00233	10/29/18	102918	201810	330	53600-12500				*	16.69		
			10/29 TESTING										
		11/19/18	111918	201811	330	53600-12500				*	5.56		
			11/18 MILEAGE										
									FREDERICK PRINCINSKY			22.25	009682
11/20/18	00135	11/19/18	RB1-101-	201811	300	11500-10000				*	49.56		
			REFUND CREDIT BALANCE										
									PUBLIX SUPERMARKETS, INC			49.56	009683
11/20/18	00788	10/25/18	4112	201810	350	53600-47300				*	1,608.33		
			OCT LAWN SERVICE										
									RICHARD BARKLEY LAWN CARE & TREE			1,608.33	009684
11/20/18	00171	11/07/18	01WE4431	201811	300	11500-12000				*	2,581.02		
			TROUBLESHOOT GEN./LIGHTNI										
									RING POWER CORPORATION			2,581.02	009685

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11/20/18	01161	11/08/18	CR3065-1	201811	300-20700-10301			*	150.00		
			REFUND SECURITY DEPOSIT								
							THOMAS ROACH			150.00	009686
11/20/18	00829	10/30/18	496363	201810	350-53600-50000			*	27.96		
			RESPIRATOR CART.								
		11/05/18	497682	201811	350-53600-50000			*	194.41		
			PLASTIC BARRICADE								
							SAFETY PRODUCTS INC.			222.37	009687
11/20/18	00175	11/09/18	110918	201811	330-53600-12500			*	72.84		
			NEPTUNE METER SCHOOL								
		11/09/18	110918EX	201811	330-53600-12500			*	22.91		
			11/3-11/4 MILEAGE								
							BRYAN SCHMALZ			95.75	009688
11/20/18	00692	11/08/18	110818	201811	330-53600-12500			*	111.44		
			LDRSHP & MGMT SKILLS SEM								
							DEE SCHULZ			111.44	009689
11/20/18	00189	10/23/18	21791736	201810	350-53600-47500			*	1,025.00		
			HYDRATED LIME								
							SEMINOLE FEED			1,025.00	009690
11/20/18	00733	11/07/18	249726	201811	340-53600-51100			*	33.63		
			SHRED DOCUMENTS								
							SHRED XXPRESS LLC			33.63	009691
11/20/18	00009	10/31/18	103118	201810	300-21500-10000			*	88,217.64		
			OCT WATER CAPACITY								
		10/31/18	103118GA	201810	350-53600-46500			*	223.78		
			OCT GAS								
							SIDNEY COLEN & ASSOCIATES, LTD			88,441.42	009692
11/20/18	01160	11/08/18	S104IND-	201811	300-20700-10301			*	150.00		
			REFUND SECURITY DEPOSIT								
							GEORG SOMMERER			150.00	009693
11/20/18	00197	11/05/18	91851641	201810	340-53600-40900			*	73.04		
			OCT PHONE SERVICE								
							SPRINT			73.04	009694
11/20/18	00198	10/27/18	33944659	201810	340-53600-51100			*	195.33		
			PAPER, MOUSE, PENS								
							STAPLES ADVANTAGE			195.33	009695

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11/20/18	00277	10/24/18	A0009429	201811	310	53600-48000				*	375.24		
			NOTICE OF MEETING										
									STAR-BANNER			375.24	009696
11/20/18	00190	11/12/18	890185	201811	350	53600-46500				*	821.06		
			FUEL										
									STONE PETROLEUM PRODUCTS, INC.			821.06	009697
11/20/18	00213	10/31/18	169006	201810	350	53600-46600				*	200.07		
			OCT LOCATE TICKETS										
									SUNSHINE STATE ONE CALL OF FLORIDA			200.07	009698
11/20/18	00751	11/01/18	83770797	201810	350	53600-46600				*	199.50		
			SCISSOR LIFT RENTAL										
									SUNBELT RENTALS, INC.			199.50	009699
11/20/18	00082	11/06/18	64665	201811	350	53600-46600				*	497.50		
			CHAMBER, FLAGS,PAINT										
		11/14/18	64782	201811	350	53600-46600				*	168.32		
			METER BOXES										
									SUNSTATE METER & SUPPLY, INC.			665.82	009700
11/20/18	01105	11/19/18	43D000-3	201811	300	11500-10000				*	192.81		
			REFUND CREDIT BALANCE										
									SUNBELT TITLE SERVICES, INC.			192.81	009701
11/20/18	01045	11/09/18	110918	201811	330	53600-12500				*	81.86		
			11/3-11/4 MILEAGE										
									CHANDLER THOMPSON			81.86	009702
11/20/18	00173	11/02/18	1417865	201811	330	53600-12700				*	143.44		
			UNIFORMS										
		11/09/18	1419115	201811	330	53600-12700				*	106.64		
			UNIFORMS										
									UNIFIRST			250.08	009703
11/20/18	00191	10/30/18	724347	201810	350	53600-47500				*	208.21		
			CHEMICALS, FILTERS										
		11/02/18	728199	201811	350	53600-46600				*	80.80		
			5' COREPRO MIDDLE SECT.										
		11/07/18	731865	201811	350	53600-46200				*	94.50		
			BRASS VALVES										
		11/08/18	733291	201811	350	53600-46200				*	81.35		
			CONNECTORS										
									USABLUEBOOK			464.86	009704

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11/20/18	01147	10/09/18	140625	201810	350	53600-49100				*	968.09		
			HP VEST & GLOVES										
									US JETTING, LLC			968.09	009705
11/20/18	00217	11/01/18	98175849	201811	340	53600-40900				*	1,197.12		
			NOV SRV & OCT CALLS										
		11/10/18	68181659	201811	340	53600-40900				*	339.03		
			NOV PHONE SERVICE										
									VERIZON WIRELESS			1,536.15	009706
11/20/18	00249	10/31/18	0106815I	201810	350	53600-47500				*	883.57		
			GRAMS, ADDITIVE, PH										
		11/16/18	0106864I	201811	350	53600-47500				*	92.84		
			ADDITIVE										
									WATER TREATMENT & CONTROLS CO.			976.41	009707
11/29/18	00162	11/26/18	77433	201811	350	53600-47700				*	2,236.50		
			PUMPED SLUDGE										
		11/29/18	77483	201811	350	53600-46600				*	1,665.00		
			PUMPED GREASE TRAPS										
									AMERICAN PIPE & TANK, INC.			3,901.50	009708
11/29/18	00317	11/19/18	61111089	201811	350	53600-49100				*	70.94		
			SAW BLADES, SCREWDR. BITS										
									BLUE TARP CREDIT SERVICES			70.94	009709
11/29/18	00253	11/13/18	478061	201811	350	53600-46000				*	42.78-		
			RETURN SPINDLE NUT										
		11/14/18	478247	201811	350	53600-46000				*	11.98		
			LAMP										
		11/20/18	478763	201811	350	53600-46000				*	54.98		
			ENGINE MOUNTS										
		11/21/18	478866	201811	350	53600-46000				*	25.99-		
			RETURN ENGINE MOUNTS										
		11/21/18	478916	201811	350	53600-46000				*	45.66		
			ENGINE MOUNT										
		11/23/18	478986	201811	350	53600-46000				*	16.99		
			DIPSTICK TUBE										
									CARQUEST			60.84	009710
11/29/18	01167	11/29/18	W04963-1	201811	300	20700-10301				*	66.37		
			REFUND BAL OF SEC DEPOSIT										
									PATRICK CARANFA			66.37	009711
11/29/18	00968	11/15/18	J782172	201811	350	53600-46200				*	330.90		
			ADAPTERS,VALVES, NIPPLES										

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		11/15/18	J795221	201811	350	-53600-46600				*	1,968.50		
			PVC, CLAMPS, COUPLINGS										
									CORE & MAIN LP			2,299.40	009712
11/29/18	01170	11/26/18	S137IND-	201811	300	-20700-10301				*	150.00		
			REFUND SECURITY DEPOSIT										
									NICHOLAS DELLACAVA			150.00	009713
11/29/18	00006	11/20/18	63741173	201811	340	-53600-42000				*	344.94		
			11/13-11/16 SHIPPING										
									FED EX			344.94	009714
11/29/18	00789	11/15/18	4399505	201811	350	-53600-47500				*	525.15		
			CHLORINE										
		11/15/18	4399598	201811	350	-53600-47500				*	319.89		
			CHLORINE										
									HAWKINS, INC.			845.04	009715
11/29/18	01063	11/14/18	2780	201811	310	-53600-31100				*	422.50		
			ENG. FEES WUP MODIF.										
									HYDRO SOLUTIONS CONSULTING, LLC			422.50	009716
11/29/18	00323	11/13/18	1603	201811	310	-53600-31200				*	700.00		
			ARBITRAGE SERVICE/BONDS										
									LLS TAX SOLUTIONS INC.			700.00	009717
11/29/18	01168	11/20/18	WN042-1	201811	300	-20700-10301				*	150.00		
			REFUND SECURITY DEPOSIT										
									THERESA MAGUIRE			150.00	009718
11/29/18	00183	11/15/18	297579	201811	350	-53600-47500				*	850.00		
			HYPOCHLORITE										
									ODYSSEY			850.00	009719
11/29/18	00033	11/28/18	67	201811	330	-53600-12500				*	100.00		
			CPR TRNG-4 EMPLOYEES										
									ON TOP OF THE WORLD COMMUNITIES			100.00	009720
11/29/18	00728	11/26/18	61644	201811	350	-53600-46000				*	1,468.63		
			F250 FUEL PUMP MAINT.										
									PATRICKS AUTO & TRUCK REPAIR			1,468.63	009721
11/29/18	00176	11/27/18	112718	201811	330	-53600-12500				*	14.82		
			11/21-11/25 MILEAGE										
									AMRISH PERSAD			14.82	009722

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11/29/18	00655	11/13/18	4531	201811	350-	53600-	46600			*	104.20		
		NO PARKING SIGNS,BRACKETS											
									PMS			104.20	009723
11/29/18	00009	11/30/18	113018	201811	300-	21500-	10000			*	64,577.64		
		NOV 2018 WATER CAPACITY											
									SIDNEY COLEN & ASSOCIATES, LTD			64,577.64	009724
11/29/18	00190	11/26/18	891191	201811	350-	53600-	46500			*	677.00		
		FUEL											
									STONE PETROLEUM PRODUCTS, INC.			677.00	009725
11/29/18	00082	11/28/18	64945	201811	300-	14100-	10000			*	1,448.00		
		5/8",1", 2" REGISTERS											
									SUNSTATE METER & SUPPLY, INC.			1,448.00	009726
11/29/18	00173	11/23/18	1421594	201811	330-	53600-	12700			*	106.64		
		UNIFORMS											
									UNIFIRST			106.64	009727
11/29/18	00191	11/14/18	738041	201811	350-	53600-	46200			*	60.64		
		BALL VALVES											
		11/16/18	740339	201811	350-	53600-	46200			*	117.29		
		STEEL BALL VALVES											
									USABLUEBOOK			177.93	009728
11/29/18	01169	11/20/18	CR0210-1	201811	300-	20700-	10301			*	94.68		
		REFUND BAL OF DEPOSIT											
									MICHAEL ZIMMERMAN			94.68	009729
12/07/18	00162	11/29/18	77475	201811	350-	53600-	47700			*	1,917.00		
		PUMPED SLUDGE											
									AMERICAN PIPE & TANK, INC.			1,917.00	009730
12/07/18	00075	12/04/18	120418IN	201812	300-	15100-	10700			*	118,416.67		
		INT.FUND #154807000											
									BAY LAUREL CDD C/O USBANK			118,416.67	009731
12/07/18	00075	12/04/18	120418PR	201812	300-	15100-	10600			*	76,250.00		
		PRIN. FUND #154807001											
									BAY LAUREL CDD C/O USBANK			76,250.00	009732
12/07/18	00075	12/04/18	120418RR	201812	300-	15100-	10800			*	23,708.00		
		RENEW & REPL #154807009											
									BAY LAUREL CDD C/O USBANK			23,708.00	009733

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12/07/18	00317	12/04/18	61111103	201812	350-53600-46200				*	338.83		
			COUPLERS,OIL,BRAKE FLUID									
								BLUE TARP CREDIT SERVICES			338.83	009734
12/07/18	01036	11/29/18	1657DEC	201812	340-53600-40900				*	460.13		
			DEC INTERNET SERVICE									
		11/29/18	2578DEC	201812	340-53600-40900				*	109.95		
			DEC INTERNET SERVICE									
								BRIDGENET COMMUNICATIONS			570.08	009735
12/07/18	00253	12/03/18	479801	201812	350-53600-46000				*	185.99		
			RELAY GLOW PLUG									
		12/06/18	480104	201812	350-53600-46600				*	189.99		
			BATTERY									
								CARQUEST			375.98	009736
12/07/18	01173	12/06/18	993504	201811	310-53600-31500				*	351.00		
			LEGAL SERVICE RE 401A									
								CARLTON FIELDS			351.00	009737
12/07/18	00723	12/06/18	120618	201811	330-53600-12500				*	34.01		
			11/30 MILEAGE									
								CHRISTOPHER CARTER			34.01	009738
12/07/18	01171	11/30/18	5018D0-1	201811	300-20700-10301				*	98.75		
			REFUND BAL ON ACCOUNT									
								ANN CLARK			98.75	009739
12/07/18	00762	11/26/18	112618	201811	310-53600-31500				*	1,500.00		
			ATTNY SERVICE/BLCCDD MTG									
								COLEN & WAGONER P.A.			1,500.00	009740
12/07/18	00727	11/29/18	112918	201811	330-53600-12500				*	290.65		
			FSA AWWA CONVENTION									
								DUSTIN FREDIEU			290.65	009741
12/07/18	00742	12/06/18	120618	201812	340-53600-43500				*	117.00		
			DEC ICE MACHINE RENTAL									
								FLORIDA ICE MACHINE SERVICES,LLC			117.00	009742
12/07/18	00794	12/07/18	25110712	201812	340-53600-43500				*	172.81		
			DEC COPIER LEASE									
								GREAT AMERICA FINANCIAL SVCS.			172.81	009743
12/07/18	00272	10/03/18	11162486	201811	350-53600-47500				*	54.88		
			PH STANDARD									
								HACH			54.88	009744

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12/07/18	00789	11/21/18	4403539	201811	350	53600-47500				*	612.00		
			CHLORINE										
									HAWKINS, INC.			612.00	009745
12/07/18	00207	11/21/18	5283451	201811	350	53600-49100				*	25.94		
			PVC CUTTER & HAMMER										
									HOME DEPOT CREDIT SERVICES			25.94	009746
12/07/18	00955	11/30/18	12077A	201811	340	53600-40900				*	116.04		
			NOV COMMUNIC & MAINT.										
									IVR TECHNOLOGY GROUP, INC.			116.04	009747
12/07/18	00169	12/04/18	120418	201812	330	53600-12500				*	14.00		
			STARKE/GENERAL TRUCK										
									MARK LAW			14.00	009748
12/07/18	01110	12/04/18	CE019007	201812	300	20700-10301				*	150.00		
			REFUND SECURITY DEPOSIT										
									JUDITH LENTZ			150.00	009749
12/07/18	00205	12/06/18	120618	201812	340	53600-41200				*	1,240.00		
			DEC 2018 IT SERVICE										
									NAP2NETWORKS			1,240.00	009750
12/07/18	00033	11/30/18	113018	201811	340	53600-42000				*	81.16		
			NOV POSTAGE										
		12/06/18	120618LS	201812	300	15500-10000				*	6,674.26		
			JAN 2019 OFFICE LEASE										
									ON TOP OF THE WORLD COMMUNITIES			6,755.42	009751
12/07/18	00079	12/04/18	1617	201811	350	53600-46000				*	92.82		
			TRUCK #4 MAINT										
		12/04/18	1618	201811	350	53600-46000				*	102.37		
			TRUCK #5 MAINT										
		12/04/18	1619	201811	350	53600-46000				*	151.02		
			TRUCK #11 MAINT										
		12/04/18	1620	201811	350	53600-46000				*	92.00		
			TRUCK #2 OIL CHANGE										
		12/04/18	1621	201811	350	53600-46000				*	102.17		
			TRUCK #9 OIL CHANGE/MAINT										
		12/04/18	1622	201811	350	53600-46000				*	75.45		
			TRUCK #1 OIL CHANGE/MAINT										
		12/04/18	1623	201811	350	53600-46000				*	126.02		
			TRUCK #7 OIL CHANGE/MAINT										
		12/05/18	1624	201811	350	53600-46000				*	89.27		
			TRUCK #6 OIL CHANGE/MAINT										

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		12/05/18	1625	201812	350	-53600-46000				*	87.18		
			TRUCK #10 OIL CHANGE/MNT										
									PARKWAY MAINTENANCE & MANAGEMENT CO			918.30	009752
12/07/18	00298	12/05/18	120518	201812	330	-53600-12500				*	1,000.00		
			HOLIDAY PARTY/LUNCHEON										
									PETTY CASH C/O CRYSTAL HOUSE			1,000.00	009753
12/07/18	00298	12/06/18	120618FU	201812	350	-53600-46500				*	400.00		
			REPLENISH FUEL CARD										
									PETTY CASH C/O CRYSTAL HOUSE			400.00	009754
12/07/18	00233	12/04/18	111418	201811	330	-53600-12500				*	18.22		
			APOPKA/THOMPSON PUMP										
		12/04/18	120418	201812	330	-53600-12500				*	17.01		
			STARKE/GENERAL TRUCK										
									FREDERICK PRINCINSKY			35.23	009755
12/07/18	00234	12/06/18	120618	201811	330	-53600-12500				*	52.06		
			11/28 MILEAGE										
									STURGAL C.RUSSELL			52.06	009756
12/07/18	01172	11/30/18	2850A0-2	201811	300	-20700-10301				*	99.03		
			REFUND BAL OF DEPOSIT										
									CURT SAWMILLER			99.03	009757
12/07/18	00189	11/20/18	21793578	201811	350	-53600-47500				*	1,092.70		
			HYDRATED LIME										
									SEMINOLE FEED			1,092.70	009758
12/07/18	00009	1/01/19	010119	201812	300	-15500-10000				*	55,820.00		
			JAN 2019 WTP3 LEASE										
									SIDNEY COLEN & ASSOCIATES, LTD			55,820.00	009759
12/07/18	00198	11/20/18	33968879	201811	340	-53600-51100				*	194.75		
			PAPER										
									STAPLES ADVANTAGE			194.75	009760
12/07/18	00278	11/30/18	90077873	201811	350	-53600-47500				*	118.34		
			FRESH ZONE RECYCLE TIMER										
									STATE INDUSTRIAL PRODUCTS			118.34	009761
12/07/18	00173	11/16/18	1419337	201811	330	-53600-12700				*	205.45		
			M BARCIA SHIRTS										
		11/16/18	1420365	201811	330	-53600-12700				*	106.64		
			UNIFORMS										

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		11/30/18	1422848 HAND TOWELS	201811	340-53600-51100			*	36.80		
		11/30/18	1422848 UNIFORMS	201811	330-53600-12700			*	106.64		
							UNIFIRST			455.53	009762
12/07/18	00293	12/06/18	11015129 JAN 2019 SERVICE	201812	300-15500-10000			*	525.00		
							WASTE MANAGEMENT INC.OF FLORIDA			525.00	009763
12/07/18	00624	11/26/18	3556A425 FLUSH VALVE	201811	350-53600-46600			*	2,555.00		
							XYLEM WATER SOLUTIONS USA			2,555.00	009764
12/19/18	00639	12/04/18	51125 BUSINESS CARDS	201812	340-53600-51100			*	109.32		
							ALTA SYSTEMS INC.			109.32	009765
12/19/18	00162	12/06/18	77531 PUMPED SLUDGE	201812	350-53600-47700			*	2,875.50		
		12/13/18	77575 PUMPED SLUDGE	201812	350-53600-47700			*	3,195.00		
							AMERICAN PIPE & TANK, INC.			6,070.50	009766
12/19/18	00210	11/30/18	83133 NOV 2018 LAB SERVICES	201812	350-53600-47600			*	6,707.00		
							AQUA PURE WATER & SEWAGE SRV., LLC			6,707.00	009767
12/19/18	00699	11/27/18	70016402 3/19-2/20 AWWA DUES	201812	350-53600-49700			*	238.00		
							AMERICAN WATER WORKS ASSOCIATION			238.00	009768
12/19/18	00777	11/27/18	16238 ASPHALT REPAIR/PROVIDENCE	201812	350-53600-46600			*	2,020.00		
							BRADY CONSTRUCTION OF OCALA,INC.			2,020.00	009769
12/19/18	00157	12/11/18	10792641 10/17-10/18 WC POLICY AUD	201812	330-53600-21100			*	1,136.28		
							BRIDGEFIELD CASUALTY INSURANCE CO.			1,136.28	009770
12/19/18	00253	12/12/18	480723 TRUCK #8 WIPER MOTOR	201812	350-53600-46000			*	143.99		
							CARQUEST			143.99	009771
12/19/18	00194	12/01/18	31218828 DEC PHONE SERVICE	201812	340-53600-40900			*	69.89		

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		12/02/18	42351636	201812	340-53600-40900			*	136.78		
			DEC PHONE SERVICE								
							CENTURYLINK			206.67	009772
12/19/18	00810	12/18/18	60121820	201812	320-53600-60100			*	850.00		
			INITIAL PYMT/SOFTWARE PUR								
							ROBERT CHADZIUTKO			850.00	009773
12/19/18	00795	12/04/18	AR383693	201812	340-53600-43500			*	81.18		
			DEC SRV & NOV OVERAGE								
							DEX IMAGING			81.18	009774
12/19/18	01176	12/18/18	CE008017	201812	300-11500-10000			*	96.05		
			REFUND CREDIT BALANCE								
							FIRST AMERICAN TITLE INS. CO.			96.05	009775
12/19/18	00389	12/12/18	10817	201812	320-53600-60100			*	6,630.00		
			CHECK VALVE W/BODY,DISC								
							FLORIDA VALVE & EQUIPMENT, LLC			6,630.00	009776
12/19/18	01174	12/10/18	72261	201812	310-53600-54000			*	200.00		
			2018/2019 DISTRICT FEE								
							FL DEPT. OF ECONOMIC OPPORTUNITY			200.00	009777
12/19/18	00727	12/13/18	121318	201812	300-11500-12000			*	439.03		
			12/7-12/12 CLWTR EXP								
		12/18/18	121818	201812	330-53600-12500			*	22.89		
			12/14 MILEAGE								
							DUSTIN FREDIEU			461.92	009778
12/19/18	99999	12/19/18	VOID	201812	000-00000-00000			C	.00		
			VOID CHECK								
							******INVALID VENDOR NUMBER******			.00	009779
12/19/18	00044	12/01/18	166	201812	310-53600-34000			*	7,514.75		
			DEC MANAGEMENT FEES								
		12/01/18	166	201812	310-53600-35100			*	83.33		
			DEC COMPUTER TIME								
		12/01/18	166	201812	310-53600-31700			*	291.67		
			DEC DISSEMINATION SRV								
		12/01/18	166	201812	310-53600-51000			*	30.00		
			OFFICE SUPPLIES								
		12/01/18	166	201812	310-53600-42000			*	13.59		
			POSTAGE								
		12/01/18	166	201812	310-53600-42500			*	328.65		
			COPIES								

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		12/01/18	166	201812	340	53600-42000				*	215.99		
			POSTAGE										
		12/01/18	166	201812	340	53600-51100				*	737.48		
			AMAZON-EPSON SCANNER										
		12/01/18	166	201812	340	53600-51100				*	719.70		
			AMAZON-EPSON SCANNER										
		12/01/18	166	201812	330	53600-12600				*	115.00		
			CCF THOMPSON EXCEL CLASS										
		12/01/18	166	201812	330	53600-12600				*	130.00-		
			CCF THOMPSON EXCEL CREDIT										
		12/01/18	166	201812	340	53600-40900				*	378.57		
			ANSAFONE										
		12/01/18	166	201812	330	53600-12500				*	15.98		
			WYNDHAM DUB/LUIS CONF										
		12/01/18	166	201812	350	53600-46200				*	2,212.00		
			TRINOVA-NEW INJ QUILL WTP										
									GOVERNMENTAL MANAGEMENT SERVICES			12,526.71	009780
12/19/18	00167	11/30/18	113018	201812	330	53600-12500				*	229.00		
			11/26-11/28 FSAWWA CONF										
									LUIS GOYA			229.00	009781
12/19/18	00789	11/30/18	4406658	201812	350	53600-47500				*	102.63-		
			RETURNED CHLORINE										
		11/30/18	4407395	201812	350	53600-47500				*	319.89		
			CHLORINE										
		11/30/18	4407447	201812	350	53600-47500				*	319.89		
			CHLORINE										
		12/06/18	4410489	201812	350	53600-47500				*	474.59		
			CHLORINE										
									HAWKINS, INC.			1,011.74	009782
12/19/18	01177	12/18/18	AV79A-R1	201812	300	11500-10000				*	53.69		
			REFUND CREDIT BALANCE										
									JOHN HOULDSWORTH			53.69	009783
12/19/18	01027	12/03/18	91035281	201812	350	53600-49700				*	1,695.00		
			2 YR SUBSCR 3/19-4/21										
									J. J. KELLER & ASSOCIATES, INC.			1,695.00	009784
12/19/18	00708	12/02/18	99009150	201812	340	53600-51100				*	103.36		
			NOV OPERATING SUPPLIES										
		12/02/18	99009150	201812	350	53600-49100				*	137.17		
			NOV SMALL TOOLS										
		12/02/18	99009150	201812	350	53600-46200				*	106.19		
			NOV P&M REPAIR										

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		12/02/18	99009150	201812	350-53600-46000			*	4.52		
			NOV VEHICLE								
		12/02/18	99009150	201812	350-53600-46600			*	69.63		
			NOV DIST & COLLECTION								
							LOWE'S			420.87	009785
12/19/18	00589	12/07/18	BAYLAURX	201812	350-53600-47750			*	710.00		
			LOW VOLT LIGHTS/CONF RM								
		12/07/18	3890	201812	320-53600-60100			*	6,437.00		
			LED LIGHTING AT WTP1								
							MID-STATE ELECTRIC OF OCALA, INC.			7,147.00	009786
12/19/18	00033	12/17/18	121718BI	201812	300-15500-10000			*	4,393.81		
			JAN 2019 BIOSOLIDS								
							ON TOP OF THE WORLD COMMUNITIES			4,393.81	009787
12/19/18	00171	10/10/18	01WE4353	201812	350-53600-46600			*	2,157.16		
			NEW INJECTOR LS5								
							RING POWER CORPORATION			2,157.16	009788
12/19/18	00829	12/13/18	505649	201812	350-53600-50000			*	65.10		
			BLUE/LIME PARKA								
							SAFETY PRODUCTS INC.			65.10	009789
12/19/18	00175	12/18/18	121818	201812	330-53600-12500			*	11.46		
			12/15 MILEAGE								
							BRYAN SCHMALZ			11.46	009790
12/19/18	01175	12/18/18	61J000-5	201812	300-11500-10000			*	50.77		
			REFUND CREDIT BALANCE								
							PETER SCHWARZ			50.77	009791
12/19/18	00245	12/06/18	0E008298	201812	350-53600-46200			*	516.78		
			YELLOW PAINT								
		12/06/18	0E008298	201812	300-11500-12000			*	428.58		
			PAINT & HARDENER								
							SHERWIN WILLIAMS			945.36	009792
12/19/18	00009	11/30/18	113018GA	201812	350-53600-46500			*	163.82		
			NOV 2018 GAS								
							SIDNEY COLEN & ASSOCIATES, LTD			163.82	009793
12/19/18	00197	12/05/18	91851641	201812	340-53600-40900			*	73.02		
			NOV PHONE SERVICE								
							SPRINT			73.02	009794

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12/19/18	00198	5/26/18	33791638	201812	340	53600-51100				*	82.99		
			FLASH DRIVE										
		11/29/18	33974475	201812	340	53600-51100				*	82.99-		
			RETURNED FLASH DRIVE										
		12/06/18	33985129	201812	340	53600-51100				*	258.66		
			HOLIDAY CARDS										
		12/06/18	33985129	201812	340	53600-51100				*	279.60		
			CLIPS,ENVELOPES,TONER										
									STAPLES ADVANTAGE			538.26	009795
12/19/18	00277	11/27/18	A0009446	201812	310	53600-48000				*	113.16		
			NOTICE FOR PROPOSAL										
									STAR-BANNER			113.16	009796
12/19/18	00190	12/10/18	93559	201812	350	53600-46500				*	856.22		
			FUEL										
									STONE PETROLEUM PRODUCTS, INC.			856.22	009797
12/19/18	00213	11/30/18	170020	201812	350	53600-46600				*	200.07		
			NOV LOCATE TICKETS										
									SUNSHINE STATE ONE CALL OF FLORIDA			200.07	009798
12/19/18	00082	12/06/18	65060	201812	350	53600-46600				*	1,168.95		
			BALL VALVES, COUPLINGS										
		12/12/18	65142	201812	320	53600-60100				*	665.44		
			ADAPTER & FLANGE KIT										
		12/12/18	65156	201812	350	53600-46600				*	468.01		
			RESETTERS										
		12/13/18	65178	201812	350	53600-46600				*	515.26		
			4" RILSAN COATED STRAINER										
		12/13/18	65178	201812	300	14100-10000				*	9,431.06		
			METERS/BACKFLOW/BOXES/LID										
									SUNSTATE METER & SUPPLY, INC.			12,248.72	009799
12/19/18	01105	12/18/18	2884A0	201812	300	11500-10000				*	67.22		
			REFUND CREDIT BALANCE										
									SUNBELT TITLE SERVICES, INC.			67.22	009800
12/19/18	01035	11/19/18	43787003	201812	350	53600-49700				*	149.00		
			1 YR SUBSCRIPTION										
									THE HR SPECIALIST			149.00	009801
12/19/18	01045	12/18/18	121818	201812	330	53600-12500				*	36.95		
			12/14 MILEAGE										
									CHANDLER THOMPSON			36.95	009802

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12/19/18	00930	12/17/18	121718 12/7 MILEAGE	201812	330	53600-12500				*	5.67		
									AUSTIN TRIPODI			5.67	009803
12/19/18	00217	12/01/18	98194863 DEC SRV & NOV CALLS	201812	340	53600-40900				*	1,212.22		
									VERIZON WIRELESS			1,212.22	009804
12/27/18	00217	12/10/18	98200761 DEC PHONE SERVICE	201812	340	53600-40900				*	323.40		
									VERIZON WIRELESS			323.40	009805
1/04/19	00162	12/20/18	77619 PUMPED SLUDGE	201812	350	53600-47700				*	2,875.50		
		12/28/18	77690 PUMPED SLUDGE	201812	350	53600-47700				*	2,875.50		
		12/31/18	77701 PUMPED GREASE TRAPS	201812	350	53600-46600				*	2,695.00		
									AMERICAN PIPE & TANK, INC.			8,446.00	009806
1/04/19	00193	12/19/18	20852018 POSTAGE	201812	340	53600-42000				*	1,608.02		
		12/19/18	26701 PRINTING	201812	340	53600-41100				*	568.20		
		12/19/18	26701 PDF	201812	340	53600-41200				*	47.35		
		12/19/18	26701 FEDEX PCKG	201812	340	53600-42000				*	36.89		
									ARISTA			2,260.46	009807
1/04/19	01179	12/31/18	2918D2 REFUND BAL OF DEPOSIT	201812	300	20700-10301				*	104.04		
									ELTON AUTWELL			104.04	009808
1/04/19	00075	1/02/19	010219IN INT. FUND #154807000	201901	300	15100-10700				*	118,416.67		
									BAY LAUREL CDD C/O USBANK			118,416.67	009809
1/04/19	00075	1/02/19	010219PR PRIN. FUND #154807001	201901	300	15100-10600				*	76,250.00		
									BAY LAUREL CDD C/O USBANK			76,250.00	009810
1/04/19	00075	1/02/19	010219RR RENEW & REPL #154807009	201901	300	15100-10800				*	23,708.00		
									BAY LAUREL CDD C/O USBANK			23,708.00	009811

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1/04/19	01178	12/31/18	2934B0-1	201812	300	-20700-10301				*	58.83		
			REFUND BAL OF DEPOSIT										
									PATRICIA BLACKMER			58.83	009812
1/04/19	00317	12/17/18	61111116	201812	350	-53600-46600				*	81.97		
			SM TOOLS FOR TRAILER										
									BLUE TARP CREDIT SERVICES			81.97	009813
1/04/19	01036	12/31/18	1657JAN	201901	340	-53600-40900				*	459.94		
			JAN INTERNET SERVICE										
		12/31/18	2578JAN	201901	340	-53600-40900				*	109.95		
			JAN 2019 INTERNET SERVICE										
									BRIDGENET COMMUNICATIONS			569.89	009814
1/04/19	01183	12/19/18	WN255-1	201812	300	-20700-10301				*	150.00		
			REFUND SECURITY DEPOSIT										
									GEORGE BRUNELL			150.00	009815
1/04/19	00291	11/15/18	744672	201812	350	-53600-46200				*	244.85		
			POWER SUPPLY & FUSE										
									CED-RAYBRO ELECTRIC SUPPLIES			244.85	009816
1/04/19	00968	12/14/18	J906505	201812	350	-53600-46600				*	1,389.40		
			PVC,COUPLINGS,TEES,CLNR										
									CORE & MAIN LP			1,389.40	009817
1/04/19	00218	12/26/18	122618	201812	330	-53600-12600				*	425.00		
			LABOR & EMPLOY WORKSHOP										
									CONSTANGY,BROOKS & SMITH, LLP			425.00	009818
1/04/19	00300	12/11/18	FLOCA197	201812	350	-53600-46200				*	325.71		
			CHAINS										
									FASTENAL COMPANY			325.71	009819
1/04/19	01182	12/19/18	B19IND-1	201812	300	-20700-10301				*	101.52		
			REFUND BAL OF DEPOSIT										
									HOWARD FRIERMAN			101.52	009820
1/04/19	00006	12/18/18	64029639	201812	340	-53600-42000				*	69.73		
			12/11-12/13 SHIPMENTS										
		12/25/18	64111989	201812	340	-53600-42000				*	24.11		
			12/21 SHIPMENT										
									FED EX			93.84	009821
1/04/19	00794	12/14/18	23892608	201812	340	-53600-43500				*	110.83		
			COPIER LEASE AGREEMENT										
									GREAT AMERICA FINANCIAL SVCS.			110.83	009822

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1/04/19	00789	12/13/18	4414359	201812	350	-53600-46200				*	102.63-		
			CHLORINE										
		12/13/18	4415113	201812	350	-53600-47500				*	935.67		
			CHLORINE										
		12/20/18	4418320	201812	350	-53600-47500				*	833.04		
			CHLORINE										
		12/20/18	4418381	201812	350	-53600-47500				*	319.89		
			CHLORINE										
									HAWKINS, INC.			1,985.97	009823
1/04/19	00147	12/21/18	0242226	201812	350	-53600-47600				*	716.86		
			OCT GW LAB SERVICE										
									JONES EDMUNDS			716.86	009824
1/04/19	01180	12/27/18	A02675-1	201812	300	-20700-10301				*	101.23		
			REFUND BAL OF DEPOSIT										
									DEBRA LEMKE			101.23	009825
1/04/19	01181	12/19/18	A5IND-1	201812	300	-20700-10301				*	150.00		
			REFUND SECURITY DEPOSIT										
									JUDY MONTGOMERY			150.00	009826
1/04/19	01043	12/24/18	122418	201812	330	-53600-12500				*	32.26		
			12/20 MILEAGE										
									PAUL A NICKLE			32.26	009827
1/04/19	00205	1/02/19	010219	201901	340	-53600-41200				*	1,240.00		
			JAN 2019 IT SERVICE										
									NAP2NETWORKS			1,240.00	009828
1/04/19	00033	12/27/18	122718	201812	350	-53600-49600				*	324.27		
			OCT-DEC BIOSOLIDS/INCREAS										
		12/31/18	123118	201812	340	-53600-42000				*	267.64		
			DEC POSTAGE										
		1/02/19	010219	201901	300	-15500-10000				*	6,674.26		
			FEB 2019 OFFICE LEASE										
		1/04/19	010419BI	201901	300	-15500-10000				*	4,393.81		
			FEB 2019 BIOSOLIDS										
									ON TOP OF THE WORLD COMMUNITIES			11,659.98	009829
1/04/19	01014	9/28/18	B0980495	201812	320	-53600-60100				*	890.25		
			LAPTOP										
									PC MALL			890.25	009830
1/04/19	00873	12/27/18	122718	201812	330	-53600-12500				*	29.88		
			LUNCH										

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		12/27/18	122718 SHIPPING	201812	340	53600-42000				*	86.42		
									PETTY CASH C/O SARAH BISSESSAR			116.30	009831
1/04/19	00233	1/02/19	010219 12/29-12/30 MILEAGE	201812	330	53600-12500				*	22.24		
									FREDERICK PRINCINSKY			22.24	009832
1/04/19	00234	12/20/18	121918 FRED PRYOR SEMINAR	201812	330	53600-12500				*	33.30		
		1/02/19	122918 12/29 MILEAGE	201812	330	53600-12500				*	42.73		
									STURGAL C.RUSSELL			76.03	009833
1/04/19	00009	12/31/18	123118 DEC WATER CAPACITY	201812	300	21500-10000				*	75,648.00		
		2/01/19	0219 FEB WTP3 LEASE	201901	300	15500-10000				*	55,820.00		
									SIDNEY COLEN & ASSOCIATES, LTD			131,468.00	009834
1/04/19	00198	12/18/18	33995377 MANILLA FOLDERS	201812	340	53600-51100				*	94.36		
		12/21/18	33997703 WALL CALENDARS & AIR DUST	201812	340	53600-51100				*	79.11		
									STAPLES ADVANTAGE			173.47	009835
1/04/19	01045	1/02/19	010219 12/29 MILEAGE	201812	330	53600-12500				*	36.95		
									CHANDLER THOMPSON			36.95	009836
1/04/19	00930	1/02/19	010219 12/29 MILEAGE	201812	330	53600-12500				*	5.67		
									AUSTIN TRIPODI			5.67	009837
1/04/19	00173	10/24/18	1415633 S BISSESSAR SHIRTS	201812	330	53600-12700				*	136.45		
		10/24/18	1415634 C HOUSE SHIRTS	201812	330	53600-12700				*	206.46		
		12/07/18	1424135 UNIFORMS	201812	330	53600-12700				*	106.64		
									UNIFIRST			449.55	009838
1/04/19	00191	12/17/18	764297 TUBING & COILS	201812	350	53600-46200				*	109.39		
		12/17/18	764297 PH BUFFER	201812	350	53600-47500				*	46.48		
									USABLUEBOOK			155.87	009839

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1/04/19	00594	12/28/18	57717378	201812	330	53600-12500				*	94.00		
			C THOMPSON HEP B										
									US HEALTH WORKS MEDICAL GRP FL,INC			94.00	009840
1/04/19	00293	1/02/19	11015129	201901	300	15500-10000				*	510.00		
			FEB 2019 SERVICE										
									WASTE MANAGEMENT INC.OF FLORIDA			510.00	009841
1/04/19	00249	12/21/18	0106982	201812	350	53600-46200				*	284.96		
			MOTOR										
									WATER TREATMENT & CONTROLS CO.			284.96	009842
1/15/19	00162	1/04/19	77740	201901	350	53600-47700				*	2,875.50		
			PUMPED SLUDGE										
		1/10/19	77791	201901	350	53600-47700				*	2,875.50		
			PUMPED SLUDGE										
									AMERICAN PIPE & TANK, INC.			5,751.00	009843
1/15/19	00210	12/31/18	83192	201812	350	53600-47600				*	3,321.00		
			DEC 2018 LAB SERVICE										
									AQUA PURE WATER & SEWAGE SRV., LLC			3,321.00	009844
1/15/19	00253	1/04/19	482503	201901	350	53600-46000				*	40.96		
			LIGHT, SOCKET										
									CARQUEST			40.96	009845
1/15/19	00723	1/14/19	011419	201901	330	53600-12500				*	56.30		
			1/11-1/12 MILEAGE										
									CHRISTOPHER CARTER			56.30	009846
1/15/19	00194	1/01/19	31218828	201901	340	53600-40900				*	79.39		
			JAN PHONE SERVICE										
		1/02/19	42351636	201901	340	53600-40900				*	136.74		
			JAN PHONE SERVICE										
									CENTURYLINK			216.13	009847
1/15/19	00795	1/03/19	AR389381	201901	340	53600-43500				*	108.39		
			JAN SRV & DEC OVERAGE										
									DEX IMAGING			108.39	009848
1/15/19	00633	12/28/18	90383190	201812	350	53600-47500				*	7,209.36		
			BIOXIDE										
									EWT HOLDINGS III CORP.			7,209.36	009849
1/15/19	00300	12/17/18	FLOCA197	201812	350	53600-46600				*	109.58		
			ANCHORS & WASHERS										
									FASTENAL COMPANY			109.58	009850

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1/15/19	00044	1/01/19	167	201901	310	53600-34000				*	7,514.75		
			JAN MANAGEMENT FEES										
		1/01/19	167	201901	310	53600-35100				*	83.33		
			JAN COMPUTER TIME										
		1/01/19	167	201901	310	53600-31700				*	291.67		
			JAN DISSEMINATION SRV										
		1/01/19	167	201901	310	53600-51000				*	.21		
			OFFICE SUPPLIES										
		1/01/19	167	201901	310	53600-42000				*	1.89		
			POSTAGE										
		1/01/19	167	201901	310	53600-42500				*	.30		
			COPIES										
		1/01/19	167	201901	340	53600-42000				*	165.99		
			POSTAGE										
		1/01/19	167	201901	330	53600-12500				*	291.54		
			A PERSAD HOTEL 11/8										
		1/01/19	167	201901	330	53600-12500				*	291.54		
			B SCHMALZ HOTEL 11/8										
		1/01/19	167	201901	330	53600-12500				*	291.54		
			G LAW HOTEL 11/8										
		1/01/19	167	201901	340	53600-40900				*	589.11		
			ANSAFONE										
		1/01/19	167	201901	330	53600-12500				*	112.34		
			L STOUT MEMORIAL FLOWERS										
									GOVERNMENTAL MANAGEMENT SERVICES			9,634.21	009851
1/15/19	00789	12/28/18	4421962	201812	350	53600-47500				*	833.04		
			CHLORINE										
									HAWKINS, INC.			833.04	009852
1/15/19	01063	12/18/18	2567	201812	310	53600-31100				*	2,865.00		
			AUG-NOV ENG. FEES										
		1/09/19	2913	201812	310	53600-31100				*	1,875.00		
			DEC 2018 ENG. FEES										
									HYDRO SOLUTIONS CONSULTING, LLC			4,740.00	009853
1/15/19	00955	12/31/18	01068A	201812	340	53600-40900				*	114.52		
			DEC COMMUN & MAINT.										
									IVR TECHNOLOGY GROUP, INC.			114.52	009854
1/15/19	00147	1/02/19	242457	201812	350	53600-47600				*	2,347.89		
			OCT-NOV 4TH QTR GDWATER										
									JONES EDMUNDS			2,347.89	009855
1/15/19	00708	1/02/19	99009150	201812	340	53600-51100				*	11.40		
			DEC OPER SUPPLIES										

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		1/02/19	99009150 DEC SMALL TOOLS	201812	350	53600	49100			*	245.34		
		1/02/19	99009150 DEC P&M REPAIR	201812	350	53600	46200			*	75.39		
		1/02/19	99009150 DEC REPAIRS D&C	201812	350	53600	46600			*	325.73		
									LOWE'S			657.86	009856
1/15/19	01185	1/02/19	J27IND-R REFUND BAL OF DEPOSIT	201812	300	20700	10301			*	107.35		
									ELAINE MOORE			107.35	009857
1/15/19	00176	1/09/19	010919 1/1-1/5 MILEAGE	201901	330	53600	12500			*	18.53		
									AMRISH PERSAD			18.53	009858
1/15/19	00233	1/14/19	011419 1/10 MILEAGE	201901	330	53600	12500			*	5.56		
									FREDERICK PRINCINSKY			5.56	009859
1/15/19	01186	1/08/19	57736151 TEST & FILL TANKS	201901	350	53600	50000			*	105.00		
									SCUBA MONKEY DIVE CENTER, LLC			105.00	009860
1/15/19	00189	12/18/18	21795253 HYDRATED LIME	201812	350	53600	47500			*	1,092.70		
									SEMINOLE FEED			1,092.70	009861
1/15/19	00200	1/03/19	2526 DRIVEWAY REPAIR-8830E	201901	350	53600	46600			*	500.00		
		1/03/19	2527 DRIVEWAY REPAIR-8501B	201901	350	53600	46600			*	500.00		
									SOUTHERN MASONRY			1,000.00	009862
1/15/19	00197	1/05/19	91851641 DEC PHONE SERVICE	201812	340	53600	40900			*	73.40		
									SPRINT			73.40	009863
1/15/19	00198	11/29/18	33974475 WALL CALENDARS	201812	340	53600	51100			*	124.96		
		12/28/18	34002228 RETURNED CALENDAR	201812	340	53600	51100			*	31.24-		
		1/05/19	34012591 PENS & TONER	201901	340	53600	51100			*	189.77		
									STAPLES ADVANTAGE			283.49	009864

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1/15/19	00278	1/03/19	90081959	201901	350	53600-47500				*	326.64		
			FRESH ZONE & NOZZLE										
									STATE INDUSTRIAL PRODUCTS			326.64	009865
1/15/19	01184	1/10/19	G10000-2	201901	300	20700-10301				*	29.69		
			REFUND BAL OF DEPOSIT										
									BONNIE STEELE			29.69	009866
1/15/19	00190	12/26/18	93008	201812	350	53600-46500				*	717.48		
			FUEL										
									STONE PETROLEUM PRODUCTS, INC.			717.48	009867
1/15/19	00213	12/31/18	171020	201812	350	53600-46600				*	200.07		
			DEC 2018 LOCATE TICKETS										
									SUNSHINE STATE ONE CALL OF FLORIDA			200.07	009868
1/15/19	01045	1/14/19	011419	201901	330	53600-12500				*	58.46		
			1/7-1/11 TREEO TRNG										
									CHANDLER THOMPSON			58.46	009869
1/15/19	00930	1/14/19	011419	201901	330	53600-12500				*	50.45		
			1/7-1/11 TREEO TRNG										
									AUSTIN TRIPODI			50.45	009870
1/15/19	00173	12/14/18	1425421	201812	330	53600-12700				*	106.64		
			UNIFORMS										
		12/21/18	1426668	201812	330	53600-12700				*	106.64		
			UNIFORMS										
		12/28/18	1427917	201812	330	53600-12700				*	111.79		
			UNIFORMS										
		12/28/18	1427917	201812	340	53600-51100				*	36.80		
			HAND TOWELS										
		1/04/19	1429112	201901	330	53600-12700				*	106.64		
			UNIFORMS										
		1/11/19	1429083	201901	330	53600-12700				*	42.49		
			C CARTER JACKET										
		1/11/19	1429084	201901	330	53600-12700				*	44.89		
			A TRIPODI JACKET										
		1/11/19	1429085	201901	330	53600-12700				*	44.89		
			T GAINES JACKET										
		1/11/19	1429087	201901	330	53600-12700				*	47.29		
			C RUSSELL JACKET										
		1/11/19	1429088	201901	330	53600-12700				*	42.49		
			B SCHMALZ JACKET										
		1/11/19	1429837	201901	330	53600-12700				*	44.89		
			A PERSAD JACKET										

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		1/11/19	1429838 F PRINCINSKY JACKET	201901	330	53600-12700				*	44.89		
		1/11/19	1430366 UNIFORMS	201901	330	53600-12700				*	106.64		
									UNIFIRST			886.98	009871
1/15/19	00321	1/02/19	15703 OIL	201901	350	53600-46200				*	485.83		
		1/03/19	15709 FILTER ELEMENT	201901	350	53600-46200				*	513.24		
									UNIVERSAL BLOWER PAC.INC.			999.07	009872
1/15/19	00217	1/01/19	98214190 JAN SERV & DEC CALLS	201901	340	53600-40900				*	1,200.94		
									VERIZON WIRELESS			1,200.94	009873
1/25/19	00162	1/16/19	77834 JET & REMOVE DEBRIS GRAV	201901	350	53600-47750				*	5,375.00		
		1/17/19	77839 PUMPED SLUDGE	201901	350	53600-47700				*	2,875.50		
		1/21/19	77852 JET & REMOVE DEBRIS GRAV	201901	350	53600-47750				*	3,075.00		
		1/23/19	77870 REMOVE DEBRIS LIFTSTATION	201901	350	53600-46600				*	2,265.00		
		1/24/19	77878 PUMPED SLUDGE	201901	350	53600-47700				*	2,875.50		
									AMERICAN PIPE & TANK, INC.			16,466.00	009874
1/25/19	00193	1/15/19	20852019 POSTAGE	201901	340	53600-42000				*	2,242.12		
		1/15/19	26880 PRINTING SRV	201901	340	53600-41100				*	808.08		
		1/15/19	26880 PDF	201901	340	53600-41200				*	67.34		
		1/15/19	26880 POSTAGE	201901	340	53600-42000				*	22.14		
									ARISTA			3,139.68	009875
1/25/19	01187	1/22/19	CR0819-R REFUND BAL OF DEPOSIT	201901	300	20700-10301				*	1.66		
									SARA BUCHANAN			1.66	009876
1/25/19	01191	1/24/19	336131 LEAK AT TAIL PIECE	201901	350	53600-46600				*	85.00		
									DELORES BUCHAN			85.00	009877

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1/25/19	00094	1/14/19	INV00043	201901	350	53600-46200				*	1,750.00		
			15-HP MOTOR										
									BARNEY'S PUMPS INC.			1,750.00	009878
1/25/19	00291	1/18/19	52517488	201901	350	53600-46200				*	1,850.00		
			STARTER FOR BLOWER 3										
		1/22/19	52517476	201901	350	53600-46200				*	470.00		
			SURGE PROTECTOR										
									CED-RAYBRO ELECTRIC SUPPLIES			2,320.00	009879
1/25/19	00279	1/15/19	U23926	201901	320	53600-60100				*	1,050.00		
			PROGRAMMING/PARCEL #'S										
									CONTINENTAL UTILITY SOLUTIONS,INC.			1,050.00	009880
1/25/19	01188	1/17/19	F31000-2	201901	300	20700-10301				*	150.00		
			REFUND SECURITY DEPOSIT										
									VALERIE DRAFTS			150.00	009881
1/25/19	00109	1/25/19	012519	201901	350	53600-49800				*	57,050.00		
			8/29-12/31 IRRIG CONTROLL										
									EARTHSCAPES UNLIMITED INC.			57,050.00	009882
1/25/19	01189	1/15/19	A18872-R	201901	300	11500-10000				*	143.51		
			REFUND CREDIT BALANCE										
									JEFF FISCHMAN			143.51	009883
1/25/19	00335	1/18/19	100318IU	201901	330	53600-12600				*	10.00		
			INTRO UTIL CEU PROC FEE										
		1/18/19	100918BA	201901	330	53600-12600				*	10.00		
			BASIC SUPER CEU PROC FEE										
		1/18/19	101718HE	201901	330	53600-12600				*	10.00		
			HIRING EMP & RULES CEU										
									FSAWWA			30.00	009884
1/25/19	00006	1/15/19	64295191	201901	340	53600-42000				*	40.05		
			1/8/19 SHIPMENT										
									FED EX			40.05	009885
1/25/19	00859	1/08/19	2498	201901	350	53600-47750				*	76.25		
			BLCCDD SIGN										
									GRE, LLC			76.25	009886
1/25/19	00794	1/14/19	24068419	201901	340	53600-43500				*	184.91		
			FEB COPIER LEASE										
									GREAT AMERICA FINANCIAL SVCS.			184.91	009887

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1/25/19	00271	1/22/19	012219	201901	330	53600-12500				*	23.90		
			1/19 MILEAGE										
									MARK HAVENS			23.90	009888
1/25/19	00789	1/04/19	4424769	201901	350	53600-47500				*	730.41		
			CHLORINE										
		1/11/19	4428601	201901	350	53600-47500				*	319.89		
			CHLORINE										
		1/11/19	4428604	201901	350	53600-47500				*	761.71		
			CHLORINE & STAB TABS										
									HAWKINS, INC.			1,812.01	009889
1/25/19	01190	1/15/19	AV87C-1	201901	300	11500-10000				*	124.57		
			REFUND CREDIT BALANCE										
									KEN HUSE			124.57	009890
1/25/19	00183	1/09/19	300880	201901	350	53600-47500				*	850.00		
			HYPOCHLORITE										
									ODYSSEY			850.00	009891
1/25/19	00894	1/24/19	OWRI107	201901	300	20700-10300				*	14.00		
			REFUND BAL OF DEPOSIT										
									OCALA WEST RETAIL INVESTMENT,LLC			14.00	009892
1/25/19	00728	1/24/19	62011	201901	350	53600-46000				*	597.93		
			TRUCK 11 HVAC MOTOR										
									PATRICKS AUTO & TRUCK REPAIR			597.93	009893
1/25/19	00298	1/25/19	012519	201901	340	53600-51100				*	87.39		
			1099 SUPPLIES										
									PETTY CASH C/O CRYSTAL HOUSE			87.39	009894
1/25/19	00298	1/24/19	012419	201901	350	53600-46500				*	400.00		
			REPLENISH FUEL CARD										
									PETTY CASH C/O CRYSTAL HOUSE			400.00	009895
1/25/19	00141	1/15/19	036SC	201901	300	11500-10000				*	17.53		
			REFUND CREDIT BALANCE										
									PULTE NATIONAL FINANCIAL SERVICES			17.53	009896
1/25/19	00788	11/25/18	4188	201901	350	53600-47300				*	2,381.05		
			NOV LAWN SERV & OCT BAL										
		12/25/18	4252	201901	350	53600-47300				*	1,994.69		
			DEC LAWN SERVICE										
									RICHARD BARKLEY LAWN CARE & TREE			4,375.74	009897

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
1/25/19	00171	12/19/18	01WE4533	201901	350	53600-46600				*	760.61		
			LS8 GENERATOR REPAIR										
									RING POWER CORPORATION			760.61	009898
1/25/19	00829	1/10/19	510347	201901	350	53600-50000				*	328.63		
			ORANGE & BLUE GLOVES										
									SAFETY PRODUCTS INC.			328.63	009899
1/25/19	00733	1/16/19	270707	201901	340	53600-51100				*	38.89		
			SHRED DOCUMENTS & CHECKS										
									SHRED XXPRESS LLC			38.89	009900
1/25/19	00009	12/31/18	123118GA	201901	350	53600-46500				*	64.08		
			DEC 2018 GAS										
		1/31/19	013119	201901	300	21500-10000				*	63,040.00		
			JAN WATER CAPACITY										
									SIDNEY COLEN & ASSOCIATES, LTD			63,104.08	009901
1/25/19	00198	1/12/19	34018648	201901	340	53600-51100				*	821.76		
			TONER										
									STAPLES ADVANTAGE			821.76	009902
1/25/19	00277	1/21/19	A0009469	201901	310	53600-48000				*	88.20		
			NOTICE OF REVISIONS										
									STAR-BANNER			88.20	009903
1/25/19	00278	1/16/19	90083863	201901	350	53600-46200				*	880.75		
			FRESH ZONE,TUBING,NOZZLE										
									STATE INDUSTRIAL PRODUCTS			880.75	009904
1/25/19	00190	1/08/19	93678	201901	350	53600-46500				*	524.52		
			FUEL										
									STONE PETROLEUM PRODUCTS, INC.			524.52	009905
1/25/19	00173	1/18/19	1430856	201901	330	53600-12700				*	47.29		
			C THOMPSON JACKET										
		1/18/19	1430857	201901	330	53600-12700				*	42.49		
			D FREDIEU JACKET										
		1/18/19	1430858	201901	330	53600-12700				*	42.49		
			L GOYA JACKET										
		1/18/19	1430859	201901	330	53600-12700				*	42.49		
			P NICKLE JACKET										
		1/18/19	1431594	201901	330	53600-12700				*	106.64		
			UNIFORMS										
									UNIFIRST			281.40	009906

*** CHECK DATES 11/01/2018 - 01/31/2019 *** BAY LAUREL CDD-WATER & SEWER
BANK A BAY LAUREL CDD

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
1/25/19	00191	1/11/19	783226	201901	350	-53600-46200				*	492.49		
			POCKET CHLORIMETER										
		1/11/19	783226	201901	350	-53600-47500				*	312.02		
			CHEMICALS										
									USABLUEBOOK			804.51	009907
1/25/19	00217	1/10/19	98220122	201901	340	-53600-40900				*	322.61		
			JAN PHONE SERVICE										
									VERIZON WIRELESS			322.61	009908
1/25/19	00624	1/08/19	3556A481	201901	350	-53600-46600				*	1,506.00		
			LEVEL SENSORS										
		1/08/19	3556A481	201901	350	-53600-46600				*	624.00		
			LEVEL PROBE & RELAY										
									XYLEM WATER SOLUTIONS USA			2,130.00	009909

TOTAL FOR BANK A 1,542,557.05

TOTAL FOR REGISTER 1,542,557.05

SECTION 2

Bay Laurel Center
Community Development District

Unaudited Financial Reporting
December 31, 2018

GMS
Governmental Management Services

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Bay Laurel Center
Community Development District
Enterprise Fund
Statement of Net Position
For the Period Ending December 31, 2018

	Operating Fund	R&R Fund	Totals
ASSETS:			
Cash	$5,559,849	$0	$5,559,849
Accounts Receivable	$666,015	$0	$666,015
Accounts Receivable- Meter Installations	$169,754	$0	$169,754
Accounts Receivable- Other	$21,759	$0	$21,759
Accounts Receivable-Refunds	$0	$0	$0
Inventory- Meters	$93,074	$0	$93,074
INVESTMENTS:			
Custody Account- Operations	$1,226,626	$0	$1,226,626
Reserve- Series 2011	$1,169,138	$0	$1,169,138
Revenue Fund- Series 2011	$398,709	$0	$398,709
Principal Account- Series 2011	$308,429	$0	$308,429
Interest Account- Series 2011	$486,448	$0	$486,448
Renewal & Replacement- Series 2011	$0	$3,544,098	$3,544,098
Surplus Account	$7,814,258	$0	$7,814,258
Prepaid Expenses	$223,915	$0	$223,915
Customer Deposit	$500	$0	$500
Land Acquisition	$632,100	$0	$632,100
Plant and Equipment-Net of Depreciation	$37,545,359	$0	$37,545,359
Cost of Issuance- Net of Amortization	$587,567	$0	$587,567
TOTAL ASSETS	**$56,903,500**	**$3,544,098**	**$60,447,598**
LIABILITIES:			
Accounts Payable	$119,357	$0	$119,357
Accrued Interest Payable	$484,475	$0	$484,475
Accrued Principal Payable	$228,750	$0	$228,750
Deferred Revenue- LS Re-Route	$17,428	$0	$17,428
Customer Deposits- Commercial	$124,675	$0	$124,675
Customer Deposits-Residential	$139,079	$0	$139,079
Accrued Expenses	$10,095	$0	$10,095
FICA Payable	$0	$0	$0
Bonds Payable- Series 2011	$34,180,000	$0	$34,180,000
Deferred Revenue-Pulte AFPI & Meter Fees	$46,794	$0	$46,794
TOTAL LIABILITIES	**$35,350,652**	**$0**	**$35,350,652**
NET POSITION:			
Net Invested in Capital Assets	$4,585,025	$0	$4,585,025
Restricted	$10,690,384	$3,544,098	$14,234,482
Unrestricted	$6,277,439	$0	$6,277,439
TOTAL NET POSITION	**$21,552,848**	**$3,544,098**	**$25,096,946**

Bay Laurel Center
Community Development District
Enterprise Fund
Statement of Revenues, Expenditures, and Changes in Net Position
For the Period Ending December 31, 2018

	Amended Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
REVENUES:				
Water & Sewer Revenue	$6,376,341	$1,594,085	$1,836,535	$242,450
Conservation Revenue	$998,328	$249,582	$380,455	$130,873
Miscellaneous Revenue	$65,000	$16,250	$8,992	($7,258)
Interest	$20,000	$5,000	$17,190	$12,190
TOTAL REVENUES	$7,459,669	$1,864,917	$2,243,172	$378,255
EXPENDITURES:				
Administrative:				
Supervisor Fee	$6,000	$1,500	$800	$700
FICA	$459	$115	$0	$115
Engineering	$120,000	$30,000	$5,163	$24,838
Arbitrage	$700	$175	$175	($0)
Attorney	$80,000	$20,000	$1,851	$18,149
Dissemination Agent	$3,500	$875	$875	($0)
Annual Audit	$11,000	$2,750	$2,750	($0)
Trustee Fee	$14,000	$3,500	$3,500	($0)
Manager	$90,177	$22,544	$22,544	($0)
Computer Time	$1,000	$250	$250	$0
Telephone	$500	$125	$0	$125
Postage	$3,000	$750	$14	$736
Printing & Binding	$2,200	$550	$448	$102
Insurance	$16,000	$4,000	$3,699	$301
Legal Advertising	$3,000	$750	$488	$262
Other Current Charges	$12,000	$3,000	$2,904	$96
Office Supplies	$3,000	$750	$30	$720
Dues, Licenses, Subscr.	$175	$44	$46	($3)
TOTAL ADMINISTRATIVE	$366,711	$91,678	$45,538	$46,140
Personnel:				
Salaries & Wages	$1,001,036	$250,259	$269,859	($19,600)
Other Salaries & Wages	$8,000	$2,000	$1,000	$1,000
Unemployment Compensation	$2,500	$625	$0	$625
Payroll Tax	$70,000	$17,500	$19,424	($1,924)
Pension Contributions	$9,000	$2,250	$2,051	$199
Other Personnel Cost	$40,688	$10,172	$6,174	$3,998
Education/Training	$20,000	$5,000	$2,217	$2,783
Uniforms	$15,000	$3,750	$2,756	$994
Workers Compensation	$28,000	$7,000	$5,290	$1,710
Health Insurance	$295,000	$73,750	$69,926	$3,824
TOTAL PERSONNEL	$1,489,224	$372,306	$378,698	($6,392)

Bay Laurel Center
Community Development District
Enterprise Fund
Statement of Revenues, Expenditures, and Changes in Net Position
For the Period Ending December 31, 2018

	Amended Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
Office Overhead:				
Communications	$40,000	$10,000	$6,695	$3,305
Administrative Cost	$50,000	$12,500	$7,633	$4,867
Info Technology & Maintenance	$90,000	$22,500	$8,986	$13,514
Postage (Utility Billing)	$35,000	$8,750	$5,682	$3,068
Rentals & Leases	$12,000	$3,000	$1,274	$1,726
Insurance- Property, Plant, & Equip.	$100,000	$25,000	$21,932	$3,068
Property Taxes	$35,000	$8,750	$6,031	$2,719
Operating Supplies	$17,000	$4,250	$6,188	($1,938)
TOTAL OFFICE OVERHEAD	$379,000	$94,750	$64,421	$30,329
Plant and Field Operations:				
Electricity	$350,000	$87,500	$86,752	$748
Office Rental	$80,091	$20,023	$20,023	$0
Vehicle Repairs	$35,000	$8,750	$6,233	$2,517
Plant and Mechanical Repair	$130,000	$32,500	$9,113	$23,387
Generators Service Agreement	$46,500	$11,625	$0	$11,625
Fuel Expense	$40,000	$10,000	$7,882	$2,118
Repairs- Distribution/Collection	$140,000	$35,000	$32,814	$2,186
Backhoe	$11,500	$2,875	$0	$2,875
Mowing/Grounds Maintenance	$24,000	$6,000	$1,608	$4,392
Chemicals and Supplies	$130,000	$32,500	$37,563	($5,063)
Laboratory and Testing	$75,000	$18,750	$17,158	$1,592
Sludge Hauling	$130,000	$32,500	$33,228	($728)
NON-Recurring Expense/ Contingency	$38,000	$9,500	$3,654	$5,846
Misc. Small Tools and Equip.	$15,000	$3,750	$2,858	$892
Biosolids Disposal	$55,650	$13,913	$13,181	$731
Dues, License, & Subscriptions	$15,000	$3,750	$3,512	$238
Refuse	$8,000	$2,000	$1,575	$425
Safety	$7,500	$1,875	$1,677	$198
TOTAL PLANT & FIELD OPERATIONS	$1,331,241	$332,810	$278,831	$53,980
TOTAL OPERATING EXPENDITURES	$3,566,176	$891,544	$767,487	$124,057
OPERATING INCOME(LOSS)	$3,893,493		$1,475,684	

Bay Laurel Center
Community Development District
Enterprise Fund
Statement of Revenues, Expenditures, and Changes in Net Position
For the Period Ending December 31, 2018

	Amended Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
DEBT SERVICE:				
Interest	$1,421,000	$355,250	$355,250	$ (0)
Principal	$915,000	$228,750	$228,750	$ -
TOTAL DEBT SERVICE	$2,336,000	$584,000	$584,000	($0)
DEBT SERVICE COVERAGE	**167%**		**253%**	
Non-Operating Revenue (Expenses):				
AFPI Charges	$1,436,166	$359,042	$576,502	$217,461
Meter Fees	$145,080	$36,270	$80,532	$44,262
AFPI Charges WTP#3	($560,455)	($140,114)	($228,443)	($88,330)
Meter Installations	($85,000)	($21,250)	($48,240)	($26,990)
Capital from Rates/CIP/Lease Payments	($669,840)	($167,460)	($167,460)	$0
Renewal&Replacement (5% Revenues)	($368,733)	($92,183)	($195,091)	($102,907)
TOTAL OTHER SOURCES (USES)	($102,782)	($25,696)	$17,800	$43,495
Change in Net Position	$1,454,710		$909,484	
NET ASSETS- Beginning	$0		$24,187,462	
NET ASSETS- Ending	$0		$25,096,946	

Bay Laurel Center
Community Development District
Renewal & Replacement Fund
Statement of Revenues & Expenditures
For the Period Ending December 31, 2018

	Adopted Budget	Prorated Budget Thru 12/31/18	Actual Thru 12/31/18	Variance
Expenditures				
Install VFD's on HSP 4 & 5	$35,000	$0	$0	$0
Chlorine Analyzer Replacements	$25,000	$25,000	$19,116	$5,884
LED Lighting Upgrade Interior/Exterior	$7,500	$7,500	$6,437	$1,063
Misc. Pump Repairs/Replacements- Water Treatment	$30,000	$7,295	$7,295	$0
Misc. Valve Repairs/Replacements- Water Treatment	$20,000	$0	$0	$0
Misc. Pump Repairs/Replacements- Wastewater Collection	$65,000	$0	$0	$0
Misc. Valve Repairs/Replacements- Wastewater Collection	$15,000	$0	$0	$0
Misc. Pump Repairs/Replacements- Wastewater Treatment	$30,000	$0	$0	$0
Misc. Valve Repairs/Replacements- Wastewater Treatment	$15,000	$0	$0	$0
Meter Replacements	$50,000	$0	$0	$0
GIS Program (Software, Equipment, Development)	$11,576	$0	$0	$0
Complex 7 Meters - 735 Units	$180,000	$180,000	$142,450	$37,550
Pipe Locator Replacement	$8,620	$0	$0	$0
Water System Model Update	$40,000	$16,658	$16,658	$0
Replace Weather Enclosure on Existing Portable Generators	$29,000	$0	$0	$0
Diesel Fuel Trailer	$17,000	$0	$0	$0
Lift Station Communication	$70,000	$0	$0	$0
6" Emergency By-Pass Pump (Float Controlled)	$65,000	$0	$0	$0
Repaint Pump Stations	$15,000	$0	$0	$0
Replace Cloth Media Disc Filter Fabric	$17,850	$0	$0	$0
NWWTF Construction Cost	$300,000	$0	$0	$0
Replace Truck No. 1 - 2003	$33,250	$0	$0	$0
Replace Truck No. 2 - 2003	$44,100	$0	$0	$0
Replace Truck No. 5 - 2003	$44,100	$0	$0	$0
SCADA Historian Server Upgrades	$20,000	$0	$0	$0
SCADA Wonderware Upgrade to Version 2018	$8,000	$850	$850	$0
WIN911 Alarm Auto Dialer Software Update	$2,000	$0	$0	$0
Baracuda Message Archiver	$15,000	$0	$0	$0
SQL 2017 Server / Software	$17,850	$0	$0	$0
SQL 2017 with 20 user	$5,053	$0	$0	$0
Exchange Server 2016 Upgrade	$22,000	$0	$0	$0
(10) Shoretel IP480 Black/ Upgrades	$2,363	$0	$0	$0
Computer Replacement	$5,513	$1,394	$1,394	$0
Laptop/Tablets	$6,000	$890	$890	$0
District Website Remodel/ ADA Compliance	$6,000	$0	$0	$0
Total	**$1,277,774**	**$ 239,587**	**$ 195,091**	**$ 44,497**

Bay Laurel Center
Community Development District
Enterprise Fund
Month to Month Detail

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
REVENUES													
Water & Sewer Revenue	$623,789	$621,029	$591,717	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,836,535
Conservation Revenue	$197,524	$144,833	$38,098	$0	$0	$0	$0	$0	$0	$0	$0	$0	$380,455
Miscellaneous Income	$2,751	$2,558	$3,683	$0	$0	$0	$0	$0	$0	$0	$0	$0	$8,992
Interest	$5,966	$5,633	$5,591	$0	$0	$0	$0	$0	$0	$0	$0	$0	$17,190
TOTAL REVENUE	$830,029	$774,053	$639,089	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,243,172
EXPENDITURES													
Administrative													
Supervisor Fee	$0	$800	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$800
FICA	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Engineering	$0	$423	$4,740	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,163
Arbitrage	$58	$58	$58	$0	$0	$0	$0	$0	$0	$0	$0	$0	$175
Attorney	$0	$1,851	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,851
Dissemination Agent	$292	$292	$292	$0	$0	$0	$0	$0	$0	$0	$0	$0	$875
Annual Audit	$917	$917	$917	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,750
Trustee Fees	$1,167	$1,167	$1,167	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,500
Manager	$7,515	$7,515	$7,515	$0	$0	$0	$0	$0	$0	$0	$0	$0	$22,544
Computer Time	$83	$83	$83	$0	$0	$0	$0	$0	$0	$0	$0	$0	$250
Telephone	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Postage	$0	$0	$14	$0	$0	$0	$0	$0	$0	$0	$0	$0	$14
Printing & Binding	$92	$27	$329	$0	$0	$0	$0	$0	$0	$0	$0	$0	$448
Insurance	$1,233	$1,233	$1,233	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,699
Legal Advertising	$0	$375	$113	$0	$0	$0	$0	$0	$0	$0	$0	$0	$488
Other Current Charges	$987	$967	$950	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,904
Office Supplies	$0	$0	$30	$0	$0	$0	$0	$0	$0	$0	$0	$0	$30
Dues, Licenses, Subscr.	$15	$15	$17	$0	$0	$0	$0	$0	$0	$0	$0	$0	$46
TOTAL ADMINISTRATIVE	$12,359	$15,722	$17,457	$0	$0	$0	$0	$0	$0	$0	$0	$0	$45,538
Personnel													
Salaries & Wages	$83,878	$103,196	$82,786	$0	$0	$0	$0	$0	$0	$0	$0	$0	$269,859
Other Salaries & Wages	$0	$0	$1,000	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,000
Unemployment Compensation	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Payroll Taxes	$5,989	$7,374	$6,061	$0	$0	$0	$0	$0	$0	$0	$0	$0	$19,424
Pension Contributions	$1,019	$45	$988	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,051
Other Personnel Cost	$1,022	$2,990	$2,162	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,174
Education/Training	$579	$1,228	$410	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,217
Uniforms	$1,206	$775	$775	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,756
Workers Compensation	$1,582	$1,122	$2,586	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,290
Health Insurance	$22,959	$22,535	$24,432	$0	$0	$0	$0	$0	$0	$0	$0	$0	$69,926
TOTAL PERSONNEL	$118,233	$139,265	$121,199	$0	$0	$0	$0	$0	$0	$0	$0	$0	$378,698

Bay Laurel Center
Community Development District
Enterprise Fund
Month to Month Detail

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Office Overhead													
Communications	$1,204	$2,539	$2,952	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,695
Administrative Cost	$2,133	$2,319	$3,181	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,633
Information Technology and Maint.	$6,412	$1,287	$1,287	$0	$0	$0	$0	$0	$0	$0	$0	$0	$8,986
Postage (Utility Billing)	$1,383	$1,991	$2,309	$0	$0	$0	$0	$0	$0	$0	$0	$0	$5,682
Rentals & Leases	$371	$421	$482	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,274
Insurance- Plant, Prop.& Equip.	$6,439	$6,439	$9,054	$0	$0	$0	$0	$0	$0	$0	$0	$0	$21,932
Property Taxes	$2,010	$2,010	$2,010	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,031
Operating Supplies	$3,399	$265	$2,524	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,188
TOTAL OFFICE OVERHEAD	$23,352	$17,271	$23,799	$0	$0	$0	$0	$0	$0	$0	$0	$0	$64,421
Plant and Field Operations													
Electricity	$32,998	$27,239	$26,515	$0	$0	$0	$0	$0	$0	$0	$0	$0	$86,752
Office Rental	$6,674	$6,674	$6,674	$0	$0	$0	$0	$0	$0	$0	$0	$0	$20,023
Vehicle Repairs	$2,404	$3,407	$422	$0	$0	$0	$0	$0	$0	$0	$0	$0	$6,233
Plant and Mech. Repair	$4,316	$1,460	$3,336	$0	$0	$0	$0	$0	$0	$0	$0	$0	$9,113
Generators Service Agreement	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Fuel Expense	$3,846	$1,898	$2,138	$0	$0	$0	$0	$0	$0	$0	$0	$0	$7,882
Repairs- Distribution/Collection	$8,094	$14,150	$10,569	$0	$0	$0	$0	$0	$0	$0	$0	$0	$32,814
Backhoe	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Mowing/Grounds Maintenance	$1,608	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,608
Chemicals and Supplies	$12,754	$12,527	$12,282	$0	$0	$0	$0	$0	$0	$0	$0	$0	$37,563
Laboratory and Testing	$4,065	$0	$13,093	$0	$0	$0	$0	$0	$0	$0	$0	$0	$17,158
Sludge Hauling	$12,461	$8,946	$11,822	$0	$0	$0	$0	$0	$0	$0	$0	$0	$33,228
Non-recurring Expense/Contingency	$2,944	$0	$710	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,654
Misc. Small Tools & Equip	$1,900	$575	$383	$0	$0	$0	$0	$0	$0	$0	$0	$0	$2,858
Biosolids Disposal	$4,286	$4,286	$4,610	$0	$0	$0	$0	$0	$0	$0	$0	$0	$13,181
Dues, Licenses& Subscr.	$1,100	$330	$2,082	$0	$0	$0	$0	$0	$0	$0	$0	$0	$3,512
Refuse	$525	$525	$525	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,575
Safety	$848	$764	$65	$0	$0	$0	$0	$0	$0	$0	$0	$0	$1,677
TOTAL PLANT AND FIELD OPERATIONS	$100,824	$82,781	$95,226	$0	$0	$0	$0	$0	$0	$0	$0	$0	$278,831
Total Expenditures	**$254,767**	**$255,040**	**$257,680**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$767,487**
Operating Income	**$575,261**	**$519,014**	**$381,409**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$1,475,684**

Bay Laurel Center
Community Development District
Enterprise Fund
Month to Month Detail

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Total
Debt Service													
Principal- 9/1	$76,250	$76,250	$76,250	$0	$0	$0	$0	$0	$0	$0	$0	$0	$228,750
Interest	$118,417	$118,417	$118,417	$0	$0	$0	$0	$0	$0	$0	$0	$0	$355,250
TOTAL DEBT SERVICE	$194,667	$194,667	$194,667	$0	$0	$0	$0	$0	$0	$0	$0	$0	$584,000
Other Sources (Uses)													
AFPI Charges	$219,654	$164,369	$192,480	$0	$0	$0	$0	$0	$0	$0	$0	$0	$576,502
Meter Fees	$25,965	$33,878	$20,688	$0	$0	$0	$0	$0	$0	$0	$0	$0	$80,532
AFPI Charges	($88,218)	($64,578)	($75,648)	$0	$0	$0	$0	$0	$0	$0	$0	$0	($228,443)
Meter Installations	($16,658)	($15,226)	($16,355)	$0	$0	$0	$0	$0	$0	$0	$0	$0	($48,240)
Capital from Rates/CIP/Lease Payment	($55,820)	($55,820)	($55,820)	$0	$0	$0	$0	$0	$0	$0	$0	$0	($167,460)
Renewal&Replacement (5% Revenues)	($179,618)	$0	($15,473)	$0	$0	$0	$0	$0	$0	$0	$0	$0	($195,091)
TOTAL OTHER SOURCES(USES)	($94,695)	$62,623	$49,872	$0	$0	$0	$0	$0	$0	$0	$0	$0	$17,800
NET INCOME(LOSS)	**$285,900**	**$386,970**	**$236,614**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$909,484**