



8470 SW 79th Street Road, Suite 3, Ocala FL 34481  
Phone: (352)-414-5454 Fax: (352)-414-5461 AFTER  
HOURS/EMERGENCY PHONE: 352-414-5454  
Website: www.blccdd.com bayinfo@blccdd.com

## E-Bill Authorization Form

**Enroll now to make the safe and easy switch to paperless billing today!**

E-Billing is now available to customers choosing to have their monthly water utility bill sent electronically. Customer's who choose this option will have their monthly bill e-mailed to them at the same time the bill is normally mailed.

### Terms and Conditions:

- *I hereby authorize Bay Laurel Center CDD to initiate E-billing on my account.*
- *I understand that I have the right to withdraw my consent with a 30 day notification of my desire to cancel this Authorization Agreement.*
- *I understand that all electronic bills can be printed and saved to my computer electronically for my records.*
- *I understand that once enrolled in the electronic e-bill program, I am responsible for ensuring receipt of the email. Bay Laurel Center CDD will email my statement to the email address I provide and if I fail to receive it, I am responsible for all charges on the account by the due date. If payment is received after the due date, penalties will apply.*
- *I understand that Bay Laurel Center CDD cannot ensure electronic delivery of your utility bill and it is my responsibility to contact the District for duplicate copies of the monthly invoice to be sent.*
- *I understand that it is my responsibility to inform Bay Laurel Center CDD if there is a change of my e-mail address and acknowledge that it could take up to thirty (30) days to complete my request to change my email address with Bay Laurel Center CDD.*
- *I understand that final bills will be mailed even if e-bill has been selected.*
- *I understand that if I select the option for E-bill only that I will not receive paper bill in the mail.*
- *I understand that if I utilize spam filters for emails, I need to add Bay Laurel Center CDD to my approved senders list, [bayinfo@blccdd.com](mailto:bayinfo@blccdd.com)*

I have read and understand the Terms and Conditions, and by signing below, I authorize Bay Laurel Center CDD to send utility bills for this account to my email address.

Account Number: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Name(s) on Account: \_\_\_\_\_

Service Address: \_\_\_\_\_  
Street Unit City State Zip

Email: \_\_\_\_\_

Preferred Billing Method:  Email Bill ONLY  Email and Printed Bill

Customer Signature \_\_\_\_\_ Date \_\_\_\_\_

*Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing.  
History.—s. 1, ch. 2006-232.*